

## Schedules for PRIs

### Gram Sabha

#### 1. General

- (1) Gram Sabha shall prepare the perspective plan and the annual plan of the Gram Panchayat monitor their implementation, review whenever necessary.
- (2) Gram Sabha is empowered to constitute expert committees to perform its function under number 1.
- (3) Selection of eligible beneficiaries in respect of all beneficiary based programmes being implemented in the Gram Panchayat's jurisdiction.

#### 2. Agriculture, Horticulture and Sericulture.

- (1) Participation in the planning process and approval of the final plan.

#### 3. Minor Irrigation.

- (1) Development of minor irrigation, canal system and water management.
- (2) Approval and management of Gram Panchayat minor irrigation plan.
- (3) Formation of beneficiary's committees.

#### 4. Animal Husbandry, Dairy, Poultry Farm and Fisheries.

- (1) Preparation and approval of Animal husbandry, Dairy and Poultry, Fisheries development plan.

#### 5. Social Forestry, Farm Forest and Management of Bio-Diversity.

- I. Preparation, approval, monitor and implementation of Gram Panchayat social forest and Farm Forest plans.
- II. Constitution of Gram Panchayat Forest Management Committee.
- III. Constitution of Gram Panchayat Bio-diversity Management Committee.
- IV. Participation in the preparation of Gram Panchayat Bio-diversity registers.
- V. Preparation of Gram Panchayat's Bio-diversity conservation plan.

#### 6. Social Justice

- (1) Preparation and approval of plan and programmes for ensuring social Justice to the marginalised groups such as SC, ST, women, children, senior citizens, differently able people, minority communities and other back ward communities

#### 7. Tourism

- (1) Identification of Gram Panchayat specific tourism
- (2) Preparation and approval of tourism in the Gram Panchayat area

#### 8. Small Scale, Rural Industries and other non agricultural activities.

- (1) Preparation of plan and approval for the promotion of small scale and rural industries including traditional Gram Panchayat specific industries and non agricultural activities.

#### 9. Rural Housing.

- (1) Identification of families eligible for extending benefit of rural housing.
- (2) Preparation of rural housing plan and its approval.

#### 10. Drinking Water

- (1) Identification of water scarcity areas.
- (2) Preparation and approval of drinking water supply projects.

**11. Public Works and Country Planning.**

- (1) Preparation of comprehensive country plan and its approval.
- (2) Selection of works under public works.

**12. Rural Electrification, Power and Energy**

- (1) Preparation and approval of rural electrification projects including promotion of non conventional sources of energy.

**13. Poverty Alleviation**

- (1) Identification of eligible beneficiaries under various poverty alleviation programme of the Governments.
- (2) Preparation and approval of Gram Panchayat's poverty alleviation projects.
- (3) Approval of BPL List

**14. Public Distribution System**

- (1) Constitution of Gram Panchayat's food security committee and centre wise vigilance committees and supervision of PDS

**15. Education**

- (1) Preparation and approval of Gram Panchayat's education plan including adult literacy, vocational education.
- (2) Taking appropriate measures for providing education for all and all-round development of the schools for securing quality education.

**16. Library and Reading Room**

- (1) Collection of books and magazines from donors for the Gram Panchayat Library
- (2) Initiate programmes for cultivation of reading habit among communities.

**17. Sanitation**

- (1) Preparation and approval of Gram Panchayats sanitation plan for liquid and solid waste.
- (2) Securing participation and cooperation of Non Governmental Organisations and citizens of the Panchayat for liquid and solid waste management.

**18. Women and children development**

- (1) Preparation and approval of programmes for ensuring the welfare of 0-6 children, women, pre and post natal care of children and women.
- (2) Preparation and approval of plan for adolescent care.

**19. Development of Schedule Castes and Schedule Tribes**

- (1) Formulation of comprehensive SC and ST development plan for their development.
- (2) Creation of awareness in the Gram Panchayat towards prevention of atrocity, social and cultural discrimination.

**20. Cooperation**

- (1) Preparation of plan for strengthening, supporting cooperative movement and cooperative institutions so as to enable them to play an effective roll in the economic development of the village.

- (2) Selection of SC, ST, Minority, OBC beneficiaries for grant of subsidy for enrolment in cooperative societies as members.

