

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

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DRAFT RESPONSIBILITY MAP

1. Agriculture, Horticulture and Sericulture

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
1. Agriculture, Horticulture and Sericulture						
Agriculture, Horticulture and Sericulture	Increasing production	<ul style="list-style-type: none"> • Participation in the planning process and approve the final plan • Planning, Beneficiaries selection for programmes 	<ul style="list-style-type: none"> • Compilation of database and preparation of a Panchayat level perspective plan • Collection and updating of database and formulation of crop development projects covering diversification by taking into account soil-crop suitability • Development of optimum land use plan • Preparation of plan for waste land/fallow land utilization • Pest and disease control activities • Training and adoption of Modern farming methods • Plan implementation follow up • Make a plan to increase the productivity of land and improved seeds • Construction of collective paddy segregating yard in GP area by departments or through any other programmes • Implementation of spray and drip irrigation with the support of departmental programmes keeping in mind water conservation and saving and construction of agriculture pits. 	<ul style="list-style-type: none"> • Compilation of database for crops and preparation of Taluk level perspective plan • Advise suitable cropping pattern to Grama Panchayats • Technical Support • Monitoring and Management 	<ul style="list-style-type: none"> • Compilation and dissemination of available/improved technologies • Development of infrastructure • Promotion of commercial crops • Bio technology application • Pest and disease control affecting larger areas • Compilation/ consolidation of perspective plan for the district 	

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1. Agriculture, Horticulture and Sericulture

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Support to production and distribution of inputs	<ul style="list-style-type: none"> • Selection of beneficiaries 	<ul style="list-style-type: none"> • Promotion of seed production/ planting material production (Nurseries) • Establishment of smaller commercial input production units • Establishment of cooperatives, machine centres. • Monitoring the supply of needs such as seeds and fertilizers through cooperative system. 	<ul style="list-style-type: none"> • Assisting in assessment of demand and supply of inputs to Grama Panchayats • Assisting in preparation of seed/planting material plan • Quality control of seeds/seedlings • Arranging distribution of inputs for procurement by Grama panchayats • Establishment of Agricultural cooperative society and Banks. Establishment of agricultural equipments, centres through cooperative society. 	<ul style="list-style-type: none"> • Assessment of demand and supply of inputs • Preparation of seed/planting material/plan • Arranging storage facilities for inputs • Arranging distribution of inputs • Assist and support in quality of inputs distributed • Arrangement of larger mechanized applications • Establishment of commercial input production units (larger) • Management of farms • Promotion of cooperatives • Coordination with agricultural institutions and agricultural universities or university extension centres and facilitate to disseminate various technologies to GPs 	

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1. Agriculture, Horticulture and Sericulture

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Support to agricultural, horticultural and sericulture extension	<ul style="list-style-type: none"> • Assisting the GP in formation of various groups, clubs, committees • Identification of progressive farmers • Selection of beneficiaries for all beneficiary oriented programmes of agriculture, horticulture and sericulture. 	<ul style="list-style-type: none"> • Dissemination of new technologies, coordinating trainings. • Assistance to farmers' clubs/Groups • Supervision of field visits • Establishment of demonstration plots • Assisting in implementation of land reforms • Assisting in participatory research • Organise self help group/ group meetings • Promote group farming • Functioning of agricultural development committees • Support to Information Communication Technology and Information Technology enabled services • Information about organic farming, coordinating trainings and support • Promotion of bio-fertilizers and vermiculture • Distribution of benefits to selected beneficiaries for all beneficiary oriented programmes • Farmers' clubs • Information dissemination at Grama Panchayat level about the research centres and the research conducted there on weather, soil, market and opportunities 	<ul style="list-style-type: none"> • Organise melas, exhibitions etc. • Organise training (farmers, officers) • Organising study tour for farmers • Support to Information, Communication, Technology implementation • Agricultural development committees • Support to Information Communication Technology and Information Technology enabled services 	<ul style="list-style-type: none"> • Research-extension interface • Promoting adoption of technologies • Field trials and pilot projects to popularise innovation • Locally appropriate participatory research • Training in specialised areas/new technologies • Functioning of agricultural development committee • Support to Information Communication Technology and Information Technology enabled services • Exhibitions, melas, awards to farmers • Cultivation of ornamental plants • Establishment of research centres on weather, soil, market and opportunities 	

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1. Agriculture, Horticulture and Sericulture

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Marketing and post harvest handling	Approval of Marketing Plan	<ul style="list-style-type: none"> • Preparation of marketing plan at GP level • Project preparation for establishing value added products • establishment of warehouse centres (Ugrana) and support to farmers to store their crops and products • Display of various market prices daily at the convenient places of farmers or in front of Grama Panchayat. 	<ul style="list-style-type: none"> • Assisting in Preparation of marketing plan at GP level • Preparation of marketing plan for Taluk Level • Project preparation and establishing value added units at Taluk level • Establishment of storage centres • Establishment of cold storage centres at hobli level • establishment of hobli/ taluk warehouse centres (Ugrana) • Organize farmers' markets • Market intelligence • Promoting Taluk level cooperatives. • Registration, monitoring and supervision of cooperatives 	<ul style="list-style-type: none"> • Establishment of market infrastructure • Establishment of district markets • Establishment of value added processing units • Promotion of marketing of produces • Market intelligence • Establishment of cold storage at district level 	
	Credit	-----	_____	<ul style="list-style-type: none"> • Facility of credit up to 75% on the stock of farmers stored at wear house centres at village level (Ugrana), with low interest rate 	<ul style="list-style-type: none"> • Preparation of district level credit plan • Mobilisation of credit • Facility of credit up to 75% on the stock of farmers stored at wear house centres at village level (Ugrana), with low interest rate through district lead banks or other cooperative banks 	

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1. Agriculture, Horticulture and Sericulture

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Management of risk	<ul style="list-style-type: none"> Support to GPs to handle the situation during natural calamities or disaster management 	<ul style="list-style-type: none"> Formulation of schemes for crop insurance and registration of eligible farmers Assessment of loss due to natural calamities including fire Implementation of programmes for loss of crop and produce due to natural calamities including fire Distribution of reliefs to relief beneficiaries Support to farmers to protect crops or safe guard of produce at the time of natural calamities. 	<ul style="list-style-type: none"> Assisting GPs in formation, assessment and implementation Insurance claims Draught relief releases Assessment Submit proposals 	<ul style="list-style-type: none"> Assisting GPs in formation, assessment and implementation Creation of natural calamity funds Allocating required amount to GPs Insurance claims Draught relief / compensation 	
	Soil testing and water analysis		<ul style="list-style-type: none"> Collection of soil and water samples, Arrangement of transport of soil and water samples and communication of results Organizing mobile soil and water testing camps Monitoring of adoption of test results by farmers 	<ul style="list-style-type: none"> Establishment and Management of soil and water testing laboratories Establishment and management of Mobile soil and water testing labs 	<ul style="list-style-type: none"> Assist and support in managing the soil and water testing laboratories and Mobile soil and water testing labs 	
	Monitoring, evaluation and technical supervision and ICE activities (Information, communication and education)	<ul style="list-style-type: none"> Participation in Monitoring and evaluation Suggestions to GPs for course correction if any 	<ul style="list-style-type: none"> Monitoring, evaluation of projects Modification of project activities based on the monitoring report Present the outcome of Monitoring and evaluation to Grama sabhas 	<ul style="list-style-type: none"> Assisting and supporting in projects of Grama Panchayats Technical and other support to projects of Grama Panchayats to do monitoring and evaluation 	<ul style="list-style-type: none"> Assisting and supporting in projects of Taluk Panchayats Evaluation of schemes and projects Technical and other support to projects of Grama Panchayats and Taluk Panchayats to do Monitoring and evaluation 	
	Management of assets		<ul style="list-style-type: none"> Maintenance of buildings Maintenance of other assets Monitoring of assets created 	<ul style="list-style-type: none"> Maintenance of buildings Maintenance of implements and machineries Maintenance of other assets 	<ul style="list-style-type: none"> Maintenance of buildings Maintenance of assets Management and maintenance of farms 	

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1. Agriculture, Horticulture and Sericulture

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Watershed management	<ul style="list-style-type: none"> • Setting up watershed committee • Participation in Participatory Rapid Appraisal, Prioritization, Preparation of project • Selection of beneficiaries for various watershed management programmes. 	<ul style="list-style-type: none"> • Collection and compilation of database and Participatory Rapid Appraisal • Facilitation to grama sabhas for Prioritization of watersheds • Preparation of project report on participatory work • Assisting in the functioning of GP watershed committees • Supervision and monitoring of implementation • Inter departmental coordination • Create awareness about watershed projects and low cost technologies • Maintenance of community assets 	<ul style="list-style-type: none"> • Compilation of database and preparation of Taluk level watershed plan • Interdepartmental-inter crop coordination • Arrange training and technical support • Assisting in the functioning of GP watershed committees • Create awareness about watershed projects and low cost technologies 	<ul style="list-style-type: none"> • Compilation of district level database and preparation of district level watershed plan • Prioritization of watershed projects • Interdepartmental coordination • Mobilisation of technical support for project implementation • Provide information on best practices • Evaluation of project through independent agencies 	
	Soil conservation		<ul style="list-style-type: none"> • Assisting the professional /official machinery in formulation and implementation of soil conservation activities • Creation of public opinion in favour of use of soil only in consonance with its property/gradience 	<ul style="list-style-type: none"> • Coordination with the professional/official/ soil conservation machinery and giving assistance in its work 	<ul style="list-style-type: none"> • Preparation of district plan for soil and water conservation projects • Desegregation of plan into Taluk and Grama panchayat level • Overall supervision of work 	
	Agricultural Godowns		<ul style="list-style-type: none"> • Control and supervision of Godown to stock crops and seeds 	<ul style="list-style-type: none"> • supervision of Godown to stock crops and seeds 		
	agricultural and horticultural farms		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Opening and maintenance of agricultural and horticultural farms and commercial farms. 		

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2. Minor Irrigation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
2. Minor Irrigation						
Minor Irrigation	Development of minor irrigation and drainage system and water management	<ul style="list-style-type: none"> Proposals of minor irrigation projects and their finalization Plan approval Formation of beneficiaries' committee Follow up of Monitoring and implementation 	<ul style="list-style-type: none"> Propose minor irrigation projects Identifying minor irrigation projects, formation and implementation Lake/pond maintenance, dredging Construction of check dams Implementation of minor irrigation related to community. Construction of water infiltration pit/pond/lake and dams Monitoring and implementation Support and encourage Grama Sabhas Committee to monitor progress, quality management, give information to them Support to review committee formed by Grama Sabha enforcement of law in the inter-well distance Construction of bore-well or permission to construct bore-well as per the norms of environmental dept/govt. 	<ul style="list-style-type: none"> Identifying Taluk level (more than one GP) minor irrigation projects approved by the GS of the GPs formation and implementation Technical and financial Support to GPs for the construction of water infiltration pit/pond/lake and dams Construction of water infiltration pit/pond/lake and dams at Taluk Level 	<ul style="list-style-type: none"> Identifying Taluk level (more than one TP) minor irrigation projects approved by the GS of the GPs, formation and implementation Technical and financial Support to TPs for the construction of water infiltration pit/pond/lake and dams Construction of water infiltration pit/pond/lake and dams at District Level 	
Development of Ponds and lakes	<ul style="list-style-type: none"> Plan for all ponds and lakes in GP area. Identifying Lift irrigation projects 	<ul style="list-style-type: none"> Selection of beneficiaries from SC/ST groups for collective or individual lift irrigation and bore-well s 	<ul style="list-style-type: none"> Survey and Measurement of all minor irrigation of GPs and Ponds, Lakes, Madagas constructed by ZPs, clearance of all encroachment of royal canals and ponds, appropriate maintenance of such records in GP Regular taking care of any encroachment doesn't happen in GP area 			

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3. Animal husbandry, Dairy, Poultry farm and Fisheries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
3. Animal husbandry, Dairy, Poultry farm and Fisheries						
<p>Animal husbandry, Dairy and Poultry farm</p> <p>Market, sale of veterinary products</p>	<p>Rearing of farm animals and birds</p>	<ul style="list-style-type: none"> • Approval of project • Selection of beneficiaries. 	<ul style="list-style-type: none"> • Formulation of projects • Collection and documentation of following information of Grama Panchayat area <ul style="list-style-type: none"> - Cattles, poultry, pig, goat, rabbit etc - Fishery ponds, lakes etc • Coordinating all types of trainings • Identification and promotion of cooperative societies to establish animal husbandry and sale of veterinary products. • Plan for cultivation of fodder in available government lands/ pasture using new technologies. Plan for cultivation of fodder in Government canals, waste lands. Training for farmers through departments to grow fodder in their waste and empty lands. Sharing information to construct cowsheds using new technologies. Provide veterinary dispensaries and treatments and monitoring them 	<ul style="list-style-type: none"> • Training to beneficiaries. • Produce required number of animals and birds of good quality for distribution. • Establishment of poultry and dairy farms, goat farms, piggery and other farms like rabbit, sheep and emu farms etc at taluk level • Establishment of hatcheries. • Provision for the establishment cooperative societies for the activities of Animal husbandry, Dairy and Poultry farm • Supply of cattle foods, fertilizers, seeds through these cooperative societies. These should be available for faire price. And these societies should support to purchase the crops of farmers for best price. • Credit up to 10 lakhs at the rate of 3% interest to purchase lands for those who has no land in relation to the production of animal husbandry activities (pig, goat, sheep etc) • Establishment of cooperative societies and market for veterinary products, essential technical information. 	<ul style="list-style-type: none"> • Produce and distribute animals and birds for breeding purpose in farms and private nurseries • Establishment of poultry and dairy farms, goat farms, piggery and other farms like rabbit, sheep and emu farms etc at district level • Credit up to 10 lakhs at the rate of 3% interest to purchase lands for those who has no land in relation to the production of animal husbandry activities (pig, goat, sheep etc) 	

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3. Animal husbandry, Dairy, Poultry farm and Fisheries

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
		•	<ul style="list-style-type: none"> • Training for farmers to produce new breeds and spices. Awareness to farmers to prevent diseases. Arrangement to Supply dispensaries through government departments. • Establishment of Poultry farm and dairy centres, goat farms, piggery farms and rabbit, sheep and Emu farms at GP level • Establishment of Hatcheries • Establishment and registration of cooperative societies for animal husbandry, dairy and other productive activities. • Supply of foods, composts and fertilizers, seeds at fair price through these cooperative societies and support the purchase for good price • Financial support to those who don't have lands for animal husbandry and its productive activities • Establishment of cooperative societies and market for veterinary products, essential technical information. 	•	•	

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3. Animal husbandry, Dairy, Poultry farm and Fisheries

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Integrated Cattle Development Programme Sub Centre		<ul style="list-style-type: none"> • Management of primary centres, monitoring and control • Development of essential infrastructure, monitoring of artificial pregnancy centres and extension centre activities under the scheme of integrated cattle development 	<ul style="list-style-type: none"> • Management of centres. • Control and supervision. • Development of infrastructure • Monitoring of artificial insemination and Extension activities of Integrated Cattle Development Programme Sub Centres 	Evaluation	
	Veterinary hospitals/ dispensaries		----	<ul style="list-style-type: none"> • Management of veterinary centres and polyclinics. • Control and supervision. • Development of infrastructure 	<ul style="list-style-type: none"> • Management of district veterinary hospitals/ laboratories. • Control and supervision 	
		<ul style="list-style-type: none"> • Selection of beneficiaries. 	<ul style="list-style-type: none"> • Monitoring Govt. Schemes • Issue of transit pass for cattle/animal/bird transport 			
	Prevention of disease		<ul style="list-style-type: none"> • Organise preventive measures. • Awareness creation among farmers. • Reporting of the incidence of diseases 	<ul style="list-style-type: none"> • Storing vaccine. • Distribution of vaccine. • Observing situation. • Plan for immediate solution in case of exigencies • Data collection 	<ul style="list-style-type: none"> • Assistance and support for prevention of diseases • Investigation of causes of diseases. • Support and render assistance to TPs to Plan for immediate solution in case of exigencies • Warning to farmers. • Data collection • Outbreak management 	
	Animal husbandry and veterinary services		<ul style="list-style-type: none"> • Enhance efficiency of services. • Arrange door delivery service • Resource mobilisation 	<ul style="list-style-type: none"> • Delivery of expert veterinary services. • Emergency treatment. 	<ul style="list-style-type: none"> • Assistance and support for Animal husbandry and veterinary services • Evaluation 	
	Collection of data of animals and animal products		<ul style="list-style-type: none"> • Data collection, data storing (Farmer registration) 	<ul style="list-style-type: none"> • Collection, consolidation, storing, monitoring and concurrent evaluation at Taluk panchayat level 	<ul style="list-style-type: none"> • Collection, consolidation, storing, monitoring and concurrent evaluation at district level 	

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3. Animal husbandry, Dairy, Poultry farm and Fisheries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Procurement of medicine			<ul style="list-style-type: none"> Medicines required for veterinary hospitals/ veterinary centres and polyclinics to be purchased in accordance with state policy at GP and TP Level 	<ul style="list-style-type: none"> Medicines required for veterinary hospitals/ laboratories to be purchased in accordance with state policy at District level Required medicines to be purchased for the veterinary poly clinics following existing norms Medicines required for district veterinary hospitals to be procured 	
	Mobile veterinary hospitals/ dispensaries		<ul style="list-style-type: none"> Identify site for the conduct of camps. Make available required facilities 	<ul style="list-style-type: none"> Conduct and development of mobile farm aid units/ mobile veterinary dispensaries/ hospitals 	<ul style="list-style-type: none"> Management of mobile veterinary hospitals/ dispensaries and supervision. Make available the required vehicle and medicines 	
	Farmers meet, mela, exhibition		<ul style="list-style-type: none"> Publicity. Preparation. Conduct of Farmers meet at GP level Participation in Taluk level melas 	<ul style="list-style-type: none"> Taluk level melas or Hobli melas 	<ul style="list-style-type: none"> Organise district level melas and exhibitions 	
	Dissemination of information		<ul style="list-style-type: none"> Opening of information centres in veterinary dispensaries and hospitals Distribution of magazines, pamphlets, leaflets 	<ul style="list-style-type: none"> Organise farmers' seminar on various subjects with the active participation of experts. Imparting training, organising exhibitions 	<ul style="list-style-type: none"> Technical training to selected farmers. District level exhibition Infrastructure development Training of technical persons by experts 	
	Risk factor		Insuring farms, cattle and farmers	Data collection, storing at Taluk Level	Data collection, storing, at district level	

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3. Animal husbandry, Dairy, Poultry farm and Fisheries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
DAIRY DEVELOPMENT	Promotion of dairy development activities		<ul style="list-style-type: none"> • Promote cultivation of feed and fodder crops • Growing fodder using new technologies at Government land, pasture, banks of lakes and canals • Promote production of non-conventional cattle feeds • Promote production of hay and silage • Promote cultivation of fodder on commercial basis • Establishment of fodder banks • Promote production of planting materials of fodder crops/trees etc. • Promote fodder production in wasteland, barren land, canal banks etc. • Grassland development and marketing the produce • Conduct cattle shows, seminars, farmers contact programmes/ exhibitions 	<ul style="list-style-type: none"> • Impart training in cultivation of fodder crops, non-conventional cattle feed, production of hay and silage. • Promote commercial cultivation of fodder and its conservation in cooperative sector • Promote production of planting materials of fodder crops/trees in cooperative sector • Promote natural grassland development activities in cooperative sector and market the produce • Promote silvi pasture cultivation in cooperative sector and market the produce • Organise cattle shows/ calf rallies and exhibitions • Conduct seminars/ workshops • Establishment of fodder banks at hobli level or appropriate places, fodder storage 	<ul style="list-style-type: none"> • Procure and distribute seeds/planting materials for fodder cultivation in the district • Impart training in production of hay and silage • Promote introduction of new fodder varieties • Development and supply of extension tools such as pamphlets, photographs, compact disks etc. and visual aids • Promote cattle feed production units under cooperative sector • Creation of data base including feed and fodder resources • Establish and manage fodder farms • Conduct consumer awareness programmes, district level cattle shows, workshops on modern techniques and practices 	
	Enhancement of milk production	<ul style="list-style-type: none"> • Selection of beneficiaries 	<ul style="list-style-type: none"> • Supply of quality breed to beneficiaries under beneficiary oriented programme • Distribution of inputs for increased milk production • Promote milk product manufacturing units • Encourage construction of hygienic cattle sheds 	<ul style="list-style-type: none"> • Impart training in milk product manufacture • Impart training to society personnel • Assist dairy cooperatives for purchase of chemicals for quality analysis of milk • Promote awareness creation among farmers and society personnel in quality milk production • Impart training to farmers in quality milk production 	<ul style="list-style-type: none"> • Awareness creation among farmers and consumers on quality milk • Promote quality analysis of milk and milk products in the district • Assist milk product manufacturing units in marketing • Impart technical training to dairy entrepreneurs • Promote commercial dairy farms 	

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3. Animal husbandry, Dairy, Poultry farm and Fisheries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
FISHERIES		<ul style="list-style-type: none"> • Selection of beneficiaries 	<ul style="list-style-type: none"> • Monitoring fishermen housing schemes • Incentives to fishermen • Distribution of fisheries equipments/ implements • Training for fishermen • Construction of rural fish markets • Licensing for bulk transport of fishes • Promote to produce manure/compost from waste fishes • Control and regulation of Prawn-culture farms • Fisheries farming in ponds and pits at villages and construction of artificial water ponds and fish farming 	<ul style="list-style-type: none"> • Establishment of Larva fish farms at Hobli level • Construction of cold storage to store fish • Construction of large size fish markets • Cultivation and distribution of prawn seeds 		

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4. Social Forestry

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
4. Social Forestry						
Social Forestry	General functions	<ul style="list-style-type: none"> • Identification of stakeholder groups • Monitoring the Field implementation • Planning and Approval 	<ul style="list-style-type: none"> • Registration of stakeholder groups (users of forest products) • Constitution of technical teams • Field implementation through stakeholder groups • Formulation and implementation of awareness programmes 	<ul style="list-style-type: none"> • Constitution of expert committees • Technical support to Grama Panchayats in formulation and implement programmes • Assisting in awareness programmes • support for training 	<ul style="list-style-type: none"> • Overall guidance through: • Constitution of advisory committees • Literature production • Awareness classes • Exhibitions • Seminars • Field surveys, documentation and production of status reports • Training 	
	Social forestry and farm forestry	<ul style="list-style-type: none"> • Identifying beneficiaries • Formulation of projects and Approval • Selection of stakeholder groups 	<ul style="list-style-type: none"> • Identify degraded and waste lands for social forestry and farm forestry, formulate and implement projects with the support of Grama Sabhas and concerned stakeholder groups. • Establishment and management of nurseries including bamboo and cane • Plant trees along state highways and all other roads in the Panchayat. with the assistance of stakeholder groups • Survey, distribution of saplings • Formulation of innovative social forestry schemes • Selection of species for planting. • Encourage private farmers in farm forestry and assist them through projects. 	<ul style="list-style-type: none"> • Establishment and management of nurseries including bamboo and canefor producing seedlings as demanded by Grama panchayat and distribution of seedlings to Grama panchayats as and when required. 	<ul style="list-style-type: none"> • Provide district guidelines, general frame work and perspective plans for social forestry and farm forestry 	

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4. Social Forestry

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
		<ul style="list-style-type: none"> • Beneficiaries selection for the schemes of social forestry • Participation in survey • Selection of beneficiaries for farm forestry 	<ul style="list-style-type: none"> • Arrange for distribution of seedlings as and when required • Arrange for production and supply of fuel, fodder and timber for local use • Arrange for collection, distribution and sale of fuel, fodder and timber and other forest produces • Start and manage forest produce based cottage and village industries in Panchayat or support people to do that. • Involve all children and young people in the Panchayat in the whole process • Encourage children to start nurseries, their own school, home gardens. • Involve children in growing plants in public places like by the side of the road and around bus stops etc. • Encourage children to document the information about the plants in the village different ways • Arrange environmental programme with children to educate the community about the importance of forest in the life of the villagers • Licensing for wood cuttings, transporting wood, timber, firewood including bamboo • Licensing for cutting trees in Patta Land 	<ul style="list-style-type: none"> • Encourage High school children to start their own nurseries in their high schools • Develop school garden in high schools • Involve children in growing plants in public places like by the sides of roads, around bus stops etc 	<ul style="list-style-type: none"> • Encourage the children of Pre University colleges and vocational education schools/ institutions/centres to start their own nurseries in their schools and colleges • Develop school garden in Pre University colleges and vocational education schools/ institutions/ centres • Involve children of Pre University colleges and vocational education schools/ institutions /centres in growing plants in public places like by the sides of roads, around bus stops etc 	

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4. Social Forestry

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Fragile ecosystem management		<ul style="list-style-type: none"> • Afforest and manage river banks, lake shores, mangroves and other ecologically fragile lands, sides of public ponds along with connected water bodies and other wetlands with the assistance of stakeholders. • Support the stakeholders in protection and management of sacred groves. • Involve all children and young people in the Panchayat in the whole process of managing ecosystem • Organise and encourage school eco clubs 	•	<ul style="list-style-type: none"> • Provide district guidelines, general frame work and perspective plans for management of ecologically fragile areas 	
	Biodiversity management and indigenous knowledge	<ul style="list-style-type: none"> • Support and Participation in process 	<ul style="list-style-type: none"> • Prepare and maintain biodiversity register. • Documentation of indigenous knowledge. • Mapping ecologically sensitive areas. • Maintenance of data base on non government organisations/ nongovernmental institutions, children, young people, people's organisations involved in conservation efforts. 		<ul style="list-style-type: none"> • Provide district guidelines, general frame work and perspective plans for biodiversity management (which may include agro biodiversity also) and documentation of indigenous knowledge. 	
	Primary environment care	<ul style="list-style-type: none"> • Selection of beneficiaries • Approval of plan 	<ul style="list-style-type: none"> • Plan and implement projects for primary environment care through stakeholders. • Maintain data base on important environmental factors. 		<ul style="list-style-type: none"> • Provide district guidelines, general frame work and perspective plans for primary environment care 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

4. Social Forestry

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Non-wood forest product - processing, value addition and marketing		<ul style="list-style-type: none"> • Support stakeholders for primary processing and temporary storage. 	<ul style="list-style-type: none"> • Establishment of cooperative societies for minor forest products, monitoring and management 	<ul style="list-style-type: none"> • Training in value addition and storage of non-wood forest product. • Fixation of support price for non-wood forest product and timber products • Establishment of godowns. • Market study and guidance • Develop marketing strategies and support in marketing 	
	Wood based industries		<ul style="list-style-type: none"> • Maintenance of data base on wood based industries and furniture outlets. 		Provide district guidelines, general framework and perspective plans for wood based industries.	
	Awareness and education	<ul style="list-style-type: none"> • Active participation in planning • Set up environmental groups 	<ul style="list-style-type: none"> • Organize Habitat Day, Vanamahotsava, World Environment Day, Wild Life Week Celebrations, etc. • Promote environmental action groups through educational institutions and nongovernmental organizations 	<ul style="list-style-type: none"> • Organize Taluk level Vanamahotsava, World Environment Day, Wildlife Week Celebrations, etc. 	<ul style="list-style-type: none"> • Organize District level Vanamahotsava, World Environment Day, Wildlife Week Celebrations, etc. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

5. Tourism

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
5. Tourism						
Tourism	Various types of tourism such as ecotourism, Religious tourism, Cultural tourism, Forest tourism, Adventure tourism, Health tourism	<ul style="list-style-type: none"> • Identification of GP specific tourism • Selection of stake holders • Create guidelines for various types of tourism • Approval of plans with special emphasis on environment friendly approach 	<ul style="list-style-type: none"> • Plan and implementation of various types of tourism through stakeholders. • Involve young people to run services for tourists in the village • Encourage banks and other financial institution in the Panchayat to fund the tourism enterprises in the Panchayat 	<ul style="list-style-type: none"> • Training • Technical support • Develop tourist centres with required infrastructure 	<ul style="list-style-type: none"> • Provide district guidelines, general frame work and perspective plans for various types of tourism • Set up technical assistance units to assist Panchayats in plan and implement projects • Infrastructure support • Develop tourist centres with required infrastructure 	

KARNATAKA PANCHAYAT RAJ ACT

DRAFT RESPONSIBILITY MAP

6. Small scale and rural industries –khadi, handicrafts, village industries and food processing industries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
6. Small scale and rural industries – khadi, handicrafts, village industries and food processing industries						
Small scale and rural industries – khadi, handicrafts, village industries and food processing industries	Small scale Industrial resource	<ul style="list-style-type: none"> Participation in survey 	<ul style="list-style-type: none"> Conducting survey and preparation of GP level plan 	<ul style="list-style-type: none"> Essential support to GPs for survey 	<ul style="list-style-type: none"> Essential technical support to GPs for survey 	
	Development of basic facilities	<ul style="list-style-type: none"> Identification of proper rural place and beneficiaries family 	<ul style="list-style-type: none"> Facilitation to GS to identify proper rural place and beneficiaries family 	<ul style="list-style-type: none"> Support for the establishment of small scale industries Assistance in the establishment of small industrial settlement. 	<ul style="list-style-type: none"> Creating linkage between GPs and industries Acquisition of government or private land and establishment and management of small industrial settlement 	
	food processing industries	<ul style="list-style-type: none"> Identification of beneficiaries to establish food processing industries in a group 	<ul style="list-style-type: none"> Facilitation to establish food processing industries in a group and encouragement to establish the same individually 	<ul style="list-style-type: none"> Training and technical support to beneficiaries 	<ul style="list-style-type: none"> Technical and financial support to Beneficiaries selected by GPs 	
	Promotion of traditional industries (khadi, coir, handloom, handicrafts)	<ul style="list-style-type: none"> Selection of beneficiaries under various schemes of small scale industries 	<ul style="list-style-type: none"> Implementation of schemes under the technical support of Khadi and Village Industries Board, Directorate of Coir Development, Directorate of Handloom Textiles, District Industries Centre etc Generate interest in society for the use of products of cottage industries providing marketing facility for local products 	<ul style="list-style-type: none"> encourage establishment of industries like coconut products and by-products at cluster level Set up Support mechanisms to assist Grama Panchayats in plan and implementation of programmes Set up weekly markets and other types of marketing outlets for the products produced in Grama Panchayats Set up training centres for rural youth, women and members of the marginalised groups in the village to get employment in village itself Organise exposure s for the production units and personnel who are involved in production, marketing and manage the units in the Grama Panchayats inside the Taluk and within the district establishment of various such centres that can provide services, facilities at cluster level (cluster is a group of more than one feasible GPs) 	<ul style="list-style-type: none"> Identification of source of funding Assistance in finding larger markets, providing market place at district head quarters Assisting in product campaign, market survey, etc Focus programmes of all relevant departments in implementing this programme by Grama Panchayats Recognize the success of Panchayats and honour them and also provide them some special funds to expand their activities Organise exposure s for the production units and personnel who are involved in production, marketing and manage the units in the Grama Panchayats inside and outside the state 	

KARNATAKA PANCHAYAT RAJ ACT

DRAFT RESPONSIBILITY MAP

6. Small scale and rural industries –khadi, handicrafts, village industries and food processing industries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Product identification and project formulation		<ul style="list-style-type: none"> • Analysis of survey reports and product identification. • Project formulation in coordination with District Industries Centre, Khadi and Village Industries Board, Small Industries Service Institute, Directorate of Coir Development, State Sericulture Federation etc • Providing assistance to Zilla panchayat for product identification 		<ul style="list-style-type: none"> • Analysis of survey reports and product identification. • Project formulation in coordination with District Industries Centre, Khadi and Village Industries Board, Small Industries Service Institute, Directorate of Coir Development, State Sericulture Federation etc • Preparation of municipal/corporation level Industries plan 	
	Entrepreneur development programme		<ul style="list-style-type: none"> • Selection of entrepreneurs with support of concerned Taluk Panchayat and Zilla Panchayat if necessary • Creation of interest in cottage industries and encouraging private investment 	<ul style="list-style-type: none"> • Technical support to Grama Panchayat in selection of entrepreneurs • Establishing industrial counseling, information and guidance centre for promoting cottage/co-operative/ private small scale industrial units 	<ul style="list-style-type: none"> • Technical support to Grama Panchayat for selection of entrepreneurs including entrepreneur development programme • Conducting Entrepreneur development programme, 	
	Skill development training		<ul style="list-style-type: none"> • Identification of traditional skill and organising training for skill enhancement (artisans, craftsman) 		<ul style="list-style-type: none"> • Conducting training for khadi/ handloom workers and skilled labourers. • Pay stipend to the beneficiaries, honorarium/ training cost 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

7. Rural Housing

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
7. Rural Housing						
Rural Housing	Identification of below poverty line families including houseless population and squatters on public land	<ul style="list-style-type: none"> Ward wise identification poverty line families including house less , site less and squatters on public land & migrant workers 	<ul style="list-style-type: none"> Ward wise identification through Grama sabha and surveys Rehabilitation of squatters on public land & migrant workers by providing sites and home procuring fund from Construction Labour welfare fund. Payment of compensation in case of death and accidents provided by Construction Labour welfare fund 			
	Categorisation of the houseless population as beneficiaries of all the government and local government housing schemes	<ul style="list-style-type: none"> Selection of beneficiaries for all the government and local government housing schemes 	<ul style="list-style-type: none"> The finalized list shall be utilized for the various housing schemes implemented through the local governments The scheme wise beneficiary list and the categorization, methodology to be prepared afresh by the Grama panchayat every year. 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

7. Rural Housing

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Implementation of various housing schemes		<ul style="list-style-type: none"> • Providing loan/ grant assistance for shelter upgradation to beneficiaries already identified in the approved list • providing financial assistance for houseless households who own land (based on the categorization list) • Development of available panchayat/ poramboke land and subdivision of land for allotment to landless/ houseless poor or make a layout for them • To do private layouts, the layout owner should provide some percent of land to Grama Panchayat. These lands should be distributed as sites to landless. • Plan programmes to protect the lands of poor. 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

7. Rural Housing

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Awareness creation and training on cost effective housing		<ul style="list-style-type: none"> • Distribution of handouts on cost effective building construction and locally available materials and technology (such hand outs shall be got prepared through the building centres at taluk level) • Separate plan development by GPs, conversion of these lands as sites, and income generation by selling these sites. This process must be transparent. • All extensions and layouts must have the facility of proper drainage system, drinking water as per the norms of country planning. • Proper record document maintenance by GPs of all extensions and layouts constructed and allotted to beneficiaries • GP should have the authority to take proper action on all the illegal construction of layouts or for not following proper norms as per law. 	<ul style="list-style-type: none"> • Organisation of training programmes for cost effective construction technologies and skill development. • Formation of building centres by arrangement with nongovernmental organisations and engineers at taluk level to enable beneficiaries and Grama panchayats to avail of their services for preparation of plan, advice on technical matters, to render advice on housing related matters to panchayats and to provide technical training to building workers. Such building centres need not be financially supported by local governments, but shall be self sustaining. Training programmes shall be supported by taluk panchayat and Zilla panchayat 		
	Development of norms and standards for housing and related infrastructure		--	<ul style="list-style-type: none"> • Preparation of handouts for design options, norms, and standards for construction of sanitary latrines, rainwater harvesting, recharging, waste management, access improvement etc. as per the norms laid down in the District Housing Strategy Plan. 	Formulation of District Housing Strategy Plan in coordination with the municipalities in the district. Amongst other things, the District Housing Strategy Plan shall also mention :- <ul style="list-style-type: none"> • Definite indicators for selection of beneficiaries and 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

7. Rural Housing

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
					<ul style="list-style-type: none"> Unified costs for construction of dwelling units under various housing schemes like Indira Awaz Yojana, Sampoorna Gramin Rozgar Yojana, Scheduled Castes and Schedule Tribes Department Housing, Basava Vasathi Yojana, fishermen housing etc. Development of various design options for houses and sanitary latrines, norms and standards for housing related work. 	
	Implementation of housing infrastructure		<ul style="list-style-type: none"> Integration of the activities with the existing housing schemes for getting financial assistance based on the norms laid down in the District Housing Strategy Plan. 			
	Monitoring and evaluation of housing schemes		--	A system to monitor and evaluate may be instituted.	A system to monitor and evaluate may be instituted.	
	Constitution of beneficiary committee		<ul style="list-style-type: none"> Beneficiary committees may be constituted for specific infrastructure development projects in group housing areas or for specific group housing projects 	--	<ul style="list-style-type: none"> Beneficiary committees may be constituted for specific infrastructure development projects in group housing areas including urban slums or for specific group housing projects 	
	Land development for housing	Selection of beneficiaries	<ul style="list-style-type: none"> Identify and develop suitable government/ panchayat land for housing. Identification of appropriate government/panchayat sites for house construction, construction of layouts having 30X40 size sites as per the model of BDA and distribution to site-less. 	<ul style="list-style-type: none"> Assisting in land development for housing activities. 	<ul style="list-style-type: none"> Procurement and development of land for area based housing schemes and distribution of house plots. Acquisition of government or private lands for house construction, and site construction and distribute them to homeless and site-less 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

7. Rural Housing

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Special housing needs		--	--	<ul style="list-style-type: none"> • Planning and coordinating housing programmes during natural disasters. • Implementation of specific housing projects entrusted by other agencies 	
	Mobilisation of financial resources for housing		--	--	Mobilisation of resources for specific housing projects from commercial banks, housing finance/ institutions, external funding agencies	
	Environmental considerations in housing		<ul style="list-style-type: none"> • Preparation of broad land utilisation plan as a spatial development plan , showing land developed and developable for housing, water bodies, low lying land and paddy fields, which need to be conserved etc. 	<ul style="list-style-type: none"> • Support and suggestion to Zilla Panchayat regarding the formulation of rules and regulations related to the construction of houses. 	<ul style="list-style-type: none"> • Formation of district rules and regulations related to construction of houses and layouts keeping in mind the environment, traffic, natural conditions 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

8. Drinking Water Supply

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
8. Drinking Water Supply						
Drinking Water Supply	Water Supply Schemes	Identification of water scarcity/ problem areas	<ul style="list-style-type: none"> • Identify and assess existing water supply schemes like open wells/ community wells and renovate them based on detailed plan and estimate. • Initiate time bound steps to take up single Grama panchayat water supply schemes. • Frame and enforce by-laws for regulating water supply and collection of user charges. • Renovate all the water sources in the Grama panchayat area like small lake, ponds, and canals and promote rain water harvesting to keep up the water table level. • Rain water harvesting to be made mandatory in all new constructions in the Grama Panchayat • If anyone is constructing bore-wells, they should take permission from GPs in advance by paying fees and it must be mandatory • If anyone is constructing bore-wells, it should be informed to GPs and when work completes, it should be closed till motor pump is fixed. • In case of failure of bore-wells, that should be informed to GP officials and must be closed in front of them on the spot. If anyone go against this, GP has the authority to take action on them. 	<ul style="list-style-type: none"> • Take up multi village drinking water projects • Monitoring, management of multi village drinking water projects 	<ul style="list-style-type: none"> • Take up mega drinking water projects or multi taluk drinking water projects • Co-ordination of all drinking water supply schemes at district level (funding, monitoring and management) 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

8. Drinking Water Supply

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none"> • SC/ST group Ratio should be maintained in drinking water grants provided for GPs. Proper arrangement of water in SC/ST group colonies. • Information, Education and Communication on safe drinking water and good water use practices (cleaning, chlorinating etc.) • Formulate water supply project to provide safe drinking water to all families within a targeted time after stock of existing schemes and sources capacity. Establishment of water purification unit • Conduct ward-wise survey and study to assess the daily requirement of water for family members and animals. Based on this study suitable cost effective technology to be formulated. • Control on extraction and use of ground water for non domestic purposes. • Initiate steps to impose/ reuse waste water generated in houses/ institutions/public places through intensive campaign. • Maintain an asset register on water supply schemes • Set apart sufficient fund for operation and maintenance • Monitoring and evaluation of water supply schemes 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

8. Drinking Water Supply

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none"> • Provide water supply at the time of scarcity, drought and any other emergencies. Incase if any other is providing the service regarding this, that should be with the involvement and consultation of GPs • Testing drinking water and collecting report from water testing Labs • Establishment of water bodies for the appropriate use of water including drinking water • Take action to purify chlorine water in GP area, plan for use of surface water • Construction of recharge pits near public water taps and bore-well taps and it should be taken care of that water will not be stored on the above surface. • Apply GPS system to maintain the transparency in Drinking Water project works at GPs 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

9. Public Works and Town and Country Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
9. Public Works and Town and Country Planning (Roads, Bridges, ford, water-ways and other connecting ways)						
PUBLIC WORKS, TOWN and COUNTRY PLANNING	New Works* In conformity with the development plan/ spatial plan/ land use plan/ zoning regulations in force. The connectivity suggested by each local government should also be as per the restrictions imposed. The construction should not endanger the environment, and should aim at utilisation of local natural resources like water, water ways, waste land etc without causing damage to the environment and should be based on watershed development plans.	<ul style="list-style-type: none"> • Selection of works under public works, town and country planning • Selection of places or locations for public works 	<ul style="list-style-type: none"> • Construction and maintenance of <ul style="list-style-type: none"> - Footpaths/ lanes - Village Roads - Bridges, culverts - Buildings • Providing Ferry, Boat and raft service • GPs should be taken care of maintenance of records of village roads and its measurements and should take care that any road, drainage and bridge and other government lands are not encroached by anyone. • Give direction to all vehicle owners in GP area to stick radium stickers behind their vehicles and maintain them regularly without fail. • Conduct road safety campaign once in a year to create awareness in public about road accidents. Create awareness in public about the registration of vehicle and necessity of its insurance 	<ul style="list-style-type: none"> • Works such as : <ul style="list-style-type: none"> - Roads other than national highways and state highways - bridges, culverts passing through or relating to more than one Grama panchayats • Construction of shelters, gruel centres cattle sheds to be used at the time of Natural calamities at Taluk level. • Wells and tube wells. • Water supply and lift irrigation • Construction and maintenance of Multi village level civic amenities like market, marketing places, play ground, stadium etc. • All other construction works coming under the development sectors transferred to local governments including soil conservation • Essential technical support to construct burial grounds/cemetery 	<ul style="list-style-type: none"> • Works such as : <ul style="list-style-type: none"> - Roads other than other than national highways and state highways - bridges, culverts passing through or relating to more than one Taluk, of all district roads other than major district roads • Construction and maintenance of buildings for transferred institutions • Construction and maintenance of Multi Taluk level civic amenities like market, marketing places, play ground, stadium etc. • Construction of shelters, gruel centres cattle sheds to be used at the time of Natural calamities at District level. • Wells and tube wells. • Water supply, minor irrigation and lift irrigation. • All other construction works coming under the development sectors transferred to local governments including soil conservation. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

9. Public Works and Town and Country Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
		•	<ul style="list-style-type: none"> • Providing and maintaining Storm water drainage • Undertaking Sewage disposal • Construction and maintenance of <ul style="list-style-type: none"> - Bus stand, Rickshaw, Taxi/Auto Stand - passenger waiting shed/ parking space • Construction and maintenance of Playground • Construction of shelters, gruel centres cattle sheds to be used at the time of Natural calamities • Construction and maintenance of Waterways and canals • Construction and maintenance of <ul style="list-style-type: none"> - Public markets and slaughter houses - Bathing ghat, washing/Dhobi ghat - Public comfort station • Habitat development • Housing adopting conventional methods as well as cost effective/ alternative environment friendly technology utilising locally available materials • Construction of burial grounds/cemetery and its management (eco friendly burial grounds/cemetery construction) 	•	•	
			<ul style="list-style-type: none"> • Water supply, minor irrigation and lift irrigation • All other construction works coming under the development sectors transferred to local governments including soil conservation 			1.