**21. Planning**

- (1) Formation of Planning Team, Consideration of draft proposal of the plan made by that team and their approval.
- (2) Monitoring and evaluating the implementation of perspective and annual plan.

**22. Knowledge Management**

- (1) Creation of expert committee for the knowledge management
- (2) Participation in the process of knowledge management.

**23. Micro Finance Activities**

- (1) Propagation of and encouragement to formal micro finance activities in Gram Panchayat area.
- (2) Initiate action against complaints of malpractices or illegal practices followed in the management of self help groups.

**24. Environment and Ecology**

- (1) Formulation of an environment and ecology policy.
- (2) Preparation of plan for conservation of environment and eco system.
- (3) Creation of awareness in the proper management of environment and eco system.

**25. Resource Mobilisation.**

- (1) Identification of resources.
- (2) Monitoring periodical levy of taxes, fees and rates.
- (3) Encouragement community participation in development activities.
- (4) Mobilisation of contributions in cash, kind and human resource form.

## Schedule 1: Gram Panchayat

### General

- It shall be the duty of the Gram Panchayat to meet the requirements of the Gram Panchayat area in respect of the matters enumerated in the **Schedule 1** and also as elaborated in responsibility mapping in respect of Gram Panchayats
  - Subject to the other provisions of this Act and the guidelines and assistance financial, Technical or otherwise, of the government, the village panchayat shall have exclusive Power to administer the matters enumerated in **Schedule 1** and to prepare and Implement schemes relating thereto for development and social justice
  - The functionaries who are appointed to carry out the functions enumerated in **schedule 1** along with the funds to be allocated to implement the respective functions shall be vested in the Gram Panchayats
- 1. Agriculture, Horticulture and Sericulture**
    - Preparation and execution of a comprehensive village agricultural and horticultural plan in consultation with Gram Sabha so as to increase agricultural, horticultural and vegetable production
    - Preparation and execution of plans to ensure optimum utilisation of land including waste land
    - Establishment and maintenance of nurseries
    - Preparation and implementation of plan for farm mechanization
    - Establishment of group farming cooperatives
    - Preparation and execution of plans for soil, water and seed protection
    - Watershed management
    - Display of market price
    - Preparation of Agriculture insurance plans and its implementation
  - 2. Minor irrigation**
    - Planning, construction, renovation and maintenance of all minor irrigation projects within the area of GP
    - Maintenance and implementation of timely and equitable distribution and full use of water of all minor/ micro irrigation projects in GP level
    - Development of plan and implement ground water recharging and rain water harvesting
    - Management of records of all water sources including its mapping at Grama Panchayat Area
  - 3. Animal husbandry, dairy, poultry farm and fisheries**
    - Implementation of plans for the development of dairy, poultry, piggery and sheep farms
    - Implementation of schemes of cattle development
    - Establishment and/or running of veterinary sub centres
    - Take preventive measures to control epidemics and contagious diseases.
    - Implementation of programmes to develop fisheries in irrigation works vested in GPs
    - Implementation of plans for the development of fisheries
    - Construction and maintenance of rural fish markets

- Fodder development
- 4. Social forestry**
  - Afforestation of waste land
  - Development of social forestry, farm forestry, establishment, maintenance and disposal of social forestry produce
  - Growing trees for cattle feed, fire wood and growing of fruit trees.
  - Implementation of farm forestry
  - Establishment of nurseries and management
  - Management of minor forest produce
  - Planning and implementation of social forestry and farm forestry projects
  - Providing expert and technical inputs for the GPs
- 5. Tourism**
  - Identification and development of tourist spots in the GP area
  - Formulation of village tourism policy and regulation of tourism activities
  - Providing basic amenities at tourist centres
  - Establishment and maintenance of tourist attractions
  - Deployment of tourist guides, green police, watch and ward, life savers at tourist spots
  - Collection of entry fees, parking fees
- 6. Small scale and rural industries –khadi, handicrafts, village industries and food processing industries**
  - Promotion of cottage and khadi industries, handicrafts, village industries, food processing industries and other non agricultural activities.
  - Organising marketing facilities
  - Implementation of schemes of state boards, all India boards for cottage, khadi, handicrafts, village industries and food processing industries
  - Collection of information data on available raw materials and value added products
  - Conducting market surveys, dissemination of information among the people
  - Regulating food processing and product marketing activities
- 7. Rural housing**
  - Identification of houseless and site less people, migrant workers
  - Implementation of all rural housing programmes including fishermen housing schemes
  - Implementation of house up gradation
  - Implementation of seasonal housing facilities for seasonal migrant workers
  - Promotion of rural housing cooperative societies
  - Identification of government land, development of layouts ,distribution of housing sites to houseless
  - Sanctioning of all rural housing plans
- 8. Drinking water supply**
  - Collecting the required data, information and planning
  - Implementation and maintenance of water supply schemes within GPs
  - Prevention, protection and control of water pollution