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

9. Public Works and Town and Country Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Identification and selection of projects		<ul style="list-style-type: none"> • Identification and selection of projects based on the felt needs considering the proposals of Grama Sabha and seminar. Selection should be based on a master plan/ perspective development plan, spatial plan and watershed development plan if any prepared 	<ul style="list-style-type: none"> • Selection of projects from the prioritised lists received from Grama panchayats and proposals approved at development seminar or/ and perspective plan prepared if any. Spatial distribution and watershed development plan also should be considered 	<ul style="list-style-type: none"> • Selection of projects from the prioritised lists received from Grama panchayats and taluk panchayats and approved at development seminar or/ and perspective plan prepared if any. Spatial distribution and watershed development plan also should be considered 	
	Administrative sanction		<ul style="list-style-type: none"> • Irrespective of the estimate amount of the project 	<ul style="list-style-type: none"> • Irrespective of the estimate amount of the project 	<ul style="list-style-type: none"> • Irrespective of the estimate amount of the project 	
	Allocation of funds		<ul style="list-style-type: none"> • As provided for in the budget 	<ul style="list-style-type: none"> • As provided for in the budget 	<ul style="list-style-type: none"> • As provided for in the budget 	
	Investigation , design, preparation of plans, estimates and project reports		<ul style="list-style-type: none"> • By the engineering staff in the Grama panchayat or by the private engineers engaged by the Grama panchayat 	<ul style="list-style-type: none"> • By the engineering staff in the Taluk panchayat 	<ul style="list-style-type: none"> • By the engineering staff in the Zilla panchayat 	
	Technical sanction		<ul style="list-style-type: none"> • By the technical committee at the Panchayat level subject to financial limit • By the district level technical committee in case the financial limit exceeds. 	<ul style="list-style-type: none"> • By the technical committee at the Taluk level subject to financial limit • By the district level technical committee in case the financial limit exceeds. 	<ul style="list-style-type: none"> • By the technical committee at the district level 	
	Implementation		<ul style="list-style-type: none"> • Through beneficiary committee • Direct execution • By tenders/ through accredited agencies 	<ul style="list-style-type: none"> • Through beneficiary committee • Direct execution • By tenders/ through accredited agencies 	<ul style="list-style-type: none"> • Through beneficiary committee • Direct execution • By tenders/ through accredited agencies 	
	Procurement of materials		<ul style="list-style-type: none"> • Bitumen to be procured and supplied as per government instruction from time to time. • All other materials by implementing agencies • Quality assurance by experts, and by the technical committees 	<ul style="list-style-type: none"> • Bitumen to be procured and supplied as per government instruction from time to time. • All other materials by implementing agencies • Quality assurance by experts, and by the technical committees 	<ul style="list-style-type: none"> • Bitumen to be procured and supplied as per government instruction from time to time. • All other materials by implementing agencies • Quality assurance by experts, and by the technical committees 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

9. Public Works and Town and Country Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Mobilisation of resources a. Voluntary labour		<ul style="list-style-type: none"> For projects of Grama panchayats wherever feasible 	<ul style="list-style-type: none"> With the help of Grama panchayats 	<ul style="list-style-type: none"> With the help of Grama panchayats 	
	(b) Land		<ul style="list-style-type: none"> By free surrender/ acquisition By transfer of government land 	<ul style="list-style-type: none"> By free surrender with the help of Grama panchayat/ acquisition By transfer of government land 	<ul style="list-style-type: none"> By free surrender with the help of Grama panchayat/ acquisition By transfer of government land 	
	(c) Cash		<ul style="list-style-type: none"> Collection and remittance in panchayat fund before actual implementation 	<ul style="list-style-type: none"> Collection and remittance in panchayat fund before actual implementation 	<ul style="list-style-type: none"> Collection and remittance in panchayat fund before actual implementation 	
	Monitoring		<ul style="list-style-type: none"> As per guidelines issued from time to time 	<ul style="list-style-type: none"> As per guidelines issued from time to time 	<ul style="list-style-type: none"> As per guidelines issued from time to time 	
	Measurement		<ul style="list-style-type: none"> By the engineers in Grama panchayat or in their absence, by engineers in taluk panchayats for the works undertaken by accredited agencies by the engineers of such agencies 	<ul style="list-style-type: none"> By the engineers in taluk Panchayat or in their absence, by members of technical committee. For the works undertaken by accredited agencies by the engineers of such agencies 	<ul style="list-style-type: none"> By the engineers in Zilla panchayat or in their absence by members of technical committee. For the works undertaken by accredited agencies by the engineers of such agencies 	
	Check measurement and test check		By competent the president of Grama Panchayat	By competent the president of Taluk Panchayat	By competent the president of Zilla Panchayat	
	Payment		For all works arranged by Grama Panchayat	For all works arranged by Taluk Panchayat	For all works arranged by Zilla Panchayat	
	Evaluation of utility and benefits	<ul style="list-style-type: none"> Evaluation of all plans of works of by GP, TP and ZP by grama sabha committees 	<ul style="list-style-type: none"> Formation of committee approved by Grama Sabha at Grama Panchayat 	<ul style="list-style-type: none"> Approval of Grama Sabhas from Grama Panchayat and Taluk Panchayat 	<ul style="list-style-type: none"> Formation of committee approved by Grama Sabha at Grama Panchayat, Taluk Panchayat and Zilla Panchayat 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

9. Public Works and Town and Country Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Maintenance, upkeep and repair of assets		<ul style="list-style-type: none"> • Maintenance of road register and updating • Maintenance and updation of asset register (own and transferred) • Preparation of plan for annual maintenance and routine repairs. Raising funds, donations and other means for maintenance of community assets • Allocation of plan funds for special repairs • Prevention and eviction of encroachments from road puramboke, vigilance against misuse, encroachment, damage and loss to assets • Maintenance of a register for reformation charges, its collection and timely restoration of surface damaged by trench cutting, rising of hoardings, arches etc. • Coordination of the activities of the various departments which undertake trench cutting for restoration of surface within a specified period, shifting of posts of over head lines etc. • Lease and transfer of assets as per rules, collection of rent, fees from users • Removal of encroachments on public premises 	<ul style="list-style-type: none"> • Maintenance of road register and updating • Maintenance and updation of asset register (own and transferred) • Preparation of plan for annual maintenance and routine repairs. Raising funds, donations and other means for maintenance of community assets • Allocation of plan funds for special repair • Vigilance against misuse, encroachment, damage and loss to assets • Lease and transfer of assets as per rules, collection of rent, fees from users. 	<ul style="list-style-type: none"> • Maintenance of road register and updating • Maintenance and updation of asset register(own and transferred) • Preparation of plan for annual maintenance and routine repairs. Raising funds, donations and other means for maintenance of community assets • Allocation of plan funds for special repairs. • Vigilance against misuse, encroachment, damage and loss to assets • Lease and transfer of assets as per rules, collection of rent, fees from users 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

9. Public Works and Town and Country Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Spatial planning (related to particular area or field)	Participation in survey and data collection and activity planning	<ul style="list-style-type: none"> • Collection of data, survey, mapping with state support. • Stakeholder discussion • Preparation of plan, approval • Enforcement • Implementation of programmes • Monitoring 	<ul style="list-style-type: none"> • Implementation of projects appropriate to the Taluk Panchayat 	<ul style="list-style-type: none"> • Collection of data, survey, mapping • Stakeholder discussion • Preparation of plan, approval • Enforcement • Implementation of programmes • Monitoring 	
	Development of Water ways, boat service etc		<ul style="list-style-type: none"> • Identification of waterways for country boat service and to construct Jettis. • purchase of country Boats, and appoint private boats on contract basis for service • implementation of water ways and country boat service 	<ul style="list-style-type: none"> • Monitoring and management and inspection of water ways and service providers, • Technical support to implement water ways 	<ul style="list-style-type: none"> • Financial and technical support 	
	Approval of site plan and building plan		<ul style="list-style-type: none"> • Approval of site plan and building plan in accordance with guidelines issued by the Zilla Panchayat. 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

10. Rural Electrification/Power and energy

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
10. Rural Electrification/Power and energy						
Rural Electrification or POWER AND ENERGY			<ul style="list-style-type: none"> • Responsibility of rural electrification by buying power from KPTCL or any other source on consent basis by willing Grama Panchayats - Payment of bill on the basis of consumption to the KPTCL or any other power generating company or source - Supply to individual consumers for domestic/commercial use - Billing and collection - Remittance to the KPTCL or any other power generating company or source 	Provide technical support to GPs		
	Expansion of electrification	Identify isolated households/colonies/ areas where electricity has not reached	<ul style="list-style-type: none"> • Facilitate Grama sabha to identify isolated households/colonies/ areas where electricity has not reached • Prepare projects for electrifying un-electrified households and areas. • Settling objections raised by land owners • Connection and Supply of electricity by Identifying SC/ST and other backward caste families 	--	Provide technical support for electrification	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

10. Rural Electrification/Power and energy

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Street light		<ul style="list-style-type: none"> Identify the location and formulate projects Maintain the street lights by procuring spares and replacing defective lamps appointing qualified personnel under the ESCOM (Electricity Board) In the case of metered supply: supply, operation and maintenance of street light to be carried by the Grama Panchayat and their qualified personnel 			
	Monitoring power supply (i) Availability of power supply		Coordinate with the utility to ensure power supply during prime crop season, special occasions and to meet any contingencies.	Coordinate with the utility to ensure power supply during prime crop season, special occasions and to meet any contingencies.	Coordinate with the utility to ensure power supply during prime crop season, special occasions and to meet any contingencies.	
	(ii) Quality of supply		Identify poor voltage areas and formulate projects for improving the system voltage			
	Prevention of misuse, theft and illegal use, inefficient use of power		<ul style="list-style-type: none"> Keep a register to record complaints of theft etc. and to report to the utility and to review the action taken by the utility on the complaints in the Local Advisory Committee Exercise special monitoring with regard to misuse of agriculture connection in coordination with Agricultural Officer concerned and to review in Local Advisory Committee 			
	Power line mapping		Formulate project for power line mapping and its implementation			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

10. Rural Electrification/Power and energy

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Energy conservation activities		Formulate projects in coordination with the nodal agency to arrange programmes for the benefit of household and small scale industries	--	Formulate projects in coordination with the nodal agency, to arrange programmes for the benefit of large industries and government buildings	
	Promoting non conventional sources of energy	Identification of beneficiaries for all non conventional energy devices	<ul style="list-style-type: none"> • Identify potential sources of non conventional energy, formulation and implementation of projects as detailed below :- <ol style="list-style-type: none"> i. Micro hydel up to 100 KW (generation and distribution) ii. Bio mass gasifier up to 100 KW iii. Wind water pump iv. SPV pumping system up to 2 h.p. v. Solar S.P.V. home lighting system vi. Community and domestic smokeless choolahs vii. Hot box, thermal cooker, propagation and employment generation viii. Community based solar water heater 2000 pd capacity • Monitor functioning of non conventional energy devices, operation and maintenance of non conventional energy devices both (new and already existing and not functioning), through trained personnel within the Grama panchayat 	<ul style="list-style-type: none"> • Arrange training of personnel for operation and maintenance of non conventional energy devices both new and existing • Formulate projects for use of non conventional energy sources and implementation of projects covering more than one Grama panchayat limited to 1MW power generation and its implementation • Give direction to departments to supply electricity for limited time for the individual bore-well projects sanctioned under various government schemes 	<ul style="list-style-type: none"> • Assist the state nodal agency in preparing plan for energy requirement and supply. • Implementation of projects up to 5 MW including small hydel, bio mass gasifier, solar etc. • Promote non conventional energy sources and devices • Promote and popularise energy saving devices • Coordinate with government agencies and nongovernmental organisations for promotion of alternate sources of energy 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
11. Poverty Alleviation						
POVERTY ALLEVIATION	Identification of poor	<ul style="list-style-type: none"> • Participation in survey • Approval of the final list • identification of beneficiaries or poor • Selection of beneficiaries of draught affected areas • Identification of beneficiaries for rural toilet schemes and drinking water scheme • Selection of beneficiaries for advanced stoves national scheme • Selection of beneficiaries for biogas units 	<ul style="list-style-type: none"> • Conduct of survey as per criteria • Analysis of survey forms and preparation of draft list • Publication of the draft list • Call for claims and objections through validation by neighborhood groups, political parties and nongovernmental organisations & CBOs • Settlement of claims and objections in the draft list • Presentation of the final draft before Grama sabha for validation • Issue of below poverty line certificate • Issue of pass book to every family containing the comprehensive information of their family, assets, occupation and facilities they procured from government and other sources till now 	<ul style="list-style-type: none"> • Training to functionaries • Implementation of all projects planned by GPs related to poverty alleviation • Collection and consolidated of statistics at TP level and its evaluation • Creation of self employment at TP level • Establishment of industries through district industrials centres at Taluk and other departments and provide occupation • Provide irrigation facility for farmers' dry lands • Grant-aid for poor women to establish dairy and its products 	<ul style="list-style-type: none"> • Monitoring poverty • Information, Education, Communication • Orientation to elected representatives • Support to GPs and TPs for the implantation of their plan related to poverty alleviation • Evaluation of all poverty alleviation programmes. • Maintain the ratio of SC/ST handicapped • Identification industrial areas in ZP and TP level, provide fundamental facilities, and raw materials as per the demand and encourage the establishment of industries • Encouragement for self employment and related trainings, provide financial support through all poverty alleviation schemes of central and state. • Provide marketing facility for all the products produced under poverty alleviation schemes • Provide irrigation facility for farmers' dry lands • Provide Grant-aid for poor women to establish dairy and its products 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
		<ul style="list-style-type: none"> • Approval of plans 	<ul style="list-style-type: none"> • Use JJSY for the Infrastructure development of GPs • Distribute identity card under employment guarantee scheme • Exhibit an information board having information about the work taken under employment guarantee scheme • Demonstration of smokeless stove schemes. • Establishment of Biogas units for individuals and community. • Facilitation for the selection of beneficiaries • Planning to take up the national schemes related to smokeless stoves/advanced stoves and toilets 		<ul style="list-style-type: none"> • 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Organising and empowering the poor.	<ul style="list-style-type: none"> • Formation of neighbourhood groups/ self help groups 	<ul style="list-style-type: none"> • Facilitation for the formation of neighbourhood groups/ self help groups • Registration of neighbourhood groups/ self help groups in grama Panchayats • Induce operation of thrift and credit • Conducting evaluation and grading of SHGs • Monitor the social and economical activities of neighbourhood groups/ self help groups. Observe if any exploitation. • Credit linkage • Federating the groups at ward and Grama panchayat level • Operation of credit to SHGs / neighbourhood group through GPs 	<ul style="list-style-type: none"> • Capacity building • Provide guidelines for evaluation and grading of SHGs • Administering revolving fund subsidy 	<ul style="list-style-type: none"> • Printing and supply of registers • Training in accounting to self help groups • Coordination at district level. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Lending and financial Support	<ul style="list-style-type: none"> • Identification of Beneficiaries for debt and financial support under different programmes / schemes 	<ul style="list-style-type: none"> • Facilitation for the Identification of Beneficiaries for debt and financial support under different programmes / schemes • Lending and grant-in-aid support • Monitoring of progress, and management and it's reporting 	<ul style="list-style-type: none"> • Support to GPs for to plan for lending support • Consolidation of progress report received from GPs 	<ul style="list-style-type: none"> • support to TPs and GPs to plan for District lending support • District progress monitoring, and control • 	
	Anti Poverty Sub Plan		<ul style="list-style-type: none"> • Need assessment • Consolidation of need assessment and submission of data to Taluk panchayat and Zilla panchayat • Preparation of plan for the Grama panchayat 	<ul style="list-style-type: none"> • Preparation of plan for Taluk panchayat 	<ul style="list-style-type: none"> • Orientation training for preparation of Anti Poverty Sub Plan • Preparation of plan for Zilla panchayat 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Self employment programmes	Identification of cluster groups	<ul style="list-style-type: none"> • Facilitation for the Identification of cluster groups • Identification of activity group /prospective entrepreneurs • Launching of micro enterprises • Escort services 	<ul style="list-style-type: none"> • Identification of key activities/ enterprises opportunities and submission of list to the Zilla panchayat • Infrastructure build up (including marketing support) based on the project report • Entrepreneurship development programme and skill development training based on the training plan approved by the Zilla panchayat • Credit linkage • Monitoring of the programme at taluk level • Conduct of fairs and exhibitions at Taluk panchayat level 	<ul style="list-style-type: none"> • Preparation of perspective plan for the district • Coordination of line departments and research institutions • Project report preparation for the selected key activities • Identification of training institutions and approval of training plan • Technology transfer • Coordination of infrastructure build up • Release of funds to banks • Providing infrastructure to the existing training institutions/ setting up of the new institutions • Fairs and exhibitions at district level • Provide marketing support at district level. • Submission of periodical reports and obtaining subsequent installments in the case of centrally sponsored schemes 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Wage employment	<ul style="list-style-type: none"> • Formation of labour groups at habitat /ward level • Selection of beneficiaries for individual beneficiary programmes 	<ul style="list-style-type: none"> • Identification of habitat/ location of labourers. • Facilitation for the Formation of labour groups at habitat /ward level • Registration of labour groups /labourers • Facilitation for the selection of beneficiaries for individual beneficiary programmes • Ascertaining lean season of each labour group. • Preparation of shelf of projects on the basis of the Grama Sabha proposal • Communicate approved shelf of projects to Taluk panchayat and Zilla panchayat • Preparation of action plan for Grama panchayat • Distribution of employment certificate • Execution of work through labour groups. • Inspection of food grains distribution and muster roll of all works • Create community assets to get continuing benefit to the poor 	<ul style="list-style-type: none"> • Capacity building of labour groups. • Preparation of action plan from the approved shelf of projects • Issue of administrative sanction. • Execution of works through the labour groups registered with Grama Panchayat • Technical support and monitoring of the works executed by the Grama panchayat • Monitoring of food grain distribution • Ensure employment to all in GP 	<ul style="list-style-type: none"> • Indicating the resources for each panchayat raj institutions, in respect of centrally sponsored scheme • Preparation of action plan for Zilla panchayat from the shelf of project • Technical support and monitoring of the works executed by the Taluk panchayat • Coordination of food grain distribution • Execution of works through labour groups registered with Grama Panchayats • Submission of periodical reports and ensuring release of funds under centrally sponsored schemes panchayat. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Slum improvement	Approval of Plan for slum development	Data collection, implementation of plan supply of drinking water, construction of toilets, bath rooms, street lights,	--	--	
	Basic minimum needs 1. House	<ul style="list-style-type: none"> • Prioritisation by Grama Sabha. 	<ul style="list-style-type: none"> • Need assessment • Planning • Preparation of inventory of the houseless. • Validation of the inventory through neighbourhood groups/ self help groups/ community based organisations • Publication of final list and share with GS • Providing of list of beneficiaries to the relevant line departments and other agencies and timely updating • Annual revision of inventory • Execution of housing schemes. • Monitoring 	<ul style="list-style-type: none"> • Awareness building • Mason training • Propagating appropriate technology • Providing plan assistance to Grama panchayats. • Implementation of housing schemes under centrally sponsored schemes. • Dovetailing supplementary plan assistance with centrally sponsored schemes. 	<ul style="list-style-type: none"> • Arranging credit linkage to Grama panchayats which undertakes Total housing schemes. • Providing plan assistance to Grama panchayats • Submission of periodical reports to Government of India for timely release of funds 	
	2. House sites	<ul style="list-style-type: none"> • Selection of beneficiaries 	<ul style="list-style-type: none"> • Need assessment. • Plan preparation. • Identification of sites. • Purchase of land. • Facilitation for the selection of beneficiaries 	<ul style="list-style-type: none"> • Providing plan assistance to Grama panchayats. 	<ul style="list-style-type: none"> • Providing plan assistance to Grama panchayats 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	3. Sanitation A. Household latrine/ safe disposal of human excreta	<ul style="list-style-type: none"> • Identification of beneficiaries 	<ul style="list-style-type: none"> • Information, Education Communication for community awareness. • Need assessment. • Plan preparation. • facilitation for the Identification of beneficiaries • Identification and arrangement of land for community structures where individual units are not possible. • Execution of schemes. 	<ul style="list-style-type: none"> • Capacity building. • Skill development for construction workers. • Technical support • Setting up of Rural Sanitary Marts and Production Centres • 	<ul style="list-style-type: none"> • Technology dissemination 	
	B. Disposal of solid and liquid waste at household level.		<ul style="list-style-type: none"> • Awareness building. • Need assessment. • Plan preparation • Execution of schemes. • Monitoring. 	Providing technical assistance to Grama panchayats.		
	4. Drinking water		<ul style="list-style-type: none"> • Awareness building on safe drinking water, maintenance of sources, rational usage. • Community mobilisation • Need assessment • Preparation of plan. • Execution and monitoring. 	Technical support	Technical support.	
	5. Electrification/ energy support.		<ul style="list-style-type: none"> • Identification of location/houses • Preparation of plan • Execution and monitoring. • Live demonstration of smokeless choola 	--	Technical support	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

11. Poverty Alleviation

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	6. Nutrition	Identifying beneficiaries requiring food support.	<ul style="list-style-type: none"> • Facilitation for identifying beneficiaries requiring food support. • Strategic planning. • Execution and monitoring. 	--	Technical support.	
	Area development programme including Integrated waste land development programme.	Activity selection	<ul style="list-style-type: none"> • Formation of neighbourhood groups • Activity selection through Grama Sabha and submission to Taluk Panchayat • Formation of user groups and mobilisation of user contribution • Execution through user groups • Post project maintenance through operation of wasteland development fund. 	<ul style="list-style-type: none"> • Constitution of watershed development team • Capacity building to neighbourhood groups and elected representatives. • Preparation of action plan • Technical supervision • Coordination of line departments 	<ul style="list-style-type: none"> • Delineation of micro watershed • Preparation of watershed plan based on the taluk plans and approval • Allocation of funds to Grama panchayats • Monitoring • Coordination of the line departments and other agencies. • Preparation and submission of area development projects to Government of India/ external agencies. • Submission of periodical reports to Government of India/ other agencies for release of funds 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

12. Public Distribution System (PDS)

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
12. Public Distribution System (PDS)						
PUBLIC DISTRIBUTION SYSTEM	System maintenance	<ul style="list-style-type: none"> • Identification and Selection of beneficiaries under anthyodhaya and anna poorna schemes 	<ul style="list-style-type: none"> • Selection of retail depots • Recommendation for new cards • Facilitation to Grama Sabhas for the selection of beneficiaries under anthyodhaya and anna poorna schemes • Distribution of grains and other food materials to the selected beneficiaries as per the cards given to them 	<ul style="list-style-type: none"> • Recommendation of new authorised wholesale depots 	<ul style="list-style-type: none"> • Consumer education • Inspection of all retail sales system in the ZP area • Monitoring and supervision of all retail sale depots and take proper action if any de-merits in transport system. • Collection of statistics of essential food grains for district per month and for a year. 	
	Vigilance and enforcement aspects and redressal of public grievance	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Inspection of authorized retail depots • Enquire into public complaints 	Inspection of authorized wholesale depots	--	

KARNATAKA PANCHAYAT RAJ ACT
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13. Disaster Management

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
13. Disaster Management						
Disaster management	Information system and rescue operation		<ul style="list-style-type: none"> • Inform the incidence of calamity to the Police, Fire Force and Revenue Department at the earliest • Community mobilisation for rescue operations and rehabilitation 	<ul style="list-style-type: none"> • Assist in the rescue operations and monitoring relief operations 	<ul style="list-style-type: none"> • Monitor relief operations 	
	Rehabilitation		<ul style="list-style-type: none"> • Assist the authorities in finding out suitable location for shelter • Assist in managing the temporary camps • Assess all type of losses and furnish list to the concerned • Identify the repair and restoration work 	<ul style="list-style-type: none"> • Mobilize the local resources for managing the camps • Consolidate the lists given by the Grama panchayats and forward to the Zilla panchayat • Technical supervision of works 	<ul style="list-style-type: none"> • Coordinate the rehabilitation work • Consolidate the list given by the Taluk Panchayats • Finalize the lists and allocation of funds to the Grama panchayat 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
14. Education (Primary and High School education, Technical and Professional Education, adult and informal education)						
General Education	Expansion and development of educational facilities		<ul style="list-style-type: none"> Assess the requirements and shortages of the existing infrastructure facilities in the pre-primary, lower primary and upper primary schools and plan in a systematic way to ensure required facilities. 	<ul style="list-style-type: none"> Assess the requirements and shortages of the existing infrastructure facilities in the high schools, secondary schools and plan in a systematic way to ensure required facilities. 	<ul style="list-style-type: none"> Assess the requirements and gaps as to the infrastructural facilities in pre-university colleges, vocational education institutions and plan in a systematic way to ensure required facilities. 	
	Dismantling and auctioning off all the old dilapidated and ramshackled structures		<ul style="list-style-type: none"> Take timely action in such a manner that the buildings of pre-primary, lower primary and upper primary schools do not collapse and create human tragedy. Also take steps to auction off structures saving sufficient quantum of money, paying attention to their re-use. 	<ul style="list-style-type: none"> Take timely action in such a manner that the buildings of high schools, secondary schools are not collapsed creating human tragedy. Also take steps to auction off structures saving sufficient quantum of money, paying attention to their re-use 	<ul style="list-style-type: none"> Take timely action in such a manner that the buildings of pre-university colleges, vocational education institutions are not collapsed creating human tragedy. Also take steps to auction off structures saving sufficient quantum of money, paying attention to their re-use 	
	Sanitation, health and drinking water facilities		<ul style="list-style-type: none"> Assess the genuine needs of toilets and drinking water facilities among the pre-primary, lower primary and upper primary schools and prioritise them to create a clean and hygienic environment. Adopt user friendly and cost effective rural technology in this domain. 	<ul style="list-style-type: none"> Assess the genuine needs of toilets and drinking water facilities among the high schools, secondary schools and prioritise them to create a clean and hygienic environment. Adopt user friendly and cost effective rural technology in this domain. 	<ul style="list-style-type: none"> Assess the genuine needs of toilets and drinking water facilities among the pre-university colleges, vocational education institutions and prioritise them to create a clean and hygienic environment. Adopt, user friendly and cost effective rural technology in this domain 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Quality improvement		<ul style="list-style-type: none"> • Pilot and launch school specific/ area specific/ local specific quality improvement programmes in pre-primary, lower primary and upper primary schools • Frame out strategies and facilities to ensure the delivery of education to children, not only considering the universal enrolment and retention avoiding dropouts • Creating environment for all the children to continue their education. Identifying all the obstacles for the continuation of their education and frame out strategies for essential facilitation. • Supervise and monitor regular attendance of teachers and students in the class room and take remedial action • Ensure timely disbursement of scholarships and grants • Provide regular midday meals to the needy (with flexibility in regard to the nutrient content of the food stuff) • Providing free study materials to the needy. • Ensure and encourage academic innovativeness and experimentation(like flexi timing schools/extension schools convenient location and time to children) • Convergence of agencies and organisations inclusive of nongovernmental organisations working in the academic/ educational institutions 	<ul style="list-style-type: none"> • Pilot and launch school specific/ area specific/ local specific quality improvement programmes in high schools, secondary schools • Frame out strategies and facilities to ensure the delivery of education to children, not only considering the universal enrolment and retention avoiding dropouts • Supervise and monitor regular attendance of teachers and students in the class room and take remedial action • Ensure timely disbursement of scholarships and grants • Provide regularly mid day meals to the needy (with flexibility in regard to the nutrient content of the food stuff) • Providing free study materials to the needy. • Ensure and encourage academic innovativeness and experimentation (like flexi timing high schools /extension schools convenient to children) • Ensure and encourage trade and skill development schools in GPs 	<ul style="list-style-type: none"> • Pilot and launch school specific/ area specific/ local specific quality improvement programmes in pre-university colleges, vocational education institutions • Supervise and monitor teacher's attendance and pupils' attendance arresting dropouts • Ensure and encourage academic innovativeness and experimentation • Convergence of agencies and organisations inclusive of nongovernmental organisations working in the academic/ educational institutions. • Chalk out programmes for teachers capacity/skill development. • Chalk out schemes/ projects aimed at teaching of remediation paying special attention to the disadvantaged and otherwise abled. • Implement interventions aimed at gender empowerment • Implement special enrichment programmes for Scheduled Caste/Scheduled Tribe children. • Pilot research and evaluation studies and highlight commendable academic achievements 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none"> • Chalk out programmes for teachers empowerment • Chalk out programmes for children empowerment. • Support to children to start their own sanghas and provide place and safe environment to sanghas on their demand. • Chalk out schemes/ projects aimed at teaching of remediation paying special attention to the disadvantaged and otherwise abled. • Implement interventions aimed at gender empowerment • Implement special enrichment programmes for Scheduled Caste/Scheduled Tribe children. • Pilot research and evaluation studies and highlight commendable academic achievements • Provide parental sensitisation on education • Pilot and put into motion a preventive mechanism, ensuring children's right to education, • Ensure and encourage children empowerment and Right based education to all 	<ul style="list-style-type: none"> • Convergence of agencies and organisations inclusive of nongovernmental organisations working in the academic/ educational institutions • Chalk out programmes for teachers empowerment • Chalk out schemes/ projects aimed at teaching of remediation paying special attention to the disadvantaged and otherwise abled. • Implement interventions aimed at gender empowerment • Implement special enrichment programmes for Scheduled Caste/Scheduled Tribe children. • Pilot research and evaluation studies and highlight commendable academic achievements • Provide parental sensitisation on education • Pilot and put into motion a preventive mechanism, ensuring children's right to education 	<ul style="list-style-type: none"> • Ensure speedy and timely disbursement of scholarships, lump sum grant and other benefits to eligible children • Ensure noon feeding to the children in consistent and regular way avoiding delay and default in providing cooking, transportation and condiments charges to the heads of the school • Supply of study materials • Timely supply of teachers handbooks, teaching aids etc. proportionate to the number of children • Provide parental sensitisation on education • Pilot and put into motion a preventive mechanism, ensuring children's right to education, where chronic ailments of parents/ foster parents, untimely death/ disaster befalling on the parents or suicide on the part of parents, prevent on the same to them. • Take steps for sustaining traditional art forms, core values inherent among the children or their family or in their environment that promotes a cultural identity and continuity enriching a cultural curriculum transaction • Evolve a district specific mechanism to share best practices 	

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DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	management and monitoring		<ul style="list-style-type: none"> Day to day management and monitoring of pre-primary, lower primary and upper primary schools 	<ul style="list-style-type: none"> Day to day management and monitoring of in high schools, secondary schools 	<ul style="list-style-type: none"> Day to day management and monitoring of pre-university colleges, vocational education institutions 	
	Administrative Matters Filling up of vacancy		<ul style="list-style-type: none"> Depute teachers on temporary basis to vacancies in schools from the schools where teachers are in access number inside the GP area Appoint qualified persons on contract basis / through Employment Exchange till the vacancies are filled up by competent authority on time. 	<ul style="list-style-type: none"> Depute the teachers on temporary basis to vacancies in schools from the schools where teachers are in access number inside the Taluk Appoint qualified persons on contract basis / through Employment Exchange till the vacancies fill up by competent authority on time. 	<ul style="list-style-type: none"> Depute the teachers on temporary basis to vacancies in schools from the schools where teachers are in access number inside the District Appoint qualified persons on contract basis / through Employment Exchange till the vacancies fill up by competent authority on time. 	
	Sanctioning of leave 1. Casual leave and other leave where alternate arrangements are not needed. 2. Long leave where alternate arrangements are needed		To be sanctioned by President in the case of head of institution such as Head Master ..	To be sanctioned by President in the case of head of institution such as Head Master/principal ..	To be sanctioned by President in the case of head of institution such as Head Master/principal ..	
	Transfer of Employees		-----	Transfer responsibility of pre-primary, lower primary and upper primary school teachers	Transfer responsibility of high schools, secondary school teachers	
	Disciplinary Actions		Receive complaints against school personnel of pre, lower and upper primary schools, conduct enquiry, impose minor punishments, recommend major punishments	Receive complaints against school personnel of high and secondary schools, conduct enquiry, impose minor punishments, recommend major punishments	Receive complaints against school personnel of pre university colleges and vocational institutions conduct enquiry, impose minor punishments, recommend major punishments	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Teacher Training		Render assistance in imparting training to teachers of pre-primary, lower primary and upper primary schools	Render assistance in imparting training to teachers of high schools, secondary schools	Render assistance in imparting training to teachers of pre-university colleges, vocational education institutions	
	Institutional plan		<ul style="list-style-type: none"> Take a leading role for the formulation, implementation and periodic evaluation of institutional plans in pre-primary, lower primary and upper primary schools 	<ul style="list-style-type: none"> Take a leading role for the formulation, implementation and periodic evaluation of institutional plans in high schools, secondary schools 	<ul style="list-style-type: none"> Take a leading role for the formulation, implementation and periodic evaluation of institutional plans in pre-university colleges, vocational education institutions 	
	Information and Communication Technology.		<ul style="list-style-type: none"> Steps to be taken for the universalisation of Information and Communication Technology in classrooms in pre-primary, lower primary and upper primary schools 	<ul style="list-style-type: none"> Steps to be taken for the universalisation of Information and Communication Technology in classrooms in high schools, secondary schools 	<ul style="list-style-type: none"> Steps to be taken for the universalisation of Information and Communication Technology in classrooms in pre-university colleges, vocational education institutions 	
	Environmental improvement.		<ul style="list-style-type: none"> Put into motion in pre-primary, lower primary and upper primary schools activities aimed at beautification of schools with an up-thrust on generating an aesthetic sense among the taught. 	<ul style="list-style-type: none"> Put into motion in high schools, secondary schools activities aimed at beautification of schools with an up-thrust on generating an aesthetic sense among the taught. 	<ul style="list-style-type: none"> Put into motion in pre-university colleges, vocational education institutions activities aimed at beautification of schools with an up-thrust on generating an aesthetic sense among the taught. 	
	Melas (Festivals Meet etc.)		<ul style="list-style-type: none"> Assist in organising and holding school level Prathibha Karanji at GP level in pre-primary, lower primary and upper primary schools 	<ul style="list-style-type: none"> Assist in organising and holding school level Prathibha Karanji in high schools, secondary schools 	<ul style="list-style-type: none"> Monitor the conduct of festivals in pre-university colleges, vocational education institutions and extending assistance needed 	
	Distribution of school Materials such as uniforms, books, study materials etc.		<ul style="list-style-type: none"> Distribution of school Materials to pre-primary, lower primary and upper primary schools 	<ul style="list-style-type: none"> Distribution of school Materials to high schools, secondary schools 	<ul style="list-style-type: none"> Distribution of school Materials to in pre-university colleges, vocational education institutions 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Management of School Buildings and infrastructure		<ul style="list-style-type: none"> Monitoring and management of Buildings and infrastructure of pre-primary, lower primary and upper primary schools 	<ul style="list-style-type: none"> Monitoring and management of Buildings and infrastructure of high schools, secondary schools 	<ul style="list-style-type: none"> Monitoring and management of Buildings and infrastructure of pre-university colleges, vocational education institutions 	
	Hostels	<ul style="list-style-type: none"> Selection and listing of all beneficiaries including SC/ST, most marginalised who is in need of hostels. - Pre-metric (below 16 years) children, children who are learning vocational education, skill up-gradation, children upgrading their skills in unorganized sectors, Pre-university children, degree children. 	<ul style="list-style-type: none"> Consolidation of all beneficiaries to Hostels selected by Grama sabha, and send the details to TPs Monitoring management of hostel in GPs 	<ul style="list-style-type: none"> Consolidation of beneficiaries list and providing them the facility Establishment, monitoring and management of Hostels at Taluk level for Pre-metric (below 16 years) children, children who are learning vocational education, skill up-gradation, children upgrading their skills in unorganized sectors. Technical and financial support 	<ul style="list-style-type: none"> Consolidation of beneficiaries list and providing them the facility at District level Establishment, monitoring and management of Hostels at district level for Pre-university children, degree children. Technical and financial support 	
VOCATIONAL EDUCATION	Establishment, managing and monitoring vocational education institutes		<ul style="list-style-type: none"> Frame out strategies to give vocational education along with formal education to all children above 14 years. Identification and selection of children for vocational education Sending the above details to TPs Encouragement for establishment of vocational education schools/ institutions/ centres. Change in timings of vocational educational institutions as per the convenience of children 	<ul style="list-style-type: none"> Establishment of vocational education institutes permission to run vocational training centres and supervision 	<ul style="list-style-type: none"> Management and monitoring the vocational training centres 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none"> • Beneficiaries selection for cottage industry • Support to technical education at Taluk and District Level 	<ul style="list-style-type: none"> • Establishment, management and Monitoring of ITI or various skill training centres 	<ul style="list-style-type: none"> • Information collection at district level, analysis and preparation of district plan 	
				<ul style="list-style-type: none"> • Identifying technical and skills needs at Taluk level and planning for such the trainings 	<ul style="list-style-type: none"> • Establishment of ITI at district level 	
				<ul style="list-style-type: none"> • Planning and introducing professional education in schools and centres and its management 	<ul style="list-style-type: none"> • Estimate and appointment for technical education • Estimate the professional education for entire district 	
			<ul style="list-style-type: none"> • Encouragement for professional education of children 	<ul style="list-style-type: none"> • Introducing professional education in schools at Taluk level 	<ul style="list-style-type: none"> • Selection of professional education, introducing them in schools and establishing centres for main courses; 	
			<ul style="list-style-type: none"> • Selection of students and children to professional education 	<ul style="list-style-type: none"> • Establishment of professional education • Support to GPs for the selection of beneficiaries 		

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

14. Education

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
ADULT AND NON FORMAL EDUCATION	Control and management of literacy centres		<ul style="list-style-type: none"> • Control, manage and monitor the literacy centres. • Provide learning materials to the neo literates • Launch concerted campaign against neo literates relapsing into literacy • Empower the neo literates by generating income earning avenues • Empower the neo-literates to participate in movements pertaining to civil rights, gender equity, alcoholism, dowrism etc. • Posting of literacy personnel at the centres • Implementation of adult education programmes 	<ul style="list-style-type: none"> • Organizing Sampoorna Saksharatha Andolan 	<ul style="list-style-type: none"> • Pilot the literacy activities in the district • Posting of literacy personnel at the districts • Function as an apex body of grass root level of literacy programmes and centres • Monitor the equalisation of examinations • Provide avenues and incentives for post literacy higher education programmes through distance education mode 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

15. Libraries

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
15. Libraries						
	Establishment and maintenance of libraries		<ul style="list-style-type: none"> • Establishment, maintenance and management of libraries. • Upkeep of libraries. • Raise quantifiable resource for the sustenance of the libraries. • Subscribe for dailies and periodicals and purchase of books according to availability of funds. • Appointment of librarian and monitoring • Support to start libraries in small villages and provide space for readers • Increase readers and collect fees for membership registration • Conduct camps for the development of libraries • Supply legal and agriculture related books in libraries. 	<ul style="list-style-type: none"> • Establish and maintain libraries at Taluk Level • Upkeep of libraries at Taluk Level. • Raise quantifiable resource for the sustenance of the libraries at Taluk Level. • Subscribe for dailies and periodicals and purchase of books according to availability of funds. • Appointment of librarian for Taluk Libraries • Extend assistance for maintenance and functioning of libraries at GP Level • Maintenance of circulating library books at TP and GP level 	<ul style="list-style-type: none"> • Establish and maintain libraries at District Level • Upkeep of libraries at District Level. • Raise quantifiable resource for the sustenance of the libraries at District Level. • Subscribe for dailies and periodicals and purchase of books according to availability of funds. • Appointment of librarian for District Libraries • Extend assistance for maintenance and functioning of libraries at GP and TP Level 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

16. Sports and Cultural Activities

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
16. Sports and Cultural Activities						
SPORTS AND CULTURAL AFFAIRS	<ul style="list-style-type: none"> • Encouraging the activities of arts and culture. (i) Protecting and reviving cultural heritage which are almost extinct (ii) Assisting and protecting poor and indigent artists (iii) Construct and maintain cultural centres, community halls, open air theatres etc. 		<ul style="list-style-type: none"> • Identify arts and culture forms which are in the brink of ruin and revive them with the active assistance of artists of respective field. • Arrange for extending financial assistance to artists • Assist the artists who are disadvantaged to get financial assistance by liaising with agencies responsible for art and culture • Arrange for the maintenance and upkeep of the structure by providing adequate funds in the budget 	<ul style="list-style-type: none"> • Set up platforms for the cultural teams to exhibits their talents 	<ul style="list-style-type: none"> • The rare items of arts and cultural symbols should be documented like be copied in compact disc. 	
			<ul style="list-style-type: none"> • Organise sports festival and cultural programmes in villages. Give priority to local folk media while organising 	<ul style="list-style-type: none"> • Celebration of Taluk level Sports and cultural festivals • Support to GPs to organise these festivals at GP level. • Establishment of sports complex, theatre, cultural house and infrastructure at Taluk level • Establishment of Nehru youth centres • Establishment of youth Yatri Nivas for youths 	<ul style="list-style-type: none"> • To strengthen National Integration, publicity of family planning, Eradication of superstition, communal harmony, sanitation at district level, organise sports festival, cultural programmes using Folk and local cultural media • Establishment of sports complex, cultural house and theatre at District level 	
	Organise fairs, festivals and youth festivals		Organise locally relevant and important festivals through community participation	Organise melas and festivals with the cooperation of Grama panchayats	<ul style="list-style-type: none"> • Organise district level melas and festivals. • Best performing artists may be recognised at district level 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

16. Sports and Cultural Activities

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Maintenance of religious harmony		<ul style="list-style-type: none"> • Set up permanent committees giving representation to leaders of various religions/ communities. • Conduct seminars. • Observe religious harmony day. • Organise religious harmony pledge taking ceremonies 	• ..	<ul style="list-style-type: none"> • Institute award for Grama panchayat with best track record of religious harmony every year 	
	Monuments for historically important/ outstanding persons		<ul style="list-style-type: none"> • Construct monuments and maintain them. • Organise annual memorial meetings 	• ..	<ul style="list-style-type: none"> • Publish district directory of monuments and historically important persons 	
	Encourage reading habit		<ul style="list-style-type: none"> • Establish rural libraries and reading rooms • Extend financial assistance to cultural organisations to set up libraries and for the purchase of books. • Organise book/ reading day 		<ul style="list-style-type: none"> • Institute award to outstanding libraries in the district. • Organise half yearly meetings of libraries in the district for coordination of library activities. • Oversee the functions of libraries 	
	Measures for protection of heritage		<ul style="list-style-type: none"> • Find archival documents, places and archaeological monuments and take steps for their protection. • Prepare history of the village/ Grama Panchayat 		<ul style="list-style-type: none"> • Documentation of monuments of archaeological importance at district level and its publication. • Undertake awareness campaign on conservation of heritage 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

16. Sports and Cultural Activities

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Promotion of sports activities		<ul style="list-style-type: none"> Integrate sports activities ensuring support of State Sports Council and educational institutions. Organise rural sports events. Recognition of sports clubs/associations Arrange programme and events to encourage local sports and games Programme to encourage women to participate in sports and games which otherwise they are not take part in some of games and sports Programme for different specially able people 	<ul style="list-style-type: none"> Organise sports melas with the assistance of local organisations in sports field Set up Technical support Grama Panchayats to chalk out programme for specially able people 	<ul style="list-style-type: none"> Organise district level sports events and competitions Set up Technical support Grama Panchayats to chalk out programme for specially able people 	
	Play grounds		Establish and maintain play fields and grounds	--	<ul style="list-style-type: none"> Representation of Zilla panchayat in the activities of sports council to be ensured. Adopt sports men at district level 	
	Environmental protection		<ul style="list-style-type: none"> Data collection pertaining to sector. Observe rural environmental protection day. Enforcing legal provisions 	--	<ul style="list-style-type: none"> Prepare and publish details of necessity of protection of environment. Initiate action against those who cause damages to environment 	
	Use of modern technology		Find out talented artists and arrange for free education	..	Extend financial support to eligible talented artists for their education	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

17. Market and Fair including cattle fairs

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
17. Market and Fair including cattle fairs						
Market and fairs including cattle fairs			<ul style="list-style-type: none"> • Establishment and management of public markets, market facilities at GP including fish market • Regulation and conducting fairs and festivals including cattle fair • Management and promotion of rural farm products, craft products • Providing storage facilities for products 	<ul style="list-style-type: none"> • Establishment and management of taluk level public markets • Regulation and conducting fair and festivals at taluk level including cattle fair • 	<ul style="list-style-type: none"> • Establishment and management of district level public markets • Regulation and conducting fair and festivals at taluk level including cattle fair • 	