- Maintenance of traditional drinking water sources
  - Collection of water samples from drinking water sources for testing.
  - Periodical purification of drinking water sources
  - Construction of water supply systems and providing tap water to households, commercial establishments on collection of user fees.
- 9. Public works, town and country planning (roads, bridges, ford, water-ways and other connecting ways)**
- Planning, construction and maintenance of
    - Footpaths/ lanes
    - Village roads
    - Bridges, culverts
    - Buildings
    - Drainages
  - Construction and maintenance of
    - Passenger waiting shed/ parking space
    - Play ground
  - Construction and maintenance of all types of burial ground/ cemetery, formation of rules and regulations for the utilisation of all burial ground/ cemetery at Grama Panchayat Level
  - Maintenance of boats, ferries , water ways and canals
  - Maintenance of storm water drainage
  - Establishment of community need based infrastructures/ facilities like bathing ghat, public market etc.
  - Habitat development
  - Creation of housing layouts
  - Planning, construction and management of school buildings, hospitals and other public institutions within GPs
- 10. Rural electrification/power and energy**
- Installation and maintenance of streetlights at public streets and places
  - Planning, establishment, maintenance and promotion of small conventional and non-conventional energy units like solar, biogas, wind mill, hydro electricity plants.
  - Sale of excess non-conventional energy to others
  - Rural electrification by volunteering GPs
- 11. Poverty alleviation**
- Identifying the poor and implement poverty alleviation programmes
  - Identification of beneficiaries for all poverty alleviation programmes
  - Facilitating GS for selection of beneficiaries under various programme at GP level
  - Planning, implementation, supervision, monitoring and distributing benefits of poverty alleviation programmes
  - Providing infrastructure facilities for self employment programmes
  - Organising and empowering SHGs, neighbourhood groups
  - Poverty alleviation need assessments

- Planning and implementation of self employment and wage employment programmes
  - Providing basic minimum needs under various schemes
- 12. Public distribution system (PDS)**
- Distribution of food grains and other daily necessities
  - Selection of agencies for food grains and other daily necessities
  - Regulation and monitoring of public distribution system
  - Construction and maintenance of godowns and rural ware houses
- 13. Disaster management**
- Conducting survey to identify disaster prone localities
  - Creation and maintenance of disaster management facilities
  - Identification of local as well as outside experts in disaster management
  - Providing relief to victims of disasters
- 14. Education(primary and high school education, technical and professional education, adult and informal education)**
- Planning, establishing, managing both conventional and non conventional education at Panchayat level
  - Forwarding of proposals and getting sanctions from competent authority for the establishment of lower and upper primary schools
  - Management of govt. Lower and upper primary schools
  - Construction and maintenance of buildings of govt. Lower and upper primary schools
  - Collection and updating of data of children
  - Implementation of literacy programmes, non formal and formal education programmes
  - Management, supervision of quality control including administration
  - Planning and establishment, management of ashram schools / hostel schools up to higher primary level and orphanage
  - Survey and evaluation of education activities at GP level
  - Planning, establishment, management of ashram schools / hostel schools up to higher primary level for backward class and groups, girls, specially abled and for minority groups
  - Promotion of rural artisan and vocational trainings
  - Planning and implementation of programmes of adult literacy and non literacy education programmes
  - Recruitment of stop gap teachers, part time teachers, honorary teachers for institutions under GP
- 15. Libraries**
- Planning, implementation and establishment management and monitoring of GP level libraries and reading rooms
  - Recruitment of librarians and other staff
- 16. Sports and cultural activities**
- Identification of arts and culture forms
  - Protection and reviving cultural heritage at GPs
  - Promotion of youth clubs