KARNATAKA PANCHAYAT RAJ ACT

DRAFT RESPONSIBILITY MAP

18. Public health (health including hospitals, PHCs) and Family Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
18. Public health (health including hospitals, PHCs) and Family Welfare						
Health			<ul style="list-style-type: none"> • Formation of Village health committee, GP members and president, Doctors, Members of Grama Sabhas elected by Grama Sabha shall be the members of this committee • Sanctioning of leave to Chief Doctor/GP Level Health Officer 	<ul style="list-style-type: none"> • A Monitoring Committee should be set up by Taluk Panchayat. Taluk Panchayat President shall be the president of this committee. The Taluk Panchayat Members who are representing the GPs that procuring the service of that PHC, GP presidents of those GPs that procuring the service of that PHC, President of Health Committee of GPs that procuring the service of that PHC shall be the members of Monitoring Committee. • President of this committee shall be the president of GP where PHC is located. Other GP in the cluster shall be the members of the committee. The president ship can be rotated within those members. • Management and monitoring of Taluk level Hospitals and PHCs • Sanctioning of leave to Chief Doctor/Taluk Level Health Officer 		
			<ul style="list-style-type: none"> • Day to day Management and monitoring of Health centres/sub centres (ayurveda, Yunani and other govt. organisation) 	<ul style="list-style-type: none"> • Management and monitoring of PHCs • Sanctioning of leave to Chief Doctor of PHC by the president or the person appointed by Monitoring committee • Transfer of doctors and other staffs of Primary Health centres/sub centres at GP level and TP Level 	<ul style="list-style-type: none"> • Transfer of doctors and other staffs of Taluk Main Hospital 	
			<ul style="list-style-type: none"> • Appointment of expert doctors to Health sub centres on temporary/ contract basis in case the doctor is on long leave 	<ul style="list-style-type: none"> • Appointment of expert doctors to Taluk level Hospitals and PHCs on temporary/ contract basis in case the doctor is on long leave 	<ul style="list-style-type: none"> • Appointment of expert doctors to district Hospitals on temporary/ contract basis in case the doctor is on long leave 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

18. Public health (health including hospitals, PHCs) and Family Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			Appointment of ANMs through Employment exchange or from the list available by the competent authorities and sanction of leave to ANMs by GP President			
	Management of hospitals/ dispensaries / primary health centres		<ul style="list-style-type: none"> Day to day management and monitoring of primary health centres and sub centres, government ayurveda and government homoeo dispensaries 	<ul style="list-style-type: none"> Day to day management and monitoring of community health centres/ taluk headquarters hospitals and other institutions under ayurveda and homoeo. 	<ul style="list-style-type: none"> Day to day management of district hospitals under all streams. 	
	Administrative Matters Filling up of vacancy		<ul style="list-style-type: none"> Appoint qualified persons on contract basis / through Employment Exchange for health sub centres when Public Service Commission list is not available or list is not available by the competent authorities 	<ul style="list-style-type: none"> Appoint qualified persons on contract basis / through Employment Exchange for PHCs and Taluk Hospitals when Public Service Commission list is not available or list is not available by the competent authorities 	<ul style="list-style-type: none"> Appoint qualified persons to district hospitals on contract basis / through Employment Exchange when Public Service Commission list is not available. 	
	Sanctioning of leave 1. Casual leave and other leave where alternate arrangements are not needed. 2. Long leave where alternate arrangements are needed 3. Transfer of Employees		<ul style="list-style-type: none"> To be sanctioned by President in the case of head of institution of sub centres at GP level 	<ul style="list-style-type: none"> To be sanctioned by President in the case of head of institution Transfer of employees within the taluk 	<ul style="list-style-type: none"> To be sanctioned by President in the case of head of institution Transfer of employees within the District 	
	Disciplinary Actions		Receive complaints against personnel of Health centres/sub centres, conduct enquiry, impose minor punishments, recommend major punishments	Receive complaints against personnel of Primary Health centres, Taluk Hospitals, conduct enquiry, impose minor punishments, recommend major punishments	Receive complaints against personnel of District Hospitals, conduct enquiry, impose minor punishments, recommend major punishments	
	Procurement of equipment and drugs		Purchase drugs / equipment on the basis of approved list and rates.	Purchase drugs / equipment on the basis of approved list and rates.	Purchase drugs / equipment on the basis of approved list and rates.	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

18. Public health (health including hospitals, PHCs) and Family Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Human resources man power issues.		..			
	Construction and maintenance of buildings.		<ul style="list-style-type: none"> • Maintenance and repair of existing buildings, • Construction of buildings for health centres and dispensaries. 	<ul style="list-style-type: none"> • Maintenance and repair of existing buildings, • Construction of buildings for the hospitals under all streams 	<ul style="list-style-type: none"> • Maintenance and repair of existing buildings, • Construction of buildings for the hospitals under all streams 	
	Reporting and monthly programme meeting		<ul style="list-style-type: none"> • To be convened under the Chairmanship of President/ Health Standing Committee Chairman 	<ul style="list-style-type: none"> • To be convened under the Chairmanship of President/ Standing Committee Chairman 	<ul style="list-style-type: none"> • To be convened under the Chairmanship of Standing Committee Chairman 	
	Sub centres 1. Acquisition of land 2. Construction and maintenance of sub centre 3. Rent of sub centre 4. Redefining function and additional work of staff 5. Supervision of Junior Health Inspector/ Junior Public Health Nurse		<ul style="list-style-type: none"> • Identify land for construction of sub centre. • Construction and maintenance of sub centre • Provide from the Grama panchayat fund provided by State • Participation of health related programmes under the guidance of Medical Officer • Regularity of work; • Quality of service delivery • Public interaction assessed 			Provide funds to GPs for construction
	Clinics		<ul style="list-style-type: none"> • Special clinics like adolescent clinics, diabetes and hypertension clinics, geriatric clinics to be organised 	<ul style="list-style-type: none"> • Special clinics like adolescent clinics, diabetes and hypertension clinics, geriatric clinics to be organised 	..	
	Curative and preventive aspects Out Patient, In Patient issues		<ul style="list-style-type: none"> • Primary health centres without patient service and public health activities. • Strengthen the outpatient services and special clinics. 	<ul style="list-style-type: none"> • In patient facilities to be made available in community health centres / taluk hospitals. • Strengthen emergency care services. 	..	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

18. Public health (health including hospitals, PHCs) and Family Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Epidemic management		<ul style="list-style-type: none"> • Provide required funds • Provide additional manpower • Muster the support of nongovernmental organisations • Organise preventive measures. • Reporting of outbreak of epidemics. • Health education. 	<ul style="list-style-type: none"> • Provide required funds • Provide additional manpower • Muster the support of nongovernmental organisations • Organise preventive measures. • Health education. 	<ul style="list-style-type: none"> • Provide required funds • Provide additional manpower • Muster the support of nongovernmental organisations • Organise preventive measures. • Health education. 	
	National programmes		<ul style="list-style-type: none"> • Additional support for conduct of national programmes for motivation and mobilisation of clients. 	<ul style="list-style-type: none"> • Additional support for conduct of national programmes for motivation and mobilisation of clients. 	<ul style="list-style-type: none"> • Coordinate state / national level programmes at district level and provide additional support. 	
	Preventive aspects		<ul style="list-style-type: none"> • Periodic epidemiological surveys and health need assessment • Preventive measures like immunization / vaccination. 	<ul style="list-style-type: none"> • Periodic epidemiological surveys and health need assessment • Preventive measures like immunization / vaccination. 	..	
	Laboratory and investigation services		<ul style="list-style-type: none"> • Ensure proper functioning of the existing laboratories. • Set up laboratory facilities wherever required. • Make available modern equipment and other prerequisites for the laboratories. 	<ul style="list-style-type: none"> • Ensure proper functioning of the existing laboratories. • Set up laboratory facilities wherever required. • Make available modern equipment and other prerequisites for the laboratories. 	<ul style="list-style-type: none"> • Ensure proper functioning of the existing laboratories. • Set up laboratory facilities wherever required. • Make available modern equipment and other prerequisites for the laboratories. 	
	Family welfare activities. 1. Promotion 2. Implementation 3. Follow-up 4. School health programme		<ul style="list-style-type: none"> • Promotional activities for mother and child health and family planning • Supportive role • Periodical review of progress • Promote school health programmes with emphasis on environmental aspects 	<ul style="list-style-type: none"> • Promotional activities for mother and child health and family planning • Periodical review of progress 	<ul style="list-style-type: none"> • Promote school health programmes with emphasis on environmental aspects 	
	Bio medical waste management		<ul style="list-style-type: none"> • In accordance with the provisions laid down in Bio Medical Waste Handling Rules 	<ul style="list-style-type: none"> • In accordance with the provisions laid down in Bio Medical Waste Handling Rules 	<ul style="list-style-type: none"> • In accordance with the provisions laid down in Bio Medical Waste Handling Rules 	
	Rabies (Mad dog bite)		<ul style="list-style-type: none"> • Providing medicines at Primary health sub centres • Control of stray dogs 	<ul style="list-style-type: none"> • Providing medicinal facilities through PHCs • Responsibility of storage of essential medicines always and distribution 		

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
19. Sanitation						
SANITATION Note: disposal of Bio and Liquid waste Management, medical waste, bio medical waste in respect of schools, hospitals located in urban areas shall be the responsibility of urban local bodies	Hygiene promotion and popularising good practices (including personal hygiene)		<ul style="list-style-type: none"> Information, Education, Communication and campaign implementation, Reporting to Taluk and District Level regarding Sankramika Indigenous Disease 	-----	<ul style="list-style-type: none"> Conceiving of project Need assessment Project formulation Information, Education, Communication, monitoring and evaluation 	Providing essential funds for various programmes
	Sanitation		<ul style="list-style-type: none"> Ensure that all the building in grama panchayat area has toilets and their maintenance. Ensure that all rented houses and shops have toilet facility, if there is no toilets, it should be informed to owners to construct toilets. Ensure that the plans of any houses or buildings contain toilet facility, before sanctioning the plan. License should be given to only those plans which have toilets. Ensure the cleanliness in private lands and houses, direction to owners for removing garbage in private places keeping in mind the public health 	<ul style="list-style-type: none"> Ensure that all the building in taluk panchayat area has toilets and their maintenance. 	<ul style="list-style-type: none"> Ensure that all the building in zilla panchayat area has toilets and their maintenance. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Household latrine	<ul style="list-style-type: none"> • Selection of beneficiary in various scheme • Social audit. 	<ul style="list-style-type: none"> • Need assessment and data generation • Planning of programmes in Grama Sabhas • Project formulation • Facilitation to GS for Beneficiary selection • Implementation • Monitoring • Information, Education, Communication and campaign implementation • Capacity building • Social audit through ward sabha • Research and development need assessment • Bio and Liquid Waste collection from all houses and disposal • Adoption of innovative rural technology 	<ul style="list-style-type: none"> • Consolidation of projects of Grama panchayats • Providing technical support/ resource support for capacity building • Sanitary mart for hardware and software 	<ul style="list-style-type: none"> • Procuring, developing and Introducing innovative rural technology 	Providing essential funds for various programmes

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Hospital sanitation		<ul style="list-style-type: none"> • Primary health centre, sub centre sanitation of interiors of hospitals in villages/GPs • Sanitation of compound of primary health centre and sub centres • Septic tank cleaning of primary health centre and sub centres • Provision for latrines in primary health centre and sub centres • General waste disposal of primary health centres and sub centre • General waste Disposal from hospitals under Taluk panchayat, Zilla panchayat and state if located in Grama Panchayat • Arrangement for maintaining bio-medical wastes of hospitals separately 	<ul style="list-style-type: none"> • Sanitation of interiors of community health centres, Taluk level primary health centre, taluk hospitals, government hospitals, ayurvedic and homoeo, Yunani taluk hospitals • Sanitation of compound of community health centres, taluk level primary health centres, taluk hospitals, government hospitals, ayurvedic and homoeo, Yunani taluk hospitals • Septic tank cleaning of community health centres, taluk level primary health centres, taluk hospitals, government hospitals, ayurvedic and homoeo, Yunani Taluk Hospitals • Provision for latrines in community health centres, taluk level primary health centres, taluk hospitals, government hospitals, ayurvedic and homoeo, Yunani taluk hospitals • Biomedical waste management of primary health centre and sub centres • Biomedical waste management of community health centres, Taluk level primary health centres, taluk hospitals, government hospitals, ayurvedic and homoeo, Yunani taluk hospitals 	<ul style="list-style-type: none"> • Sanitation of interiors of district hospitals including ayurvedic and homoeo, Yunani hospitals • Sanitation of compound of district hospitals including ayurvedic and homoeo, Yunani hospitals • Septic tank cleaning of district hospitals including ayurvedic and homoeo, Yunani hospitals • Provision for latrines in of district hospitals including ayurvedic and homoeo, Yunani hospitals • Biomedical waste management of district hospitals including ayurvedic and homoeo, Yunani hospitals 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	School sanitation		<ul style="list-style-type: none"> • Sanitation of interior and compound of government lower and Upper primary schools • establishment and maintenance of latrines/urinals in government lower and Upper primary schools for girls and boys • hygiene promotion in government lower and Upper primary schools • Waste management in government lower and Upper primary schools • formation of school health clubs and health education in government lower and Upper primary schools • Disposal of waste from all schools located in the Grama panchayat if necessary (if no other better alternatives are present) 	<ul style="list-style-type: none"> • sanitation of interiors and compound of government high schools including higher secondary schools • establishment and maintenance of latrines/urinals in government high schools including higher secondary schools for girls/boys • Hygiene promotion in government high schools including higher secondary schools • Waste management of government high schools including higher secondary schools • Formation of school health clubs and health education in government high schools including higher secondary schools 	<ul style="list-style-type: none"> • sanitation of interiors and compound of government Pre-university colleges and vocational education centres • establishment and maintenance of latrines/urinals in government Pre-university colleges and vocational education centres for girls/boys • Hygiene promotion in Pre-university colleges and vocational education centres/schools • Waste management of government Pre-university colleges and vocational education centres/schools • Formation of school health clubs and health education in government Pre-university colleges and vocational education centres/schools 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Hotels, shops and establishment sanitation (hotel and other eating places including street vendors, bar and restaurant, liquor shops, lodges, resorts, home stay, paying guest house and other such)		<ul style="list-style-type: none"> • Monitoring of sanitation and food hygiene at Hotels, shops and establishment sanitation (hotel and other eating places including street vendors, bar and restaurant, liquor shops, lodges, resorts, home stay, paying guest house and other such) • Collection of hotel waste and its management • Hygiene promotion to hotel employees • Ensure health card for employees • Inspection and certification of sanitation fitness • Grading of hotels. 			
	Industrial sanitation and hygiene		<ul style="list-style-type: none"> • Inspection and ensuring sanitary conditions • Entertain complaints about pollution/ sanitation and take necessary steps 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Markets		<ul style="list-style-type: none"> • Ensure drainage of waste water • Appropriate steps for solid waste collection and its timely removal • Establishing biogas plant for fish, fruit and meat waste and its operation and maintenance • Inspection and certification of sanitary condition of private and public markets • Daily cleaning • Comfort facilities construction, operation and maintenance - separate for males and females. • Hoardings on sanitation 			
	Slaughter house		<ul style="list-style-type: none"> • Licensing of slaughter house as per government norms, ensuring sanitary conditions • Inspection and certification for sanitation and hygiene 	<ul style="list-style-type: none"> • Installation of slaughter house as per norms of Government of India • Biogas plant for slaughter waste and its operation and maintenance • Operation and maintenance of slaughter house 		
	Burial / cremation ground and crematorium		<ul style="list-style-type: none"> • Establishment of burial / cremation ground and crematorium at suitable site • Issuing license • Ensuring sanitary cremation/ burial of dead bodies 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Public places sanitation (bus stands, railway stations, maidans etc.)		<ul style="list-style-type: none"> • Providing rest room and comfort facilities for men and women separately • Operation and maintenance of public comfort facilities • Out sourcing of operation and maintenance of public comfort facilities under the supervision of GPs • Declare and maintain public places as litter free • User charges/ permit fee 			
	Farm sanitation		<ul style="list-style-type: none"> • Ensure safe/scientific disposal of chemical fertilizer and pesticides waste • Ensure land quality through organic farming • Prevent undesirable use of harmful and hazardous chemicals in farms 			
	Household sanitation (other than latrines and solid waste management)		<ul style="list-style-type: none"> • Popularising and promoting household sanitation including:- <ol style="list-style-type: none"> i. Waste water disposal ii. Upkeep of well iii. Handling of water iv. Exterior and interior sanitation v. Chlorine to water tanks and wells in villages vi. Smokeless choolah 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Solid and liquid waste management		<ul style="list-style-type: none"> • Popularise and promote segregated house hold management of solid waste as far as possible • Information, Education, Communication • Monitoring system functions and complaints of pollution control norms • Capacity building of staff in solid waste management • Appointment of contingency staff/outsourcing freedom of appointment within norms • Research and development need assessment 	<ul style="list-style-type: none"> • Solid and liquid waste disposal, recycling etc • Arrangement for segregated collection transportation, treatment and sanitary disposal of solid waste • Procurement of vehicles for transportation of solid waste and implements for street cleaning, waste collection and treatment plant • Identify suitable sites for solid waste disposal for next 20 years • Promote use of compost-organic farming • Research and development needs assessment 	<ul style="list-style-type: none"> • Promote use of compost-organic farming • Research and development needs assessment 	
	Anganwadi sanitation		<ul style="list-style-type: none"> • Need assessment • Project formulation • Implementation including construction • Collection and Preparation of Information, Education, Communication materials • Information, Education, Communication campaign • Capacity building • Monitoring and evaluation • Research and development need assessment • Baby friendly toilets 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Nongovernmental organisations/community based organisations participation	<ul style="list-style-type: none"> Formation of community based organisation 	<ul style="list-style-type: none"> Ensure nongovernmental organisations/community based organisations participation in all sanitation activities with consent of GPs Promoting community based organisations 			
	Women participation		<ul style="list-style-type: none"> Ensure gender equity Gender budgeting Ensure women participation Capacity building for women Gender budgeting for Grama Panchayat personnel Awareness to all on gender equity and sensitization 		<ul style="list-style-type: none"> Capacity building Training of resource persons Appointment of resource persons to GPs based on their needs 	
	Office and institutional sanitation including peeling sheds, hatcheries poultry, other establishments etc.		<ul style="list-style-type: none"> Information, Education, Communication materials campaign (awareness) Incentives Provide equipment and chemicals for sanitation of institutions under Grama panchayat Enforce appropriate waste management system for institutions Promote sanitary upkeep of institutions Removal of waste from institutions situated in the area irrespective of the ownership of institutions 	<ul style="list-style-type: none"> Provide equipment and chemicals for sanitation of institutions under taluk panchayat 	<ul style="list-style-type: none"> Provide equipment and chemicals for sanitation of institutions under Zilla panchayat 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Environmental upkeep of water bodies and water supply points		<ul style="list-style-type: none"> • Need assessment • Project formulation • Funding • Implementation • Enforcement of penal provisions • Information, Education, Communication and awareness campaign • Collection of user charges without upsetting traditional rights • Ensure sanitary conditions in and around stand post, wells and pumping stations • Annual maintenance of public wells • Research and development need assessment • Regulation of manure pits in public places 	<ul style="list-style-type: none"> • Funding in case of bigger water bodies 	<ul style="list-style-type: none"> • Funding in case of bigger water bodies • Tourism development in water bodies 	
	Information and grievance redressal system for gender and physically challenged including abatement of nuisance,		<ul style="list-style-type: none"> • Preparation of schedule for same • Publication • Institutional strengthening • Monitoring 			
	Resource mobilisation for sanitation		<ul style="list-style-type: none"> • Exploring the possibility of fund mobilisation from taluk panchayat, Zilla panchayat, state, central and other sources wherever applicable • Private participation • User charges 	<ul style="list-style-type: none"> • Exploring the possibility of fund mobilisation from Zilla panchayat, state, central and other sources wherever applicable 	<ul style="list-style-type: none"> • Exploring the possibility of fund mobilisation from state, central and other sources wherever applicable 	
	Sanitary response to natural calamities		<ul style="list-style-type: none"> • Creation and maintenance of temporary toilet facilities 	<ul style="list-style-type: none"> • .. 	<ul style="list-style-type: none"> • Maintenance of mobile toilet units 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

19. Sanitation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Providing critical support service for sanitation		<ul style="list-style-type: none"> Organise facilities for cleaning of septic tanks wherever necessary 	Providing sucking machines to organise facilities for cleaning of septic tanks wherever necessary		
	Sewage disposal system					
	Drains (storm water drains) sanitation		<ul style="list-style-type: none"> De-silting and removal of debris to ensure continuous flow in all drains in Grama panchayat 			
	Sanitation of pilgrim centres (including fairs and festivals)		<ul style="list-style-type: none"> Enforce and implement provisions of Places of Public Resort Act Promotion of sanitary methods 			
	Sanitation related to Ground water and rain water harvesting		<ul style="list-style-type: none"> Monitoring and Management of sanitation of Ground water and rain water harvesting 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
20. Social Welfare (Women and Child Welfare, Social welfare, specially abled and mentally challenged welfare)						
SOCIAL WELFARE Women and child welfare	Integrated Child Development Services and related activities		Management of anganwadies	Management of Integrated Child Development Scheme	Support services to Integrated Child Development Scheme	
	Infrastructure for anganwadies	<ul style="list-style-type: none"> • Identification of location for new anganwadi centre. • Finalize the need of anganwadis as per the rules • Encourage public participation in construction of Anganawadi and providing facilities 	<ul style="list-style-type: none"> • Identification of location for new anganwadi centre. • Mobilisation of fund for construction - Local Area Development Funds of Member of Parliament/Member of Legislative Assembly, Plan Grant of Local Governments etc. • Construction of anganwadi building – including kitchen, smokeless chulah, toilet, baby friendly toilet, store room, class room, veranda, water supply, electrification, compound wall • Additional construction. • Rent for anganwadi building • Provision of furniture and equipment • Provision of indoor- outdoor equipments. • Recurring charges of electricity and water. • Repair and maintenance of anganwadi centres. • Providing utensils cooking vessels, cooking gas, food stock container, water filter etc. 	<ul style="list-style-type: none"> • Feasibility report by the Child Development Project Officer regarding the location of anganwadi centres. • Mobilisation of fund and financial support for building construction. • Technical support for civil works. • Support for developing model anganwadi centres. • Financial support to Grama panchayats • Providing land/ purchase of land for Integrated Child Development Scheme office construction. 	<ul style="list-style-type: none"> • Mobilisation of fund and financial support for building construction. • Financial support for construction of building for anganwadi centres and office building. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
		•	<ul style="list-style-type: none"> • Collection of statistics related to pregnant women and create awareness to them • Provide appropriate solutions through district Child protection unit for the children below 18 years in case if they suffered from sexual abuse. • Dispel gender discrimination • Provide proper protection for women from dowry, domestic violence and sexual abuse cases. • Conduct camps for women to create awareness about the laws and rights related to protection 	•	•	
	Anganwadi feeding programme.		<ul style="list-style-type: none"> • Meet the share of the total cost of anganwadi feeding project • Feeding programme for destitute and aged as per government direction. • Monitoring and evaluation at anganwadi level through welfare committee and working group in the panchayat level. • Therapeutic nutrition for severely malnourished children. • Selection and approval of beneficiaries for special nutrition programme by welfare committee. 	<ul style="list-style-type: none"> • Financial support to Grama panchayats • Monitoring and evaluation at project level. • Ensure nutritive value of food and fund flow 	<ul style="list-style-type: none"> • Developing special strategy for the district – coastal, slum and tribal area. • District level monitoring and evaluation. • Research on health and nutrition • Technical support 	1.

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Non formal early childhood education		<ul style="list-style-type: none"> • Ensure 100% enrolment of pre-school children – base line survey. • Propagation of non-formal education for early childhood development. • Parental education. • Providing teaching and learning materials for anganwadies. • Providing pre-school kit. • Conducting children festival/ study tour. • Evaluation and monitoring of pre-school education at anganwadi level. 	<ul style="list-style-type: none"> • Conducting taluk level children festival. • Convergence of services on early childhood education. • Evaluation and monitoring of pre-school education. 	--	
	Health care		<ul style="list-style-type: none"> • Ensure 100% immunization coverage. • Ensure free supply of Measles Mumps and Rubella vaccine to below poverty line families. • Organising regular health check up in anganwadis. • Referral services 	<ul style="list-style-type: none"> • Providing health cards. • Special medical camps. 	<ul style="list-style-type: none"> • Procurement of medicine kit to anganwadies • Monitoring of health activities. • Constitution of technical committee for health care consultancy services. • Developing district specific strategies. 	1.
	Nutrition and health education		<ul style="list-style-type: none"> • Constituting mothers' forum at anganwadi level • Organising health and nutrition education. • Conducting nutrition camp at panchayat level (including demonstration). • Promoting kitchen garden • Implementing "Malnutrition Free" programme 	<ul style="list-style-type: none"> • Awareness programme for taluk level functionaries. 	<ul style="list-style-type: none"> • Awareness programme for district level functionaries. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Community participation	<ul style="list-style-type: none"> • Selection of members for welfare committee as per norms. • Involvement in resource mobilization 	<ul style="list-style-type: none"> • Formation of anganwadi welfare committee and organise regular meeting. • Setting up panchayat level coordination committee. • Beneficiary committee for construction of anganwadi building. • Resource mobilisation for land purchase/ building construction. 	<ul style="list-style-type: none"> • Formation of coordination committee at taluk level. • Periodical meeting. 	<ul style="list-style-type: none"> • Formation of Coordination Committee at district level. • Periodical meeting. 	1.
	Materials and supplies		<ul style="list-style-type: none"> • Provide required materials and supplies like weighing balance, growth chart, gas stove, reading materials etc 	<ul style="list-style-type: none"> • Financial support for resource centre, monitoring and evaluation. • Developing Integrated Child Development Scheme office as resource centre. 	<ul style="list-style-type: none"> • Printing materials, registers, formats, growth charts etc. • Medicine kit-sanction and purchase of medicine kit, iron and folic acid de-worming tablets, pre-school kit, and purchase of weighing scales for anganwadi centres. • Developing district Social Welfare Office/ Integrated Child Development Scheme cell as resource centre 	1.
	Selection and transfer of staff	<ul style="list-style-type: none"> • Identification of necessity of anganawadis and provide the list to GP 	<ul style="list-style-type: none"> • Temporary engagement of Anganavadi Workers in the absence permanent ones. • Additional incentive to anganwadi workers and helpers. • Submitting proposals for new anganwadies as per guidelines. 	<ul style="list-style-type: none"> • Selection and appointment of Anganavadi Workers and their transfer • Verification and forwarding of proposal for new anganwadi. • 	--	
	Sanction of leave		<ul style="list-style-type: none"> • To be sanctioned by the president 			
	Disciplinary Action		<ul style="list-style-type: none"> • Issue memo, ask explanation • Construct an appropriate enquiry team when there is serious allegation and recommend TP for appropriate action 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Training		<ul style="list-style-type: none"> • Awareness on social welfare schemes for welfare committee members. • Training of stakeholders. • Render assistance to impart Training for Anganawadi workers 	<ul style="list-style-type: none"> • Capacity development and skill up gradation of functionaries of line departments at the taluk level. 	<ul style="list-style-type: none"> • Awareness on social welfare schemes for Panchayat Raj Institution members. 	
	Survey and house visit		<ul style="list-style-type: none"> • Ensure house visits of anganwadi workers. • Development of data base on Integrated Child Development Scheme. • Documentation and publication of base line survey. 	--	--	
	Adolescent care		<ul style="list-style-type: none"> • Formation of adolescent girls club at anganwadi level. • Life skill education for adolescent girls. • Leadership training. • Career guidance and vocational guidance • Adolescent girls' mela. • Providing recreation for adolescent girls. • Periodic health checkup. • Celebration of adolescent girl's day. • Nutritional programme for adolescent girls • Formation of adolescent club apex body at panchayat level. • Adolescent immunization. 	<ul style="list-style-type: none"> • Taluk level adolescent girl mela. • Technical and financial support for all activities. • Taluk level award for best adolescent club. • Monitoring and evaluation. • Teen age counseling service, pre-marital counseling, problems faced by adolescent girls. • Prevention of Human Immuno Virus. • Health education for adolescent girl. • Formation of taluk level apex body for adolescent girl club. 	<ul style="list-style-type: none"> • Best club award. • Providing iron and folic acid and de-worm tablets. 	
			<ul style="list-style-type: none"> • Receipt of application through anganwadi worker/ scrutiny of application by supervisor. • Approval of list of beneficiaries • Sensitisation to eliminate discrimination against girl child. 	<ul style="list-style-type: none"> • Monitoring and evaluation. • Taluk level awareness. • Fund allocation by Child Development Project Officer. • Supply of records and registers. 	<ul style="list-style-type: none"> • District level awareness programme. • Ensure 100% coverage of beneficiaries. • Production of publicity materials • Media coverage. 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Legal protection and legal awareness to women		Implement programme entrusted by Zilla panchayat	Implement programme entrusted by Zilla panchayat	Formulation and implementation of programmes	
	Documentation and publication		<ul style="list-style-type: none"> • Anganwadi level/ panchayat level documentation. • Documentation and publication of Integrated Child Development Scheme activities. 	<ul style="list-style-type: none"> • Taluk level documentation of Integrated Child Development Scheme activities and publication. 	<ul style="list-style-type: none"> • District level documentation. • Research, documentation, dissemination and impact study. • Media coverage. 	
	Development of service standards and performance measurement		<ul style="list-style-type: none"> • Preparation and publication of citizen's charter of institutions. • Grievance redressal mechanism 	<ul style="list-style-type: none"> • Preparation and publication of citizen's charter for care institutions. • Grievance redressal mechanism 	<ul style="list-style-type: none"> • -- 	
	Preparation of disaggregated data on women and children		<ul style="list-style-type: none"> • Preparation of disaggregated data on women and children 	<ul style="list-style-type: none"> • Preparation of disaggregated data on women and children 	<ul style="list-style-type: none"> • Preparation of disaggregated data on women and children 	
	1. Other child welfare activities 2. Management of day care centres for children of weaker sections		<ul style="list-style-type: none"> • Management day care centres 	--	--	
	<i>Right to Child Protection, provision and Participation</i>		<ul style="list-style-type: none"> • Community based rehabilitation centres • Preparation of database for children • Survey by children on the work they can do, and can't do • Implementation of suggestions 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Makkala Grama Sabhas	Support, facilitation and protection to participate in Makkala grama Sabhas,	<ul style="list-style-type: none"> • Encourage and Support children to conduct Makkala Grama Sabhas • Essential preparations needed for Makkala Grama Sabhas • Conducting Makkala Grama Sabhas • Recording the issues raised and solutions suggested by children in Makkala Grama Sabhas • Consolidation of the issues raised and solutions suggested by children in Makkala Grama Sabhas • Add these issues raised by children in children Grama Sabhas in Annual plan and 5 years perspective plan of GP • Establishment of Task Force on Child Rights at GP Level • Structure of this Taskforce should include: • All GP members, representatives of all govt. dept. officials at GP level, all Makkala Panchayat Presidents, representatives of all Children club, union and organisation, NGOs and organisations working with Children, Child rights Organisations 	<ul style="list-style-type: none"> • Establishment of Task Force on Child Rights at TP Level • Structure of this Taskforce should include: • All MLAs of Tq, All ZP members of Tq, all TP Members, all GP presidents, representatives of all govt. dept. officials, all Makkala Panchayat Presidents, representatives of all Children club, union and organisation, NGOs and organisations working with Children, Child rights Organisations, • Appointment of child rights Ombudsman • Create an environment in such a way that children can claim their rights • Support to GPs to conduct Makkala Grama sabhas • Conducting Training for Task force at GP level on children rights, Makkala Gramasabhas • Technical and financial support • Setting up resource Team to conduct trainings • Monitoring and evaluation of implementation • Supply of posters, banners on children to GPs 	<ul style="list-style-type: none"> • Establishment of Task Force on Child Rights at ZP Level • Structure of this Taskforce should include: • All MLAs of District, All ZP members, all TP Presidents, all GP presidents, representatives of all govt. dept. officials of district level, all Makkala Panchayat Presidents, representatives of all Children club, union and organisation, NGOs and organisations working with Children, Child rights Organisations, • Appointment of child rights Ombudsman • Support to form apex body at GP and TP level • Support to TPs to create an environment in such a way that children can claim their rights • Conducting Training for Task force at TP level on children rights, Makkala Gramasabhas • Technical and financial support • Setting up District level resource Team to conduct trainings • Monitoring and evaluation of implementation • Supply of posters, banners on children to GPs 	<ul style="list-style-type: none"> • Circular to conduct Makkala Grama Sabhas • Setting up Training systems for all elected representatives and staffs of GPs • Technical and Financial support to GPs to conduct Makkala Grama sabhas • Supply of hand books on Makkala Grama Sabhas to GPs

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	<i>Information availability to children</i>		<ul style="list-style-type: none"> • Following updated information should be available at GPs always for children access: <ul style="list-style-type: none"> - Count of male, female children, children from different age groups, specially abled children, school dropouts, working children, migrant workers' children, migrated children, handicapped children and the facilities they are getting - Count of birth certificates issued, list of children in order to get vaccination, children who took vaccination, • Consolidated document of issues raised by children in earlier Grama Sabhas, suggestions from children, actions taken to solve the issues, solutions 			
	<i>Information collection about SC/ST groups</i>	Active participation in collecting information about SC/ST groups in Panchayat area.	<ul style="list-style-type: none"> • collecting information about SC/ST groups in Panchayat area and update • Conducting special grama sabha for SC/ST groups, selection of beneficiaries in this grama sabha for all programs and schemes including social welfare programmes. • Selection of beneficiaries for various schemes and programmes keeping in mind the ratio as mentioned in government rules and guidelines 	<ul style="list-style-type: none"> • Observe and verify whether the ratio as mentioned in government rules and guidelines during the selection of beneficiaries for all schemes. 	<ul style="list-style-type: none"> • Observe and verify whether the ratio as mentioned in government rules and guidelines during the selection of beneficiaries for all schemes. 	
	<i>Crisis Centre or safe houses for women and children</i>		<ul style="list-style-type: none"> • Construction of crisis centres or safe houses for women and children to stay during any crisis. 	<ul style="list-style-type: none"> • Technical support for the construction of these crisis centres or safe houses 	<ul style="list-style-type: none"> • Technical and financial support for the construction of these crisis centres or safe houses 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
Social Security: Welfare of Disabled, Aged and Destitute	<i>Welfare of the disabled.</i> 1. Identity Card.		<ul style="list-style-type: none"> Survey and identification of disabled. Issue of Identity Card and passbooks. 	<ul style="list-style-type: none"> Consolidate taluk wise survey details on disability. 	<ul style="list-style-type: none"> 1. Preparation of district wise data on disabilities. 2. Scrutinize application and prepare Identity Card and pass book 	
	2. Medical check up		<ul style="list-style-type: none"> Organise medical camp Assess the disability and provide appropriate aids and appliances. Assess percentage of disability and issue medical certificate. 	<ul style="list-style-type: none"> Organise medical camp involving specialists to issue disability certificate. 	<ul style="list-style-type: none"> Coordinate the process of medical board to accelerate issue of disability certificates to all disabled. 	
	3. Scholarship and stipend		<ul style="list-style-type: none"> Ensure scholarships to the disabled with 100% coverage. 		<ul style="list-style-type: none"> 1. Receipt and processing of application. * 2. Sanctioning of scholarship. 3. Distribution of scholarship. 	
	4. Supply of aids and appliances.		<ul style="list-style-type: none"> Formulation of project for distribution of aids and appliances to the disabled. Organise distribution of fitment and training camps. 		<ul style="list-style-type: none"> Formulation of projects for the distribution of aids and appliances to the disabled. Organise distribution of fitment and training camps. 	
	5. Disability resource centre		-	<ul style="list-style-type: none"> Organise camps for the distribution of aids and appliances with the assistance of the nongovernmental organisations. 	<ul style="list-style-type: none"> District disability rehabilitation centre Coordination of district disability rehabilitation centre and nongovernmental organisations. 	
	6. Barrier free constructions.		<ul style="list-style-type: none"> Enforce barrier free environment for disabled in all public buildings. Provide barrier free environment within the Grama panchayat offices and other public offices. 	<ul style="list-style-type: none"> Organise and manage resource centre for information guidance support and networking for various assistance and facilities for disabled. Ensure barrier free environment for disabled for all institutions coming under the control of taluk panchayats. 	<ul style="list-style-type: none"> Enforce disabled friendly facilities in all public conveniences. Ensure disabled friendly constructions in public offices in the Zilla panchayat. 	
	7. Sensitisation on rights of disabled.		<ul style="list-style-type: none"> Organising camps for sensitization of the rights, privileges and benefits entitled for disabled. 	<ul style="list-style-type: none"> Organising camps for sensitization of the rights, privileges and benefits entitled for disabled. 	<ul style="list-style-type: none"> Conduct world disabled day convergence with nongovernmental organisations and related departments. 	

KARNATAKA PANCHAYAT RAJ ACT
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20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	8. Educational support		<ul style="list-style-type: none"> • Ensure free education for the disabled and issue educational materials. • Arrange conveyance facilities/ transport allowance to those children who are not receiving the same from any other sources. 	<ul style="list-style-type: none"> • Ensure enrolment of all disabled children for compulsory education/training. 	<ul style="list-style-type: none"> • Coordination convergence and financial /material support to ensure compulsory education for disabled. 	
	9. Early detection of childhood disability.		<ul style="list-style-type: none"> • Organise identification survey and medical camps for early detection. • Facilitate the referral services for medical treatment and training of parents for early childhood stimulation. 	<ul style="list-style-type: none"> • Facilitate identification survey and ensure taluk community health centre support for the early childhood disability and early childhood stimulation programme. 	<ul style="list-style-type: none"> • Impart training to Integrated Child Development Scheme/ health functionaries for early detection programme. • Motivate nongovernmental organisations in the field of disability for starting early childhood education/ nursery diagnostic services. • Treatment and training 	
	10. Distress relief fund for treatment of disabled		<ul style="list-style-type: none"> • Formulate projects and fund raising for the distress relief fund for treatment in emergency situation. • Formulate area specific criteria for determination of beneficiaries and evolve mechanism for the distribution of relief fund. 	--	<ul style="list-style-type: none"> • Processing of application for distress relief fund from state government and recommendation. 	
	11. Enforcement of Persons with Disabilities Act.		<ul style="list-style-type: none"> • Ensure all institutions functioning for the boarding and training for disabled are recognised under Persons with Disabilities Act. • Visit institutions for disabled and ensure welfare of the inmates, disabled friendly structures, hygiene and sanitation. 	--	<ul style="list-style-type: none"> • Monitoring of institutions for disabled. • Arrange inspection for granting recognition. 	

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20. Social Welfare

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	12. Nongovernmental organisations participation		<ul style="list-style-type: none"> • Evolve coordination committees for involvement of voluntary agencies, government and other institutions working in the field of welfare of the disabled. • Co-opt the chief functionaries of the nongovernmental organisations in the field in various committees and working groups. • Enlist all nongovernmental organisations and prepare a data bank. 	<ul style="list-style-type: none"> • Promotion and technical support for the effective functioning of nongovernmental organisations. • Prepare a directory of nongovernmental organisations in the taluk panchayat. 	<ul style="list-style-type: none"> • Data bank for nongovernmental organisations. • Organise workshops to identify areas of cooperation and effective linkage. • Support nongovernmental organisations for obtaining maximum central and other assistance for the welfare of the disabled. 	
	<i>Mentally challenged</i> 1. Home for mentally deficient children		<ul style="list-style-type: none"> • Inform Zilla panchayat of deserving cases of mentally challenged children to obtain admission in home for mentally deficient children. 	--	<ul style="list-style-type: none"> • Management of institutions with all kinds of services; medical educational and recreational. 	
	2. Special schools under nongovernmental organisations.		<ul style="list-style-type: none"> • Tax concessions and relief measures to be imparted. • Extend financial and material support admissible under government directions. • Encourage integrated education for which utilize the service of village education committee and parent teacher association. 	--	<ul style="list-style-type: none"> • Evolve the convergence service of all special schools and vocational training centres. • Technical support and guidance for obtaining various assistances. • Monitoring and evaluation. 	
	3. Home for mentally and physically challenged		<ul style="list-style-type: none"> • Promote group of volunteers to support the organisations/NGOs who are working in village level. • Assistance at the time of accidents, emergency and death in home for mentally deficient children. 	<ul style="list-style-type: none"> • Training 	<ul style="list-style-type: none"> • Supervision and management of home for mentally challenged. • Financial and budgetary provisions for boarding, education and contingencies. • Rehabilitation activities including semi supervised workshops. • Regulate admissions and discharge as per government norms. 	

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20. Social Welfare

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	4. Community based rehabilitation for mentally challenged children.	<ul style="list-style-type: none"> Plan for community based rehabilitation centre Identifying the members in community to start community based rehabilitation centre 	<ul style="list-style-type: none"> Survey and identification of mentally challenged children through anganwadi/ self help groups Training to mothers on community based rehabilitation technique by the trained anganwadi workers. 	<ul style="list-style-type: none"> Organising Taluk level camp to identify child hood disabilities. Training to the members who started community based rehabilitation centre 	<ul style="list-style-type: none"> Provide training programme to anganwadi workers and provide financial assistance. 	
	5. Welfare and rehabilitation of mentally ill.		<ul style="list-style-type: none"> Survey and identification of mentally ill below poverty line families. 	<ul style="list-style-type: none"> Identification of mentally ill and referral service to specialised hospital. 	--	
	(i) Medical aid to mentally ill.		<ul style="list-style-type: none"> Reference service to specialist hospital 		<ul style="list-style-type: none"> Provide fund placement to district hospital. Monitoring and evaluation. 	
			<ul style="list-style-type: none"> Awareness to public about services offered by other organizations and programmes conducted by them 		<ul style="list-style-type: none"> Provide financial assistance for development services Encouragement of family based rehabilitation. 	
	<i>Empowerment of communities like migrant workers</i>		<ul style="list-style-type: none"> Conducting Migrant workers' Grama sabhas Responding to the issues raised by them Create awareness and Facilitate them to make labour ID card to procure the benefit of labour welfare fund 	<ul style="list-style-type: none"> Support to GPs to solve the issues raised by migrant workers Providing shelters for seasonal migrants with fundamental facilities by minimal charging 	<ul style="list-style-type: none"> Support to TPs to solve the issues raised by migrant workers Ensure their citizenship rights Providing shelters for seasonal migrants with fundamental facilities by minimal charging 	

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20. Social Welfare

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	<p><i>Services to person suffering from locomotors disabilities and other homes</i></p> <p>1. Management of care home for disabled children, home for disabled and infirm, custodial care home</p>	<ul style="list-style-type: none"> Plan for community based rehabilitation centre Identifying the members in community to start community based rehabilitation centre 	<ul style="list-style-type: none"> Survey and identification of disabled children in Grama panchayat area. Directs such children to get admission in the institutions. 	<ul style="list-style-type: none"> Create awareness regarding institution services. 	<ul style="list-style-type: none"> Management of all institutions* Allocation of funds. Coordinate and linkage with nongovernmental organisations/voluntary organisations. 	
	2. Organise medical camps and supply of aids and appliances to disabled.		Organise medical camps for supply and distribution of aids and appliances.	--	--	
	3. Grant in aid to disabled institutions managed by nongovernmental organisations		--	--	Provide grant and conduct inspection	
	<p><i>Welfare of the aged</i></p> <p>1. Collection of data on old age people.</p>	Form a survey team collect the data	<ul style="list-style-type: none"> Facilitate the survey team to collect data Establishment of community based supporting system for those who don't have none to look after them 	<ul style="list-style-type: none"> Analyze taluk level situation based on survey conducted by Grama Panchayats 	<ul style="list-style-type: none"> Consolidation of data. 	

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20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	2.		<ul style="list-style-type: none"> • Identify the senior citizen aged above 60 years, prepare a list of those, provide senior citizen certificates to them, and arrangement to obtain bus pass at discount rates. • Solve the domestic issues through counseling • If problems couldn't be solved, if they are interested to join old age home, support them and make proper arrangements for them to join old age homes. 	•	•	
	3. Nutrition for the aged.		• Provide supplementary nutrition to the aged through anganwadi.	• Allocation of fund.	• Monitoring of the feeding programme.	
	4. Health care.		• Organise self check up and medical camp and refer cases to geriatric departments at the hospital.	--	<ul style="list-style-type: none"> • Monitoring of the activities. • Mobile geriatrics units and supply medicines. 	
	5. Information on rights and facilities of the aged.		<ul style="list-style-type: none"> • Dissemination of various rights and privileges envisaged in national policy for senior citizens, organise camps, seminar and sensitization programme about the need of the aged. • Organize programmes for honoring senior citizenship 	• Extend financial assistance for conducting various programmes of the aged and for disseminating information.	• Organise public function for honoring senior citizens.	
	6. Old age home/ day care centre		• Identifying beneficiaries	• Management of old age home/ day care centre	• Financial support.	
	7. Nongovernmental organisations participation for the aged.		<ul style="list-style-type: none"> • Encourage nongovernmental organisations to run institutions for the care protection of the aged. • Encourage nongovernmental organisations to undertake day care centre with activities like relaxation, recreation, legal protection and skill utilisation. 	• Coordinate and assist activities of Grama panchayat.	• Nongovernmental organisations support programmes through convergence technical assistance net working and recognizing their services.	