- Assisting and protecting poor and indigent artist
  - Maintenance of communal and religious harmony
  - Construction and management of cultural centres, community halls, open air theatres at GP and cluster level
  - Organisation of youth festival at GP and cluster level
  - Providing life skill education, leadership training and conducting recreational activities for youth
- 17. Market and fair including cattle fairs**
- Establishment and management of public markets, market facilities at GP
  - Regulation and conducting fairs and festivals including cattle fair
  - Management and promotion of rural farm products, craft products
  - Providing storage facilities for products
- 18. Public health (health including hospitals, PHCs) and family welfare**
- Planning, establishing and managing both conventional and nonconventional health facilities at Panchayat level
  - Forwarding of proposals and getting sanctions from competent authority for the establishment of health sub centre at GP level, facilitating health services, providing dispensaries
  - Management of health sub centre at GP level, facilitating health services, providing dispensaries
  - Implementation of family welfare programmes at GP level
  - Carrying out immunization and other preventive measures
  - Implementation of prevention and remedial measures against epidemics.
  - Implementation of sanitation and waste management programmes at GP level
  - Establishment and management of maternity and child welfare centre
  - Planning and implementation of family welfare programmes at GP level
- 19. Sanitation**
- Cleaning and preservation of public roads, drains, tanks, wells, ponds and other public places.
  - Establishment and maintenance of burial and cremation ground.
  - Establishment and maintenance of liquid waste disposal system.
  - Collection, segregation and transport of solid waste to multi village solid waste management plants
  - Construction of individual, community toilets and bathrooms
  - Planning and implementation of GP level sanitation programme including household, public places and all local institutions
  - Development of health and sanitation policy and its implementation.
  - Disposal of unclaimed corpses and carcasses
- 20. Women and child welfare, specially abled and mentally challenged welfare**
- Planning, implementation and management of women and child welfare programmes
  - Planning, implementation and management of school health and nutrition programmes.
  - Planning, implementation of a system to include local development agency, private agencies, voluntary organizations in women and child development and empowerment programmes.
  - Forwarding of proposals and getting sanctions from competent authority for the establishment of Anganwadis
  - Management of Anganwadis.



- Selection of beneficiaries under various social security measures like pension to destitute, widows, specially abled, manaswini etc. and sanctioning and disbursement.
  - Implementation of group insurance scheme for the poor.
  - Planning, Implementation of social welfare programmes including especially abled, mentally challenged and socially ostracized groups.
- 21. Scheduled castes, Scheduled tribes and other back ward caste development**
- Management, monitoring and evaluation of nursery schools for SC/ST at GP level.
  - Providing basic facilities in ST/SC colonies.
  - Providing educational assistance to ST/SC students.
  - Formulation and implementation of programmes to create legal awareness among weaker sections of the society.
  - Implementation of programmes for the welfare of weaker sections.
  - Management of GP level hostels for ST/SC and backward communities.
- 22. Construction and maintenance of cattle farms, car/auto and bus stands, cart stands**
- Construction and maintenance of cattle farms, village bus stand, rickshaw, taxi/auto stand, cart stand
- 23. Registration of births and deaths**
- Registration of births and deaths
- 24. Registration of marriages**
- Registration of marriages under all Marriages Acts
- 25. Issue of all certificates**
- Issue of certificates such as Residence Certificate, Caste Certificate, Income certificate, NOC for mines & geology, Electrification, excise, biodiversity, land conversion etc. Licenses for Home stay, resorts, bar and restaurants, hotels, liquor shops, Burial / cremation ground and crematorium, slaughter house etc.
- 26. Management of statistics**
- Collection, tabulation, updating of all statistics relating to the village
- 27. Planning**
- setting up a team of technical and subject experts for perspective people's plan, Preparation of perspective people's plan and yearly plan
- 28. Cooperation**
- Preparation and implementation of programmes to popularise, strengthen cooperative movement
- 29. Rural environment and ecology**
- Planning and implementation for protection and preservation of rural environment and ecology
  - Establishment of GP biodiversity management committee
  - Preparation of Peoples' Biodiversity Register
  - Preparation and implementation of plans and programmes for the conservation of biodiversity
  - Protection of ecologically sensitive areas
  - Preparation and implementation of plans for the protection of environment

**30. Income generation activities**

- Taking up various income generation activities for the augmentation of own resources

**31. Knowledge management**

- Collection and compilation of household data and maintaining database.
- Recording of the history, culture, heritage of the village
- Conducting surveys and studies to determine the human development of the village
- Periodical calculation of human development index
- Making available all data to the people of GP

**32. Community Asset Management**

- Management of community assets at Grama Panchayat Level, its mapping, measurement, comprehensive documentation and its maintenance
- Systematic documentation and protection of records of all assets such as ponds, water groove , canals, agriculture pits, well, bore-well and other wells, pasture, forest, plantation etc.

## Schedule 2: Taluk Panchayat

### General

- It shall be the duty of the taluk panchayat to meet the requirements of the taluk panchayat area in respect of the matters enumerated in the **Schedule 2** and also as elaborated in activity mapping in respect of taluk panchayats
  - Subject to the other provisions of this Act and the direction of the government the taluk panchayat shall have exclusive power to administer the matters enumerated in **Schedule 2** and to prepare and implement the schemes on the subject specified therein for the economic development and social justice
  - The functionaries who are appointed to carry out the functions enumerated in **schedule 2** along with the funds to be allocated to implement the respective functions shall be vested in the Taluk Panchayats
1. **Agriculture, Horticulture and Sericulture**
    - Conducting general and technical training at the GP level for the preparation and execution of a comprehensive village agricultural and horticultural plan
    - Conducting agricultural exhibitions.
    - Providing technical support through technical personnel and by conducting training
    - Establishment of Godowns and cold storages, establishment of taluk level agriculture cooperative societies and its registration, establishment and maintenance of agriculture market, establishment and maintenance of infrastructure at taluk level
    - Consolidation of data collected by grama panchayats, preparation for taluk level plans of agriculture production and marketing
  2. **Minor irrigation**
    - Implementation and maintenance of all lift irrigation schemes and minor irrigation schemes covering more than one grama panchayat.
  3. **Animal husbandry, dairy, poultry farm and fisheries**
    - Establishment and/or maintenance of veterinary hospitals and polyclinic in taluk including mobile clinic
    - Providing vaccines, medicines, medical aid to GPs to take preventive measures to control epidemics and contagious diseases.
    - Providing technical experts support and conducting trainings
    - Establishment cooperative societies for the activities of Animal husbandry, Dairy, Poultry farm and fisheries
    - Credit plan with low interest rates to purchase lands for animal husbandry activities
  4. **Social forestry**
    - Planting and preservation of trees on the sides of roads and other public lands under its control.
    - Produce and distribute saplings, seedlings and saplings to GPs when required
    - Conducting trainings, workshops for providing technical knowledge to GPs

## **5. Tourism**

- Identification and development of inter village tourist spots in taluks
- Formulation of taluk tourism policy and regulation of tourism activities
- Providing basic amenities at tourist centres
- Establishment and maintenance of tourist attractions
- Deployment of tourist guides, green police, watch and ward, life savers at tourist spots
- Collection of entry fees, parking fees

## **6. Small scale and rural industries –khadi, handicrafts, village industries and food processing industries**

- Establishment of support mechanism for cottage and khadi industries, handicrafts, village industries, food processing industries and other non agricultural activities.
- Establishment of mini industrial estates
- Formulation and implementation of self employment schemes
- Creation of input service and common facility centres for GP clusters or for group of GPs
- Providing financial support to cluster level common facility centres
- Management of common facility centres in block or hobli level

## **7. Rural housing**

- Adopting appropriate low cost housing technologies and dissemination among the GPs
- Rendering technical assistance and inputs to GPs
- Promotion of taluk level housing cooperative societies

## **8. Drinking water supply**

- Construction of drinking water supply systems beyond cluster level
- Providing inputs and technical support to GPs for implementing drinking water supply.
- Implementation of multi village drinking water schemes

## **9. Public works, town and country planning (roads, bridges, ford, water-ways and other connecting ways)**

- Planning, construction and maintenance of multi GP level and taluk level
  - Roads
  - Footpaths/ lanes
  - Taluk roads
  - Bridges, culverts
  - Buildings
  - Drainages
- Maintenance of boats, ferries and water ways within multi GPs
- Planning, construction, and maintenance of high school buildings, taluk hospitals and other taluk level public institutions

## **10. Rural electrification/power and energy**

- Coordinating with power supply agencies to ensure quality and uninterrupted power supply during prime crop seasons, on special occasions
- Planning, establishment and maintenance of medium scale conventional and non-conventional energy units.