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20. Social Welfare

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	8. Celebration of the day of the elderly		<ul style="list-style-type: none"> • Conduct programmes for the celebration of the day of the elderly with the support of nongovernmental organisations. • Facilitate income generating schemes with the support of nongovernmental organisations. 	--	<ul style="list-style-type: none"> • Conduct programmes for the celebration of the day of the elderly with the support of nongovernmental organisations. • Organise income generating activities for the old aged in the homes entrusted. 	
	9. Income generating activities for the aged.		--	Organise income generating activities at the day care centre or other institutions.	--	
	<i>Social security pensions and other schemes</i> (i) Widow pension (ii) Destitute pension (iii) Old age pension (iv) Agriculture labourers pension (v) Unemployment doll (vi) Marriage assistance to daughters of poor widows (vii) Other social security pensions	<ul style="list-style-type: none"> • Selection of beneficiaries of all Social Security Pensions 	<ul style="list-style-type: none"> • Announcing the broad framework of assistance. • Publishing time factor for receipt of application. • Make available application forms, receipt of applications, conducting enquiries. • Approval of Grama sabha. • Final list to be published. • Payment to eligible beneficiaries. • Monitoring of schemes 	--	Coordinating the pension schemes and other social security measures in the district	
	<i>Observance of important days.</i> a. Children's Day b. Women's Day c. Disabled Day d. Human Rights Day		<ul style="list-style-type: none"> • Children's Day at anganwadi level and in GPs 	i) Women's Day ii) Human Rights Day	i) Children's Day ii) Disabled Day	

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DRAFT RESPONSIBILITY MAP

20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	<i>Children and Adolescent empowerment</i>	<ul style="list-style-type: none"> • Make a special Provision for the children to raise their issues 	<ul style="list-style-type: none"> • Encourage children / children organisation to participate in decision making related to their issues • Encourage children to organise/build Makkala sangha based on child rights • Encourage the different type of groups to organise/build Makkala sangha ex: Handicapped children, specially abled children, girl children • Encourage children sanghas to conduct different activities (sports, cultural, educational and social programmes, village cleaning etc) • Life skill training and activities, leadership/ representation training to Adolescent children • Village level survey in association with children and adolescents, • Information exchange programme based on this survey • Encourage Children Grama sabha/ ward sabha/hamlet sabha 			

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20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none"> • Ensure the participation of all category children like specially abled children, girl children, SC/ST children, Migrant workers' children, working children etc • Career guidance for children above 14 years. • Organising children festival • Children and adolescent mela • Organising recreation programme • Nutrition programme for children and adolescents • Formation of girl children club • Formation of children and adolescent club apex body at GP level 			
	Makkala Mitra		<ul style="list-style-type: none"> • Facilitate and support children to identify Makkala Mitras • Identification and selection of Makkala Mitras by children • Recommendation by GP to TP and ZP to recognize these Makkala Mitras and render required support to these Makkala Mitras to function 	<ul style="list-style-type: none"> • Training to Makkala Mitras on child rights • Popularisation and sensitization of Makkala Mitras • Formation of child Welfare committees in Taluk Level 	<ul style="list-style-type: none"> • Extend support to Makkala Mitra • Activity providing night shelter with all infrastructure facilities. • Official Recognition to Makkala Mitras selected by children. • Providing Toll free phone-line for Makkala Mitras. 	•
	<i>Orphanage</i> a. Care protection and education. b. Rehabilitation.		<ul style="list-style-type: none"> • Ensure remedial coaching, maintenance of minimum standards in the institution for inmates in terms of living conditions hygiene and sanitation. • Periodical monitoring and evaluation of orphanage 	--	<ul style="list-style-type: none"> • Provide grant to orphanage. • Networking. • Support to organize sports, cultural meet for various categories of inmates in the institution run by nongovernmental organisations. 	•

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20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Foundling homes for children below 5 years. a. Care and protection b. Adoption		Prepare database	--	<ul style="list-style-type: none"> Setting up and management of foundling homes. Adoption in foster care through Juvenile Justice Act 2000. Establishment, management and supervision of boys and girls bala Mandira at district level 	
	Welfare of the women in distress		--	--	<ul style="list-style-type: none"> Home for physically handicapped women. Mahila mandiram. Short stay home for women in need of urgent care during night and day time. Rescue homes (Prevention of Immoral Traffic Act) Management of destitute homes 	
	Juvenile Justice Administration		<ul style="list-style-type: none"> Identification of children under Juvenile Justice Act and create facilities to these children to develop educational and vocational artistic talents with the help of nongovernmental organisations. Create awareness on child rights, juvenile justice, adoption, foster care, sponsorship etc. and implement schemes in this regard. Organise child guidance clinics, create children recreation facilities etc Conducting Children Grama Sabha 	<ul style="list-style-type: none"> Conduct Makkala Grama Sabha annually for children below 18 years. Organise recreational activities for children like construction of Children Park, conducting excursions, trucking etc. Arrange awareness generating programmes in Child Rights Convention by utilising integrated child development scheme network. (Sector- wise mothers meeting, adolescent girls club etc.) 	<ul style="list-style-type: none"> Monitoring and evaluation of juvenile justice functionaries. Coordination of juvenile justice activities. Constitute district advisory board to supervise all juvenile justice activities and to ensure child rights. Establish child rights clubs in all educational institutions. District level sensitization on Child Rights Convention to headmasters, parent teacher association representatives, students' leaders, National Cadet Corps etc. 	
	Child rights - Protection Provision participation		<ul style="list-style-type: none"> Child rights task force Makkala Mitra elected by children And other stake holders 	<ul style="list-style-type: none"> Taluk level Task force 	<ul style="list-style-type: none"> District level Task force Establishment of child protection unit, monitoring, establishment of district child welfare committee, monitoring 	

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20. Social Welfare

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Street children. Act related to working children should be children friendly and should give preference to protection of children and to their opinions.		<ul style="list-style-type: none"> • Ensure free and compulsory and appropriate education for all children up to 18 years. Also frame strategy to ensure delivery of education to the children who are out of school. • Effective enforcement of Child Labour Act and Juvenile Justice Act. • Conduct survey for identifying at risk families. • Take all efforts to re-enroll all drops out school with the help of Sarva Siksha Abhiyan and identify those children who are out of education for different reasons 	<ul style="list-style-type: none"> • Identify street children. • Coordinate with Grama panchayat for their developments. • Identify working children on streets and provide vocational education to them. 	<ul style="list-style-type: none"> • Identify street children and integrate them into the community through voluntary organisations. • Conduct awareness programmes to sensitize public on the problem of street children. • Establishment and maintenance of shelter homes. 	
Library			<ul style="list-style-type: none"> • Establishment, management and monitoring of Libraries • Appointment of Librarian, management and monitoring • Improvement of Libraries • Encourage to establish reader's club • Donation collection, books collection • Subscription to local news papers, different language news papers, magazines, 	<ul style="list-style-type: none"> • Management of Taluk level Libraries • Support to GPs' to establish and develop Libraries 	<ul style="list-style-type: none"> • Management of District level Libraries • Establishment of New Libraries 	

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DRAFT RESPONSIBILITY MAP

21. Social Justice

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
21. Social Justice						
Social Defense		<ul style="list-style-type: none"> Protection of the rights of women and children, specially abled, minorities and establishing friendly panchayats. Planning in grama Sabhas for the protection of above said groups Planning for the protection from danger zones, supervision of the issues raised and establishing facilities and approval 	<ul style="list-style-type: none"> Establishment of counseling centres Training for Anganavadi activists, Asha Activists, ANMs as counselors Identifying social activists who has this information and train them. Identifying /establishing safe houses for the stay of women and children during crisis.(sexual abuse, domestic violence, or any other crisis) Developing structures for the protection of the rights of women and children Documentation of issues raised, and developing structures to share their issues. Ex: post box, help lines etc. 			
	<i>Compacting social evils</i> 1. Gender bias	<ul style="list-style-type: none"> Formation of jagratha samithi. 	<ul style="list-style-type: none"> Sensitise gender issues. Promote girl child education with the help of Sarva Siksha Abhiyan. 4. Implement income generating schemes for women. 	<ul style="list-style-type: none"> Sensitisation programme. Implement integrated women empowerment programme effectively. 	<ul style="list-style-type: none"> Sensitisation programme. Implement income generating schemes for women. Setting up of women help line. Identify nongovernmental organisations to implement Swadhar 	
	2. Female feticide and infanticide.		<ul style="list-style-type: none"> Sensitisation. Effective implementation of integrated child development scheme. Encourage girl child education. 	<ul style="list-style-type: none"> Sensitisation. Implement integrated child development scheme and integrated women empowerment programme. 	<ul style="list-style-type: none"> Sensitisation. Implement income generating schemes for women. 	

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DRAFT RESPONSIBILITY MAP

21. Social Justice

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	3. Alcoholism, drug abuse and substance abuse.		<ul style="list-style-type: none"> • Sensitisation programme. • Identify drug peddlers and prevent drug abuse. • Identify illicit liquor centres. • Take follow up action. • Identify all risk families; impart counseling service and material help. 	<ul style="list-style-type: none"> • Sensitisation programme. • Implementation of integrated women empowerment programme. 	<ul style="list-style-type: none"> • Identify nongovernmental organizations capable to round de-addiction centres, provide financial support. • Sensitisation programmes. 	
	4. Suicide		<ul style="list-style-type: none"> • Sensitisation. • Identify all risk family and follow up. 	<ul style="list-style-type: none"> • Form adolescent clubs. • Impart life education. • Implement income generating activities. 	<ul style="list-style-type: none"> • Conduct seminars, public meetings to propagate the divinity of life. • Implement poverty alleviation programme. • Provide emotional support through counseling centres. 	
	5. Dowry		<ul style="list-style-type: none"> • Conduct survey to identify death cases related to dowry problems and follow up. • Sensitisation programmes. • Implement integrated women empowerment programme. 	<ul style="list-style-type: none"> • Sensitisation through adolescent clubs. 	<ul style="list-style-type: none"> • Extent support and coordinate activities. 	
	6. Domestic violence		<ul style="list-style-type: none"> • Sensitise general public. • Identify risk families and extent necessary help. • Implement intervention programmes. 	<ul style="list-style-type: none"> • Pre-marital counseling. • Value based life education through anganwadi network. 	<ul style="list-style-type: none"> • Coordinate and empower nongovernmental organizations to tackle domestic violence. 	

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21. Social Justice

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	7. Child labour		<ul style="list-style-type: none"> • Raising public awareness by survey and dissemination of information. • During the protection process of working children from danger zones, it should be through task force and should be child friendly keeping in mind their rights. • In this process, child friendly Grama Sabha members recognised by Grama Panchayat should be present • Documentation of the opinions and statements of children without torturing, harassing them during the process of protection of children. • Preference to the solutions appropriate to the advantage of children. • While solving their problems, the entire family of those children should be taken for consideration. • Identify child labourers and implement rehabilitation schemes with the help of nongovernmental organizations. • Support to children for their organisation • Facilitation at GP level to share their issues and difficulties • As per the discussion with children, fix the appropriate time and place to avail them to get appropriate education • Facilitate children above 14 years to get education, professional education according to their convenient time (ex: evening schools) • Establishment of special fund for the development of working children • Support to children to identify Makkala Mitras in their respective areas who are according to their convenience. • Identifying Makkala Mitras selected by children and facilitate them 	<ul style="list-style-type: none"> • Conduct awareness programmes. • Child Rights Training to Makkala Mitras • Providing essential needs for the protection of working children from danger zones on child friendly base keeping in mind their rights. • 	<ul style="list-style-type: none"> • Monitoring, evaluation and coordination. • Providing essential needs for the protection of working children from danger zones on child friendly base keeping in mind their rights. • 	

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21. Social Justice

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	8. Child Care		<ul style="list-style-type: none"> • Support to formation of various children sangha (like working children, girl children) • Sangha training through appropriate child friendly person • Leadership training • Childrens' mela • Conducting Makkala Grama Sabha • Support to children to conduct makkala Grama sabha • Inclusion of the issues raised/identified by children in the GP plan • Awareness programmes for various activities like child abuse, child labour, gender discrimination, violence 			
	9. Beggary		<ul style="list-style-type: none"> • Awareness campaign for educating public for elimination of beggary. • Installation of notice boards in public places. • Creation of separate funds for the welfare of children engaged in begging. 	<ul style="list-style-type: none"> • Involve nongovernmental organisations in effective rehabilitation of children engaged in begging. • 	<ul style="list-style-type: none"> • Creation of separate funds for the welfare of children engaged in begging. • Management of beggar homes 	1.
	10. Children affected by violence, abuse in family, school, work place and public places.		<ul style="list-style-type: none"> • Conduct situation study in schools and colleges with the help of social work institutions, National Service Scheme volunteers etc. • Develop follow up action based on findings. 	<ul style="list-style-type: none"> • Sensitize public 	<ul style="list-style-type: none"> • Extent all supports including earmarking a separate fund and coordinate all activities. 	

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21. Social Justice

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	11. Awareness programme against all other social evils such as caste discrimination, superstitious believes and un-touchability		<ul style="list-style-type: none"> • Awareness programme • Conducting programmes for alleviation of untouchability. If any such incidents takes place, recommendation for appropriate action. • Keeping ratio of 25% for all programmes. 		--	

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21. Social Justice

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	12. elimination of superstitious beliefs and un-touchability		<ul style="list-style-type: none"> • Awareness programmes to eliminate superstitious beliefs different communities • Plan and Conduct programs to create awareness about social evils such as un-touchability at GP level and create unity in all communities. GP is responsible for taken care of no one is practicing un-touchability in their GP area. • Provide open access to communities in all temples, hotels and in public places and hang a board mentioning it. If un-touchability is found anywhere, the license of such places should be cancelled. • GP should taken care of un-touchability is not in practice in public places such as near well, ponds, lakes and tap water places. • Recommend for strict action to concerned department on those who practice or provoke un-touchability. • Proper ratio of SC/ST groups, handicapped, and women should be maintained in all schemes of Government. 	<ul style="list-style-type: none"> • Conduct face to face interactions and conference to create awareness in public on superstitious beliefs and un-touchability • Support all programmes of GPs and monitor them • Take appropriate action on un-touchability practice • Create awareness programme in public not to practice un-touchability • In case if any such practices found, TP body should visit villages and should take proper action to stop such practices. 	<ul style="list-style-type: none"> • Conduct face to face interactions and conference to create awareness in public on superstitious beliefs and un-touchability • Plan programmes for community harmony and to stop the un-touchability practice • In case if any such practices found, should take proper action to stop such practices. • Provide solutions to sufferers (victims) • Give direction to concerned department to take proper action on those who created problems • Give direction to temples and public places such as hotels to hand board saying has open access to all. 	
	13. Awareness against black marketing, tax evasion and other underworld business and such other social evils		<ul style="list-style-type: none"> • Awareness programme • Taking action within the scope of the Panchayat Raj Act and other admissible legal provisions 	--	--	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

21. Social Justice

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
		Women empowerment		<ul style="list-style-type: none"> • Support to women for the formation of self help groups. • Socio economic empowerment. • Income generating activities. • Cluster formation. • Awareness programme for various activities - dowry prohibition, atrocities against women, gender discrimination, domestic violence, alcoholism.. • Financial support from Women Component Plan. • Conduct Women ward sabha and Grama Sabha • Discuss the issues, problems of Senior citizen women, girls, SC/ST women, minority and backward class women, prepare a priority list and add for planning • Finding solutions to the women issues through social justice committee, and by setting up Nari Adalath 	<ul style="list-style-type: none"> • Convergence of services of department. • Constitution of taluk society and its function and chanelising Government of India schemes like Swathar, Support to Training and Employment Programme, Norwegian Agency for International Development, Adolescent Girls Employment Programme etc. • Strengthening self help groups. • Establishment of essential technical, professional residential training 	<ul style="list-style-type: none"> • Monitoring of women empowerment activities including Integrated Women Employment Programme.

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

21. Social Justice

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Rehabilitation of Devadasi	<ul style="list-style-type: none"> • Selection of beneficiaries for rehabilitation of Devadasi • Approval of rehabilitation plan 	<ul style="list-style-type: none"> • Preparation of plan for rehabilitation of Devadasi, present before Grama Sabha • Support to grama sabha for the selection of beneficiaries for the same • Implementation of plans such as employment, aid and shelter etc. • Proper implementation and take care that the schemes of governments provided for Davadasis are reaching them • Identify the facility they don't have. Plan for the appropriate plan for them and implementation. • Take action to prevent Devadasi system and practice. • Organise camps to create awareness, and bring them to main stream. • Give direction to the concerned department to take action on those who is violating law and practicing devadasi practice. 	<ul style="list-style-type: none"> • Collect the list of Devadasies from all Grama Panchayats and record it. • Evaluation to implement all government schemes related to this. • Prevention of Devadasi practice • Take action on those who is violating law and practicing devadasi practice. 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
22. Scheduled Castes And Scheduled Tribes Development						
Development of SC/ST Groups	Grama Sabha for SC/ST Groups – selection of beneficiaries for various programmes	Collection of statistics related to the development of SC/ST Groups and selection of beneficiaries	<ul style="list-style-type: none"> • Conducting special grama Sabhas for SC/ST groups • Take care of the funds sanctioned for SC/ST groups from Social welfare department shall be used for their colony. Plan for this in special Gram Sabhas of SC/ST groups • Use fixed percentage of fund in all the funds reserved for public works to the development of SC/ST Groups • Proper usage of community halls and its maintenance • Provide fundamental facilities to support the livelihood of SC/ST groups such as community hall, pure drinking water, roads, drainages etc. • Prevent un-touchability practice in SC/ST groups and Banjara Community and bring them to main stream of the society. • Set up a village committee, provide fundamental facility along with the title deed of land to SC/ST groups and tribal groups living in forests • Organise programmes to prevent un-touchability practice and to relieve their anxieties, take action on those who interrupt the prevention • Plan for programmes with departments for the economical empowerment of SC/ST Groups and its implementation 	<ul style="list-style-type: none"> • Plan the programmes that are relevant and benefit to the SC/ST Groups • Maintain the ratio as per government norms while planning the programmes by taluk level departments • Take proper action at taluk level to prevent the practice of un-touchability • Give direction provide fundamental facilities to the residential schools of SC/ST groups • Provide quality education to the students in hostels of education institutions of SC/ST Groups. Give direction to departments to provide essential facilities regularly • Give financial support to establish entrepreneurship along with training for their development • Organise counseling for de-addiction • In case Taluk Panchayat fail to take action, give direction to concerned to take action on the persons who are practicing un-touchability 	<ul style="list-style-type: none"> • Take care about the time limit of SC/ST groups grants in all schemes and their proper usage • Maintain the ratio as per government norms fixed for the development of SC/ST Groups in all schemes and programmes • Check out this in every KDP meetings • Prevent the practice of un-touchability. Give direction to concerned department to take action on the persons who are practicing un-touchability • Monitor the implementation of all schemes of backward minorities. • • 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
Educational Development	Pre-primary education/nursery/ kindergarten for Scheduled Castes and Scheduled Tribes		<ul style="list-style-type: none"> • Opening • Construction and maintenance of buildings • Enrolment • Feeding • Supply of uniform 	• --	<ul style="list-style-type: none"> • Training for teachers for quality improvement 	
	Primary education i. Pre metric hostels for Scheduled Castes	Selection of beneficiaries	Submitting beneficiary list to TP and ZP	<ul style="list-style-type: none"> • Management of pre-metric hostels (Mess charge, uniform, furniture, travelling allowance etc.) • Construction of building • Selection of students, consolidation of list • Tuition system • Appointment of temporary staff 	<ul style="list-style-type: none"> • Establishment and management of hostels for children after their metric education. 	
	ii. Enrolment of Scheduled Castes and Scheduled Tribes, arresting of drop out		<ul style="list-style-type: none"> • Campaign using Scheduled Caste and Scheduled Tribe promoters • Arrange school requisites • Counseling for parents • Remedial coaching • Encourage children from these communities to organise themselves to realize their rights • Conduct Makkala Grama Sabha regularly and encourage children from these communities to participate in Makkala Grama Sabha actively • Providing necessary infrastructures like proper roads, transport etc for students from these communities to go to schools 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
			<ul style="list-style-type: none"> • Provide basic amenities like water and toilets, fuel, ration at their convenience for SC and St families which in turn help children to attend school • Access to good health facilities for the children and families • Provide good employment for the members of SC and ST communities to lead a good life and help children to continue the education • Encourage women, youths from these communities to organise themselves so that they will fight for the rights of the people of this communities and fight against all sorts of discriminations and exploitations on them and support children's education 	--	--	
	iii. Adult education/ literacy programme for Scheduled Tribes		<ul style="list-style-type: none"> • Programme for sensitise adults from SC and ST communities to get the benefits of adults education • Arrangement for learner friendly environment for adults 	• --	<ul style="list-style-type: none"> • District level coordination • Production and distribution of people's friendly learning materials 	
	Better education to Scheduled Caste and Scheduled Tribe students		<ul style="list-style-type: none"> • Demand for appropriate education methodologies for students from SC and ST communities 	Establish and run children's friendly residential schools for children from these communities --	Select bright Scheduled Caste and Scheduled Tribe students and admit them in well known/ good quality residential public schools for their study from 5 th to 10 th standards	
	Welfare of Scheduled Caste and Scheduled Tribe students		<ul style="list-style-type: none"> • Supply of school bags, text books, umbrella, uniform, chapels etc. 	--	--	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Financial assistance to Scheduled Caste and Scheduled Tribe students in schools		<ul style="list-style-type: none"> Award of scholarship to Scheduled Caste and Scheduled Tribe students Financial assistance to parents 	--	--	
	Financial assistance for higher studies		<ul style="list-style-type: none"> Award of scholarship to Scheduled Caste and Scheduled Tribe students, financial assistance for higher studies 	--	--	
	Scholarships to Scheduled Caste students whose parents are engaged in unclean occupation		<ul style="list-style-type: none"> Identify Scheduled Caste students whose parents are engaged in unclean occupation and sanction scholarships 	--	--	
	Welfare Activities Marriage assistance		<ul style="list-style-type: none"> Disbursement of marriage assistance to eligible Scheduled Caste and Scheduled Tribe beneficiaries Programme to prevent child marriages in these communities 	<ul style="list-style-type: none"> Setting up proper rehabilitation facilities to girls who are not willing to marry at young age 	--	
	Rehabilitation of landless Scheduled Caste and Scheduled Tribe families	<ul style="list-style-type: none"> Selection of beneficiaries 	<ul style="list-style-type: none"> Beneficiary selection and distribution of land to eligible families 	<ul style="list-style-type: none"> Land purchase House construction 	--	
	Housing	<ul style="list-style-type: none"> Selection of beneficiaries 	<ul style="list-style-type: none"> Beneficiary selection through Grama sabha for Scheduled Castes House construction/ financial assistance 	<ul style="list-style-type: none"> Provide supplementary assistance 	<ul style="list-style-type: none"> Provide supplementary assistance 	
	Thatching grant	<ul style="list-style-type: none"> Selection of beneficiaries 	<ul style="list-style-type: none"> Disbursement of financial assistance for annual thatching of Scheduled Caste and Scheduled Tribe houses 	--	--	
	Arrangement of basic amenities in Scheduled Caste and Scheduled Tribe colonies		<ul style="list-style-type: none"> Basic amenities such as digging of wells/water supply, roads, installation of common water taps, street lights, electrification, sanitation etc (as a package or otherwise in habitat) 	--	<ul style="list-style-type: none"> Find funding support for the programme 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Repair/renovation/ maintenance of houses	• Selection of beneficiaries	• Repair/renovation/ maintenance of houses	--	--	
	• Sanitation (individual/ families)	• Selection of beneficiaries	• Implementation of sanitation programme	• Provide subsidy	• Provide subsidy	
	• Electrification (individual/ families)	• Selection of beneficiaries	• Electrification of Scheduled Caste / Scheduled Tribe households	--	--	
	Travelling Allowance to Scheduled Caste and Scheduled Tribe job seekers		• Provide travelling allowance to Scheduled Caste and Scheduled Tribe candidates for attending interview by Public Service Commission/ Employment Exchange	--	--	
	Scheduled Tribe youth festival		• Organise periodic youth festivals to stage their skills at GP level	• Organise periodic youth festivals to stage their skills at taluk level	• District level youth festival	
	Providing employment for youths from these communities		• Provide opportunities under village and cottage industry development programme			
Health	Discretionary grant	• Selection of beneficiaries	Distribution of discretionary grant	--	--	
	Financial assistance for treatment		• Disburse treatment assistance to Scheduled Caste/Scheduled Tribe beneficiaries	--	--	
	Prevention and treatment of contagious diseases/ epidemics among Scheduled Castes/ Scheduled Tribes		• Prevention and treatment of contagious diseases/ epidemics among Scheduled Castes/Scheduled Tribes	-	--	
	Transportation of Scheduled Caste/ Scheduled Tribe patients to hospitals, transportation of dead bodies to habitats		• Make arrangements in transporting Scheduled Caste/ Scheduled Tribe patients to hospitals. • Transportation of dead bodies to habitats	--		