- Sale of conventional and non-conventional energy to others
- 11. Poverty alleviation**
  - Providing technical inputs to GPs to implement poverty alleviation programmes
  - Providing infrastructure facilities for self employment programmes at taluk level
- 12. Public distribution system (PDS)**
  - Allotment of food grains and other daily necessities to Public distribution system (PDS)
- 13. Disaster management**
  - Conducting training to GP and TP level functionaries in disaster management programmes
- 14. Education(primary and high school education, technical and professional education, adult and informal education)**
  - Planning establishing and managing both conventional and nonconventional education at Taluk level
  - Forwarding of proposals and getting sanctions from competent authority for the establishment of high schools
  - Management of govt. High schools
  - Management of technical, vocational education centres
  - Planning, establishment and management of ashram schools / hostel schools at high school level and orphanage
  - Coordination of centrally and state sponsored programmes related to education
  - Construction and maintenance of govt. High school buildings
  - Establishment and management of govt. Industrial training institutions
  - Providing necessary support like supply of books, study materials, training inputs to schools at GP level
  - Planning, establishment, management of ashram schools / hostel schools at high school level for backward class and groups, girls, specially abled and for minority groups
  - Recruitment of stop gap teachers, part time teachers, honorary teachers for institutions under TP
- 15. Libraries**
  - Planning, implementation and establishment management and monitoring of TP level libraries and reading rooms
  - Recruitment of librarians and other staff
- 16. Sports and cultural activities**
  - Setting up platform for arts and cultural teams including youth to exhibit their talent
  - Conducting youth mela at taluk level
  - Establishment of taluk level youth centre for youth
- 17. Market and fair including cattle fairs**
  - Establishment and management of taluk level public markets
  - Regulation and conducting fair and festivals at taluk level including cattle fair
- 18. Public health (health including hospitals, PHCs) and family welfare**
  - Forwarding of proposals and getting sanctions from competent authority for the establishment of primary health centre and taluk hospitals
  - Management of primary health centre and taluk hospitals

- Establishment of a system / mechanism for continuous support to GP to manage health services and sanitation programmes
  - Setting up facilities and centres for the care of special categories, specially abled and mentally disabled people
  - Establishment of TP level laboratories and investigation service and providing them to GPs.
  - Planning and implementation of family welfare programmes at TP level
- 19. Sanitation**
- Establishment and maintenance of multi village solid and liquid waste management plants
- 20. Women and child welfare, specially abled and mentally challenged welfare**
- Planning, implementation and management of ICDS programmes at taluk level.
  - Establishment and promotion of programmes in relation to development and empowerment of women and children at taluk level.
  - Promotion of school health and nutrition programmes.
  - Establishment, maintenance and monitoring of pre-metric hostels
- 21. Scheduled castes, Scheduled tribes and Other Backward caste development**
- Planning, establishment and management of hostels for ST/SC and backward communities, Ashrama schools at Taluk level
  - Establishment and management of pre-matric and post matric hostels.
  - Implementation of programmes for the preservation and promotion of social, cultural, traditional practices of ST/SC and backward communities at taluk level
  - Establishment, maintenance and monitoring of pre-metric hostels
- 22. Construction and maintenance of cattle farms, car/auto and bus stands, cart stands**
- Construction and maintenance of taluk bus stands car/auto and bus stands, cart stands
- 23. Management of statistics**
- Consolidation of taluk statistics
- 24. Planning**
- Formation of Taluk level planning committee to consolidate planning received from GPs, preparation of taluk level plan, approval and submission to ZP
  - Providing technical experts support to GPs to collect data, information and for planning
- 25. Cooperation**
- Registration and supervision of all block or taluk level cooperative societies
- 26. Rural environment and ecology**
- Providing technical support to GPs for the protection rural environment and ecology
- 27. Income generation activities**
- Creation of assets and renting them out at Taluk headquarters
- 28. Knowledge management**
- Collection and compilation of taluk data and maintaining database.
  - Recording of the history, culture, heritage of the taluk
  - Conducting surveys and studies to determine the human development of the taluk
  - Periodical calculation of human development index
  - Making available all data to the people

## Schedule 3: Zilla Panchayat

### General

- It shall be the duty of the Zilla panchayats to meet the requirements of the Zilla panchayat area in respect of the matters enumerated in the **Schedule 3** and also as elaborated in activity mapping in respect of Zilla panchayats
  - Subject to the other provisions of this Act and the directions of the government, the Zilla panchayat shall have exclusive power to administer the matters enumerated to **Schedule 3** and to prepare and implement the schemes in the subjects specified therein, for economic development and social justice.
  - The functionaries who are appointed to carry out the functions enumerated in **schedule 3** along with the funds to be allocated to implement the respective functions shall be vested in the Zilla Panchayats
- 1. Agriculture, Horticulture and Sericulture**
    - Development of infrastructure for increase of agriculture and horticulture production, marketing and the application of biotechnology
    - Integrated water-shed management in water sheds covering more than one taluk panchayat area.
    - Providing for agricultural inputs such as finance water, seeds and fertilizers.
    - Marketing of agricultural products
    - Conducting programmes to popularise innovative field trials and pilot projects.
    - Conducting locally appropriate research and development.
  - 2. Minor irrigation**
    - Development of ground water resources.
    - Construction and maintenance of minor irrigation schemes covering more than one taluk panchayat.
    - Command area development.
  - 3. Animal husbandry, dairy, poultry farm and fisheries**
    - Establishment and/or management of district level veterinary hospitals and labs
    - Promotion of district milk cooperative societies
    - Conducting district level trainings
    - Providing medicines, medical aids and vaccine
  - 4. Social forestry**
    - Formulation of guidelines for social forestry and biodiversity management for the use of GPs and TPs
  - 5. Tourism**
    - Identification and development of inter taluk tourist spots in districts
    - Formulation of district tourism policy and regulation of tourism activities
    - Providing basic amenities at tourist centres
    - Establishment and maintenance of tourist attractions
    - Deployment of tourist guides, green police, watch and ward, life savers at tourist spots

Collection of entry fees, parking fees

**6. Small scale and rural industries –khadi, handicrafts, village industries, food processing industries and other non agricultural activities.**

- Establishment and management of district industrial centre
- Establishment of mechanism for the development of cottage industries
- Conducting training, providing technical input and other relevant skills and knowledge to the GP level and TP level
- Establishment of marketing for cottage, khadi, village industries and handicrafts
- Development of linkages for the implementation of schemes of state boards and all india boards and commissions for development of village and cottage industries.
- Conducting district level entrepreneur programmes
- Implementation of credit schemes for industrial development

**7. Rural housing**

- Mobilisation of housing finance and distribution to GPs
- Acting as liaison institution
- Promotion of district level housing cooperative societies

**8. Drinking water supply**

- Establishment of mega drinking water projects or multi taluk drinking water projects
- Setting up drinking water testing labs
- Financial support to GPs and TPs for the implementation of water supply schemes

**9. Public works, town and country planning (roads, bridges, ford, water-ways and other connecting ways)**

- Planning, construction and maintenance of ZP level
- Roads other than national highways and state highways
- Bridges, culverts

Passing through or relating to more than one taluk, of all district roads other than district major roads

- Providing technologies to GPs and TPs for construction and maintenance.
- Introducing new technologies, designs on demand of GPs and TPs
- Construction and maintenance of multi taluk level civic amenities such as markets, play ground, stadium etc.
- Formation of district level policy and regulation for essential town and country planning

**10. Rural electrification/power and energy**

- Planning, establishment and maintenance of large conventional and non-conventional energy units.
- Sale of conventional and non-conventional energy to others

**11. Poverty alleviation**

- Skill up-gradation of the poor identified by GPs
- Conducting technical training programmes
- Planning and implementation of employment assurance schemes in partnership with GPs