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Burial grounds		<ul style="list-style-type: none"> Maintenance of burial grounds 	<ul style="list-style-type: none"> -- 		
Economic Development	Development programmes benefiting Scheduled Castes/ Scheduled Tribes in the small scale industries sector		<ul style="list-style-type: none"> Arrange the setting up of Scheduled Caste/ Scheduled Tribe small industrial units by mobilising the potential of Scheduled Caste/ Scheduled Tribe entrepreneurs in collaboration with banks, Scheduled Castes, Scheduled Tribes and Industries Departments etc. and higher tier local governments 	<ul style="list-style-type: none"> Arrange the setting up of Scheduled Caste/ Scheduled Tribe small industrial units by mobilising the potential of Scheduled Caste/ Scheduled Tribe entrepreneurs in collaboration with banks, Scheduled Castes, Scheduled Tribes and Industries Departments etc. and higher tier local governments 	<ul style="list-style-type: none"> Frame policy decisions for the development of Scheduled Castes and Scheduled Tribes living within forest areas in consultation with forest development agencies and Scheduled Castes and Scheduled Tribes Development Departments 	
	Development programmes benefiting Scheduled Castes/ Scheduled Tribes in health sector (Allopathic, Homoeo and Indian Systems of Medicine)		<ul style="list-style-type: none"> Management of primary health centres/ homoeo and ayurveda health centres in tribal areas and Scheduled Caste habitations Implementation of specific projects for the treatment of diseases commonly seen among Scheduled Castes/ Scheduled Tribes people like Tuberculosis, Leprosy, Cancer, Heart Diseases, Skin Diseases, Water- borne Diseases, Sickle Cell Anaemia etc. with emphasis on health extension 	<ul style="list-style-type: none"> Management of community health centres in tribal and Scheduled Caste areas Posting of health workers in collaboration with Scheduled Castes/ Scheduled Tribes and Health Departments 	<ul style="list-style-type: none"> Health surveys, studies, medical camps etc, and issue of health cards to Scheduled Tribe patients etc. Coordination of health care programmes undertaken by Health Services Departments, Local Governments, Scheduled Castes/ Scheduled Tribes Development Departments and nongovernmental organisations 	
	Development programmes benefiting Scheduled Castes/ Scheduled Tribes in social welfare sector		<ul style="list-style-type: none"> Provide food to pre-school Scheduled Caste/ Scheduled Tribe children Implement child welfare programmes beneficial to Scheduled Caste/ Scheduled Tribe children Supervise the functioning of anganwadies beneficial to Scheduled Castes/ Scheduled Tribes Construct buildings for anganwadies benefiting Scheduled Caste/ Scheduled Tribe children 	<ul style="list-style-type: none"> Formulate and implement schemes for the benefit of disabled Scheduled Caste/ Scheduled Tribe children. 	<ul style="list-style-type: none"> Disburse social security and other pensions beneficial to Scheduled Castes/ Scheduled Tribes Supervision and control of Integrated Child Development Scheme projects beneficial to Scheduled Castes/ Scheduled Tribes 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

22. Scheduled Castes And Scheduled Tribes Development

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Poverty Alleviation	<ul style="list-style-type: none"> • Selection of beneficiaries 	<ul style="list-style-type: none"> • Anti Poverty Sub Plan covering Scheduled Caste/ Scheduled Tribe to be prepared and implemented as a package programme. Conducting special grama sabha 	<ul style="list-style-type: none"> • Anti Poverty Sub Plan covering Scheduled Caste/ Scheduled Tribe to be prepared and implemented as a package programme. 	<ul style="list-style-type: none"> • Anti Poverty Sub Plan covering Scheduled Caste/ Scheduled Tribe to be prepared and implemented as a package programme. 	

KARNATAKA PANCHAYAT RAJ ACT

DRAFT RESPONSIBILITY MAP

23. Construction and maintenance of cattle farms, car/auto and bus stands, cart stands

24. Registration of Births and Deaths

25. Registration of Marriages

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
23. Construction and maintenance of cattle farms, car/auto and bus stands, cart stands						
			<ul style="list-style-type: none"> Construction and maintenance of cattle farms, village bus stand, rickshaw, taxi/auto stand, cart stand 	<ul style="list-style-type: none"> Construction and maintenance of taluk bus stands 		
24. Registration of Births and Deaths						
Registration of Births and Deaths			<ul style="list-style-type: none"> Preparation of GP Population Register in an appropriate format and its maintenance Registration of births and deaths Issue of certificates of births and deaths Manage and maintenance of birth and death register data 			
25. Registration of Marriages						
Registration of Marriages			<ul style="list-style-type: none"> Registration of marriages under all Marriages Act Issue of certificates of marriages Manage and maintenance of marriage registration data 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

26. Issue of all certificates

27. Management of statistics

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
26. Issue of all certificates						
Issue of all certificates and licenses			Issue of all certificates for which information, data are available and verification possible at the GP level. <ul style="list-style-type: none"> • Residence Certificate • Caste Certificate • Income certificate • NOC for mines & geology, Electrification, excise, biodiversity, land conversion etc. • Licenses for <ul style="list-style-type: none"> - Home stay, resorts, bar and restaurants, hotels, liquor shops, Burial / cremation ground and crematorium, slaughter house etc. • Temporary license for Door to door venders, (for sale of any materials),use of mike sets, temporary pandal to conduct public functions 			
27. Management of statistics						
Management of statistics	Censes – Cattle, BPL families, unemployed persons, any such other censes		<ul style="list-style-type: none"> • Collection, tabulation, updating of all statistics relating to the village 	<ul style="list-style-type: none"> • Consolidation of taluk statistics 	<ul style="list-style-type: none"> • Consolidation of district statistics 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

28. Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
28. Planning						
Planning		<ul style="list-style-type: none"> • Consideration of all proposals received in the Ward Sabhas and their consolidation. • • Consideration of draft perspective and annual plans and their approval 	<ul style="list-style-type: none"> • Preparation of peoples' perspective Plan and getting the approval of the Grama Sabha • Plans should be developed at Grama Sabhas Including women, children, SC/ST, Backward communities and based on the activity mapping of GPs • Each Gram Panchayat shall develop a 5 Year Forward Looking Plan based on the felt needs of the people that has evolved through a bottom up process including Ward and Special Ward Sabhas soon after they are elected and not later than three months of taking office. • In this regard holding of Special Gram Sabhas for the disenfranchised [such as children, the care givers of the mentally challenged, migrants who came for coolie] ST/SC, women and senior citizens that are preceded by similar special Ward Sabhas would be critical. This would ensure bottom-up planning involving all sections of the community. 	<ul style="list-style-type: none"> • Consolidation of Plans at Taluk level and should share with ZP • The plans developed by the Ward Sabhas shall not be changed, but only consolidated to form the master plan for the Gram Panchayat • In any case the Grama Sabha Plans should not be changed. In case of exigencies, it should be referred to Gramasabhas • All the schemes related to MP/MLA Funds or central govt. or machinery work or other it should be done in consultation with Grama Sabhas • Technical support • Identifying Best Planning GPs • Depute resource persons • Resource mobilisation and coordination to support the planning implementation 	<ul style="list-style-type: none"> • Consolidation of Plans at District level and sharing with concerned for implantation. • In any case the Grama Sabha Plans should not be changed. In case of exigencies, it should be referred to Gramasabhas • The District Planning Committees shall take all plans of the Gram Panchayat and they shall not be modified without valid reasons in writing and in consultation with the representatives of that Panchayat. These plans shall be then merged with the State and Central Plans. • All the schemes related to MP/MLA Funds or central govt. or machinery work or other it should be done in consultation with Grama Sabhas • Technical and financial support • Identifying Best Planning Taluks • Depute resource persons • Resource mobilisation and coordination to support the planning implementation 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

28. Planning

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
			<ul style="list-style-type: none"> • All the consolidated plans or any development related to schemes, infrastructure and services that require to be implemented within the jurisdiction of the Panchayats by the Centre or State Government departments or institutions have to present their plans in the Gram Sabha so that the nature of the design and implementation of these schemes including beneficiaries shall be decided by the Gram Sabha and shall require the approval of the concerned Gram Sabhas before implementation. • Land use planning shall be entrusted to the Village Panchayats with the required technical assistance in order to prevent erratic development resulting out of the conflicting jurisdiction of the present Country Planning laws. 			
			<ul style="list-style-type: none"> • Gram Panchayats should have the power of course correction to the Action Plan. Gram Panchayats should have the option to add/delete or change Yearly Action Plan according to the seasonal needs and emergency requirements of the Panchayats. Flexibility should be built in. 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

28. Planning

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none">• There shall be a resource team empanelled from among local experts in a variety of fields [such as watershed management, small hydro projects, civil engineers, architects, town planners, artists and theatre persons. PRA Experts etc;] from which the Gram Panchayats can draw upon as needed.			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

29. Cooperation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
29. Cooperation						
Cooperation	Effective distribution of PDS through primary cooperatives		<ul style="list-style-type: none"> Assisting primary cooperatives in raising money for construction of new buildings if required for PDS in the area of Grama Panchayat Provide government share of the capital to SC/ST groups and make them share holders. Provide agriculture loans and other loans through cooperative societies Establish cooperative societies and increase milk production and dairy products. Establish fishermen's cooperative society Encourage to establish cooperative societies for the development of women 	<ul style="list-style-type: none"> Establishment and registration of panchayat and taluk level cooperative societies Establishment of women cooperative banks at taluk level. Appoint 2 women members of taluk panchayat to the committee of women cooperative bank 	<ul style="list-style-type: none"> Assist Grama Panchayats in planning infrastructure for primary cooperatives and to find money for construction 	
	Distribution of subsidies and other benefits to agriculturists	<ul style="list-style-type: none"> Selection of SC, ST, Minority, OBC beneficiaries for grant of subsidy for enrolment in cooperative societies as members. 	<ul style="list-style-type: none"> Selection beneficiaries in Grama Sabha for subsidies and for eligible persons to get form equipments under various schemes Ensure all Agricultural subsidies and other form equipments will reach farmers on time through primary cooperatives 	<ul style="list-style-type: none"> Selection of Cooperative societies in the taluk which are run by SC, ST, Minorities, OBC and women for providing financial assistance 	<ul style="list-style-type: none"> Assisting Grama Panchayats in planning 	
	Formation of new cooperatives for cottage and village industries programme		<ul style="list-style-type: none"> Promote primary cooperatives to establish and run village industries in the villages Assist primary cooperatives to find finance to run their business 	<ul style="list-style-type: none"> Promote cooperatives which having more than one Grama Panchayats as working area to run village industry activities providing place for marketing Arrange exhibitions and melas to assist cooperatives to market their products in taluk places 	<ul style="list-style-type: none"> providing place for marketing Arrange exhibitions and melas to assist cooperatives to market their products in district places 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

29. Cooperation

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
	Formation new cooperatives for tribal people and artisans		<ul style="list-style-type: none"> • Promote primary cooperatives to improve tribal and traditional home based productions in the Panchayat • conducting Special Grama Sabhas to review the activities of the cooperative • Promote primary cooperatives to improve cooperative farming 	<ul style="list-style-type: none"> • Promote cooperatives which having more than one Grama Panchayats as working area to run village industry activities • providing place for marketing • Arrange exhibitions and melas to assist cooperatives to market their products in taluk places 	<ul style="list-style-type: none"> • providing place for marketing • Arrange exhibitions and melas to assist cooperatives to market their products in district places 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

30. Rural Environment and Ecology

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
30. Rural Environment and Ecology						
	Formulation of Policies		<ul style="list-style-type: none"> • Formulation of a Policy for natural resource management and its implementation. • Technical information in all schools in Gram Panchayat Area about rural environment and ecology, create awareness in public. • Maintain cleanliness for the conservation of environment • Harvesting of polluted water, control the waste disposal beside roads • Construction of eco friendly buildings, create awareness in public about this • Waste segregation at the source and implementation of methods for waste collection and disposal • Reuse of waste without harming environment using new technologies 	<ul style="list-style-type: none"> • Arrangement of training /workshop for GP functionaries on Rural Environment and Ecology matters • Support all the plans made by Gram Panchayats • Training to Gram Panchayat officials • Organise taluk level programmes to create awareness on environment 	<ul style="list-style-type: none"> • Formulation of framework or guidelines for the policy for Natural resources management in consultation with TP and GP that will be applicable to all PRIs in the District. • Providing the technical and financial assistance to the GPs for the management of solid and liquid waste in a bio-friendly manner and their conversion into natural fertilizer wherever possible. • Providing the necessary knowhow and resources to contain the use of and dispose off non biodegradable waste such as plastic and poly based waste 	
	Conservation of biodiversity		<ul style="list-style-type: none"> • Constitution of GP Biodiversity Management Committee • Biodiversity survey and Recording • Implementation of plan for conservation of biodiversity • Regulation of the use of biodiversity • Identifying traditional water infiltration areas -construction of bund, rain water harvesting • Bifurcation of wastes at source 			

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

30. Rural Environment and Ecology

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
	Minor forests		<ul style="list-style-type: none"> • Regulation, collection and sale of minor forest products • Protection and development of minor forests 		<ul style="list-style-type: none"> • Consolidation of data • Supervision and monitoring • Technical support • 	
	Awareness creation and training on eco friendly housing		<ul style="list-style-type: none"> • Distribution of handouts on eco friendly building construction and locally available materials and technology (such hand outs shall be got prepared through the building centres at Taluk level) 	<ul style="list-style-type: none"> • Organisation of training programmes for eco friendly construction technologies and skill development. • Formation of building centres by arrangement with nongovernmental organisations and engineers at Taluk level to enable beneficiaries and Grama panchayats to avail of their services for preparation of plan, advice on technical matters, to render advice on housing related matters to panchayats and to provide technical training to building workers. Such building centres need not be financially supported by local governments, but shall be self sustaining. Training programmes shall be supported by Taluk panchayat and Zilla panchayat 		

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

31. Income Generation Activities

Subject 1	Activity 2	Grama Sabha 3	Grama Panchayat 4	Taluk Panchayat 5	Zilla Panchayat 6	State 7
31. Income Generation Activities						
			<ul style="list-style-type: none"> • Review of taxes from time to time and collection of taxes • Listing of GP assets and income generation from that assets • Fixing fees for all certificates, NOCs, Licenses • Listing of local occupation in GP • Establishment of small scale industries by GPs, of agriculture and forest by-products keeping in view the available raw materials and environment. • LPG Direct agency to GPs and distribution • Establishment of bunks to supply diesel and oils for agriculture and fisheries • Income generation through renting out the tools, materials and machines needed for agriculture coolie work. • Income generation through plantation (Naduthopu and Gunduthopu) • Establishment of GP level public sectors / service sectors for income generation 	<ul style="list-style-type: none"> • Income generation activities by creating assets and renting them out at Taluk headquarters 	<ul style="list-style-type: none"> • Income generation activities by creating assets and renting them out at District headquarters 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

31. Income Generation Activities

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
			<ul style="list-style-type: none"> • Income generation through other local public services • Distribution of loans to SHGs shall be directly held by GPs • Distribution of loans to agriculture groups, farmers, by procuring directly from NABARD • Collecting donation from the portion of profits of medium and small scale industries located in GPs for social cause • Tax on local resources such as laterite stones, sand, by-products of forests and small forests. • Cess for families in the village to look after old age who doesn't have anyone to take care of them • Beggar cess collection and usage in the GP itself • Vulnerable groups cess for their Safety coverage • Identify suitable place and Construction of commercial complex in Gram Panchayat Area for income generation • Gram Panchayat can plan for any income generation programme and can implement the same 	<ul style="list-style-type: none"> • Construction of commercial complex at Taluk centres for income generation • Taluk Panchayat can plan for any income generation programme and can implement the same 		

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

32. Knowledge Management

33. Community Asset Management

Subject	Activity	Grama Sabha	Grama Panchayat	Taluk Panchayat	Zilla Panchayat	State
1	2	3	4	5	6	7
32. Knowledge Management						
Knowledge Management			<ul style="list-style-type: none"> • Collection and compilation of household data and maintaining database. • Recording of the history, culture, heritage of the village • Conducting surveys and studies to determine the human development of the village • Periodical calculation of human development index • Making available all data to the people of GP 	<ul style="list-style-type: none"> • Compilation of a taluk data base in respect of knowledge management 	<ul style="list-style-type: none"> • Compilation of a district data base in respect of knowledge management 	
33. Community Asset Management						
Community Asset Management	Documentation of public properties / assets in community		<ul style="list-style-type: none"> • Systematic documentation and protection of records of all assets such as ponds, water groove , canals, agriculture pits, well, bore-well and other wells, pasture, forest, plantation etc. • Mapping, measurement and protection of all building, roads, drainages, other roads, footpaths and ways etc in the government land and Panchayat lands. • Record of private ponds, wells and bore-well etc. • Entire documentation of all facilities and services such asl buildings, public holy places, bridges, footbridges, burial grounds/ Cemetery, water way and so on in Grama Panchayats 	<ul style="list-style-type: none"> • All essential support including technical support to do essential documentation 	<ul style="list-style-type: none"> • All essential support including technical support to do essential documentation 	

KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

32. Knowledge Management

33. Community Asset Management

Record Management			<ul style="list-style-type: none"> • Documentation of all assets of Gram Panchayats and record it systematically • Measurement, mapping and Protection of all sites, buildings, roads, drainages of of Gram Panchayat. • Management of form no: 9 & 11 of all public properties and sites in Gram Panchayat Area. Measurement of their length and width and record its checkbandi. Update all information related to that asset and keep a record in Gram Panchayat. • Submit the above record to Taluk Panchayat and Zilla Panchayat and keep a record in Gram Panchayat Also. • Regular taxation of all assets and collect them • Provide details of records to the owners when asked. Change of Khata when sold, provide license for building construction and take action if not completed in a time mentioned. • When anyone is constructing new layouts and extensions, it should be planned by planning officer, then only license can be given. • New layouts can only be approved if it has 30ft roads. 10% of land should be provided for public use if any new layout is being constructed. Such layout should provide the facilities of proper drainage, roads; street lights etc. and keep record of it. 	<ul style="list-style-type: none"> • Keep record of all assets of Taluk Panchayat and protect them • Provide technical support to Gram Panchayat for mapping their assets. 	<ul style="list-style-type: none"> • Keep record of all assets of Zilla Panchayat and protect them • Support Gram Panchayat and Taluk Panchayat to protect their assets. 	
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KARNATAKA PANCHAYAT RAJ ACT
DRAFT RESPONSIBILITY MAP

32. Knowledge Management

33. Community Asset Management

			<ul style="list-style-type: none"> • Keep record of history, forms of arts, cultures and heritage • Keep record of number of families in Gram Panchayat, cattle, population of SC/ST groups, minorities, backward communities, list of APL, BPL and Antyodaya beneficiaries, number of commercial complex, industries and update these records regularly. • Provide essential information to public whenever necessary. 			
Transparency			<ul style="list-style-type: none"> • Video recording of all meetings and programmes, upload the recording to websites at the earliest • Publicize the list of all beneficiaries of all schemes • Publish the details of public works carried out in gram Panchayat area on notice board and public places and publish that in websites 	<ul style="list-style-type: none"> • Video recording of all meetings and programmes, upload the recording to websites at the earliest • Publicize the list of all beneficiaries of all schemes • Publish the details of public works carried out in taluk Panchayat area on notice board and public places and publish that in websites 	<ul style="list-style-type: none"> • Video recording of all meetings and programmes, upload the recording to websites at the earliest • Publicize the list of all beneficiaries of all schemes • Publish the details of public works carried out in Zilla Panchayat area on notice board and public places and publish that in websites 	