**12. Public distribution system (PDS)**

**13. Disaster management**

- Creating infrastructure required for disaster management



**14. Education(primary and high school education, technical and professional education, adult and informal education)**

- Planning, establishing and managing both conventional and non conventional education at district level.
- Forwarding of proposals and getting sanctions from competent authority for the establishment of PU colleges, ITI, polytechnic colleges
- Construction and maintenance of govt. PU colleges, ITI, polytechnic colleges
- Planning, establishment, management of hostels for institutions under ZP
- Coordination of centrally and state sponsored programmes related to education
- Establishment and management of rural artisan and vocational trainings
- Providing technical input, materials financial support to GP and TP
- Planning establishment and management of hostel schools for PUC children, vocational and technical education for children belonging to backward class and groups, girls, specially abled and for minority groups
- Recruitment of stop gap teachers, part time teachers, honorary teachers for institutions under ZP
- Establishment of special schools and hostels for specially abled children and its management.

**15. Libraries**

- Planning, implementation and establishment management and monitoring of ZP level libraries and reading rooms
- Recruitment of librarians and other staff

**16. Sports and cultural activities**

- Documentation of rural products of arts and cultural activities, and craftsmen
- Protecting and reviving cultural heritage which are almost extinct
- Construction and maintenance of cultural centres at district level and conducting artisan fair
- Organising youth festivals at district level
- Start sports schools at district level
- Institution of annual award to those GPs who keep best track record of communal and religious harmony, protection of children minorities, women against violation of rights, atrocity, discrimination.

**17. Market and fair including cattle fairs**

- Establishment and management of district level public markets
- Regulation and conducting fair and festivals at taluk level including cattle fair

**18. Public health (health including hospitals, PHCs) and family welfare**

- Planning, establishing and managing both conventional and non conventional public health facilities at district level.
- Forwarding of proposals and getting sanctions from competent authority for the establishment of community health centre and district hospitals
- Management of community health centre and district hospitals
- Procurement of equipments, drugs and other medicines, supply of medicines, medical equipments and other medical aids and materials to TP level, cluster level and GP level health service centres
- Planning and implementation of district level epidemic management system
- Establishment of district level laboratories and investigation service

- Implementation and management of district level maternity and child health programme
  - Coordination of centrally and state sponsored programmes at district level
  - Setting up centres for the care of special categories of specially abled and mentally disabled people
  - Planning and implementation of family welfare programmes at ZP level
- 19. Sanitation**
- Consolidation of district sanitation plans,
  - Essential support to TPs and GPs
  - Formation of district policy and regulations, its regulation and evaluation
- 20. Women and child welfare, specially abled and mentally challenged welfare**
- Implementation of programmes to provide technical input.
  - Implementation of empowerment of women and children programmes.
  - Providing support for school health and nutrition programmes.
  - Establishment, maintenance and management of post-metric hostels
- 21. Scheduled castes, Scheduled tribes and other backward caste development**
- Implementation of programmes for the preservation and promotion of social, cultural, traditional practices of ST/SC and backward communities at district level
  - Establishment and management of post-metric hostels at district level.
  - Management of vocational training centers for ST/SC and backward communities.
  - Establishment, maintenance and management of post-metric hostels
- 22. Construction and maintenance of cattle farms, car/auto and bus stands, cart stands**
- 23. Issue of all certificates**
- Consolidation of district statistics
- 24. Management of statistics**
- Consolidation and finalization of district perspective plan based on TP plans
- 25. Planning**
- Formation of District level planning committee to consolidate planning received from TPs, preparation of district level plan, approval.
  - Providing technical experts support to GPs to collect data, information and for planning
- 26. Cooperation**
- Registration and supervision of all district level cooperative societies
- 27. Rural environment and ecology**
- Providing technical support to GPs and TPs for the protection rural environment and ecology
- 28. Income generation activities**
- Creation of assets and renting them out at District headquarters
- 29. Knowledge management**
- Collection and compilation of district data and maintaining database.
  - Recording of the history, culture, heritage of the district
  - Conducting surveys and studies to determine the human development of the district
  - Periodical calculation of human development index
  - Making available all data to the people

